



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

Email: clerk@aldingbourne-pc.gov.uk

NOTICE OF MEETING AND AGENDA

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 15 February 2022 at 7.00 pm.

AGENDA

1. Apologies for absence
2. Declarations of Interest
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.
3. To receive and approve minutes of previous meeting
To receive and approve the minutes of the previous Finance Meeting on 23 November 2021 (previously circulated).
4. Matters arising from previous minutes & action items
5. Public Participation
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
6. Finance update from RFO – Andy Beams – reports to be circulated
7. Internal Audit 2021-2022 Interim Audit Report – Report dated 07.02.22 from Farsight Consulting attached.
8. To note Budget Plan and Outturn to 31.12.21 (copy attached)
9. To agree a list of Service Level Agreements for 2022/2023 (copy attached)
10. To review Insurance for 2022/2023 (copy attached)
11. To review Risk Register for 2022/2023 (copy attached)
12. To review and discuss reserves for 2022/2023
13. To review Asset Register for 2022/2023 (RFO to report)

14. To agree financial reporting arrangements for 2022/2023
15. To discuss any changes to the Business Plan 2021-2026
16. To consider any urgent matters that cannot wait until the next meeting
For Council to discuss any matters considered urgent – details to be sent to Clerk prior to discussion.
17. To note the date of the next Finance Meeting
Tuesday 26 April 2022, 7.00 pm at Aldingbourne Community Sports Centre.