



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

Office Number: Email: clerk@aldingbourne-pc.gov.uk

You are hereby summoned to the Aldingbourne Parish Council Full Council ordinary meeting to be held on Tuesday 1 February 2022 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

AGENDA

1. Apologies for absence
To receive apologies for absence. County Councillor Trevor Bence, Cllr Martin Beaton (Personal).
2. Declarations of Interest
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.
3. Public Participation
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. Approval of Minutes of Previous Full Council Meeting – 7 December 2021 (previously circulated)
5. Matters arising from the previous meeting – see update on Action items listing (attached)
6. Urgent Matters/Chairman's Actions
Parish Meeting – 25 May 2022 preferred date to tie in with APC/ACSC Development Working Party & Community Engagement. Date to be formally agreed.

To note £500 donation made to West Sussex Mind – agreed by Councillors by e-mail. (see payments list for January 2022)
7. To Note Planning Minutes for meeting held on 11 January 2022 – (previously circulated)
To be formally approved at the next Planning Meeting scheduled for 8 February 2022.
8. Aldingbourne Community Sports Centre
To receive a report from the APC representative.
9. County and District Councillor Reports/PCSO Report:
 - a) To receive a report from the County Councillor (nothing to report for January 2022)
 - b) To receive a report from District Councillor(s)
 - c) To receive a report from the PCSO

10. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies

- a) Allotments – update on Fencing project.
- b) Footpaths Working Group
- c) ADALC (see minutes 21.01.22 attached)
- d) APC/ACSC Development Working Party – notes of meeting 18.01.22 attached
- e) SSWP - Street Scene Working Party – see notes of meetings held 02.12.21 and 13.01.22 in TEAMS and attached)

11. Correspondence/Consultations

To note the receipt of the any correspondence.

- Sussex Police Rural Crime Team Monthly Update – circulated 24.01.22
- West Sussex Charge point zoom meeting held 27.01.22 – circulated 18.01.22
- SDNPA Self Build and Custom Housebuilding Register Consultation – circulated 10.01.22 – deadline 08.03.22.
- SDNPA – January Newsletter circulated 20.01.22.
- Sussex Police Chief Constable “Big Data” presentation – circulated 06.01.22 – Cllr Trabucco attending zoom meeting 25.22.22.
- Northfields Lane – PROW correspondence from Mrs Setters – letter from Clerk e-mailed 13.01.22 and circulated to all Councillors.
- Rampion 2 Petition – circulated 06.01.22 – individuals to sign petition if they so wish.
- West Sussex Fire & Rescue Service Consultation – circulated 07.01.22 – deadline for responses 21.01.22.
- WSALC and BEW Parish Council – E-mails circulated 20.01.22 regarding Planning Policy Statements in relation to future Planning Developments.
- Coastal Flooding Projections 2050 – circulated Cllr Flitter 19.01.22.
- Government Housing Delivery Test results for ADC – to discuss proposed response letter to Andrew Griffith MP. (All correspondence previously circulated).

12. Finance

- a. To note Detailed Receipts & Payment Report for 31.12.21
- b. To note interim audit date with Mike Platten/Parish Clerk and RFO penciled in for 01.02.22. (Findings to be reported at Finance Meeting 15.02.22).
- c. To note we have received confirmation from Barclays of our mandate change request for Westergate Recreation Ground Fund.
- d. Update on quotes received from Richard Atkinson (architect) for the ACSC re-build - report attached.
- e. To agree final and additional quote from Foster Landscapes for playground equipment repairs.
- e) Payments – please see attached list for December 2021 and January 2022.

13. Any other business for information: – Items for inclusion on the next agenda_

14. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

The next Full Council meeting will be held on 1 March 2022