



## ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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**You are hereby summoned to the Aldingbourne Parish Council Full Council ordinary meeting to be held on 1<sup>st</sup> June 2021 at 7pm.**

### AGENDA

1. Apologies for absence:  
To receive apologies for absence.
2. Declarations of Interest:  
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.
3. To Consider and Co-Opt New Members
4. Public Participation  
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
5. Approval of Minutes of Previous Full Council Meeting – 4<sup>th</sup> May 2021 (copies available via the Council website or by request from the Clerk)
6. Matters arising from the previous meeting
  - a ANDP – submission of grant form – Cllrs Warden & Flitter
  - b Appointment of Hannah-Louise O'Callaghan as Locum Clerk
7. Urgent Matters not included on Agenda
  - a Update on procedures
8. Aldingbourne Community Sports Centre
  - a Update on recruitment of ACSC Centre Manager
  - b Update on upgrade of ACSC CCTV
  - c Conversion of meeting room into new parish office
9. To note any items of interest from previous planning meeting held on 11<sup>th</sup> May 2021  
Next Planning Meeting, scheduled for 8<sup>th</sup> June 2021
10. County and District Councillor Reports:
  - a To receive a report from the County Councillor
  - b To receive a report from District Councillor(s)

11. To receive reports from the following Working Groups/Societies/Clubs:

- a Allotment Society
- b Footpaths Working Group
- c ADALC

12. Finance

- a To confirm signatories for NS&I account

Item: To agree the Officers that are to be Signatories of the NS&I Account, to sign the form as required by them and to send a certified extract from the Minutes of the Meeting, in which it confirms the appointment of Signatories

- b Update on Westergate Recreation Ground Fund (Blackrock Investments)

- c To approve the payments as listed below:

| Date of Invoice | Name                   | Invoice Number | Payment method | Description               | NET    | VAT   | Total amount including VAT |
|-----------------|------------------------|----------------|----------------|---------------------------|--------|-------|----------------------------|
| 20.5.21         | Moore East Midlands    | 302350         | Chq            | Auditor Fees              | 40.00  | 8.00  | 48.00                      |
| 28.5.21         | HL O'Callaghan         | 001            | Chq            | Locum Clerk Services      | 359.40 | N/A   | 359.40                     |
| 29.04.21        | SRP Design & Print Ltd | 11397          | Chq            | Print Services - Planning | 83.50  | 16.70 | 100.20                     |

13. Correspondence to note

- a Email received 20/5 regarding overgrown footpath (299) furlongs estate – Cllr Blaylock
- b Telephone call regarding upkeep of footpath beside furlongs estate – Cllr Warden

14. Councillor Meetings

To report on attendance at any future or previous external meetings attended by Councillors

- a BEW meeting with Andrew Griffiths 11<sup>th</sup> June 2021 – Cllr Flitter

15. Any other business for information: – Items for inclusion on the next agenda

16. Exempt Business: – for council to move to exempt business in accordance with the Public Bodies (Admission to Meetings) Act 2060 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

- a Engagement of Lindy Nash – Council to approve contract

- b To agree to further engage the services of Bruce Middleton to carry out Ecological Surveys as set out in Appendix A

The next Full Council meeting will be held on 6<sup>th</sup> July 2021

**Proposed Ecological/Biodiversity Survey Target Areas.**

- Hook lane to Tangmere aerodrome to establish the link between our biodiversity corridor and the Tangmere Biodiversity site.
- Hook Lane / Fields - an extension to the Hook Lane corridor to take account of the fields opposite Mike Turner's House as Sue indicated that developers were looking at this area.
- Another look at the Cala site to establish current level of activity and ecological interest on the back of last year's brief study.
- The arable field to the east of Nyton Spinney again - a site which developers are looking at and about which the council has received significant correspondence from the residents in Barnetts Field - particularly the southern side, not previously covered.

The Nyton Spinney might require some additional work on other species as It has been noted that there are dormouse traps around the field. However it is thought that the Spinney is not a particularly attractive Dormouse Habitat but it undoubtedly contains roosting bats.