



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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Minutes of the Aldingbourne Parish Annual Assembly 2022 held on Wednesday 25th May 2022 at 6.30 pm at the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA.

Councillors in attendance: - Cllr Michael Warden (Chair), Cllr Michelle Harbord, Cllr Katherine Jarman, Cllr Martin Beaton, Cllr Mario Trabucco and Cllr Ron Flitter.

Clerk to the Parish Council – Marie Singleton

Also present: Faustina Bayo (AiRS), Richard Atkinson (Architect), Louise Beaton (Community Halls Advisor), Beccy East, (Artwork Project Co-ordinator), Richard Janes (Artwork Project Sculptor and Designer), District Councillor Cllr Isabel Thurston, and five members of the public.

1. Cllr Michael Warden, Chair of the Aldingbourne Parish Council welcomed members to the meeting and Introduced the Councillors that were in attendance.
2. Cllr Michael Warden advised that he had written an Annual Report of the Parish Council and full details would be published on the Parish website and Facebook page.
3. Cllr Harbord provide background on the work of the Street Scene Working Party which was created to look at enhancing the open and green spaces throughout the village, one of the projects currently being looked at is an Artwork Project and Beccy East the Artwork Co-ordinator and Richard Janes (Sculptor) was introduced.
 - The Artwork Project is a three-year initiative to inspire cultural development for young people in partnership with Arun District Council and Parish Councils. The funding is via the S106 funding stream.
 - The project which is being designed to be installed at the Aldingbourne Community Centre has been created in conjunction with three local schools, Aldingbourne Primary, Barnham Primary and Ormiston Six Villages Academy and has run side by side with their art curriculums.
 - The brief was to look at local heritage and history of Aldingbourne Parish Council and each school produced a design from students' own ideas. The design had to be moveable due to the development of the Aldingbourne Community Sports Centre. The three schools met up together for a day and 85% voted in favour of the final

design which is a 3.2 meters tall swirl design incorporating a shepherd's crook and a seating area. The installation and unveiling will be in September/October 2022.

4. Cllr Warden, Chair of the Parish Council gave a brief overview of the work of the APC/ACSC Development Working Party.

5. A presentation was given by Faustina Bayo AiRs consultant on the public consultation survey and results, followed by Louise Beaton Consultant for Village Halls and Aldingbourne resident to discuss funding opportunities.
 - A tour of the site took place in December 2021 to inform the questions that were required for the Community Survey.
 - All user groups of the Sports Centre were either spoken too or met with to ascertain their needs.
 - A hard copy of the survey was provided to all households and an electronic online version was also available.
 - Most replies were from the paper copy with 263 responses received covering 618 residents. 94% of replies supported the re-building of the Aldingbourne Community Sports Centre. The number of replies was deemed very positive.
 - Several residents noted on their forms and mentioned that they engage in publicity and funding and these individuals will be approached for help as appropriate.
 - It was noted that steps were taken to discuss a new building or to re-furbish the existing one. It was agreed for cost effectiveness a new building was required and was likely to cost £2m.
 - Local events would need to be held to raise at least £100k.
 - There is funding for Parish Councils through the Public Loan Works Scheme, currently £500k.
 - Other grant sources are available through ADC, WSCC, Grant Trusts, Local Businesses, Charities, and other Award Bodies, but this is likely to be the users of the Centre that would need to apply to their specialist grant funding body.
 - It was noted that the National Lottery Community Fund is available but can take up to 2 years to process.
 - There are sperate funds available for sports users and this will need to be completed in conjunction with the user groups.

6. Presentation by Richard Atkinson the Architect on plans for the new Aldingbourne Community Sports Centre.

- Richard outlined his previous work and his involvement in several Village Halls for both new and refurbishment projects.
- He is still looking at the brief and design and has met with all user groups of Aldingbourne Community Sports Centre to ensure their ideas/needs are included.
- In conjunction with the Parish Council a few surveys have been undertaken and has concluded that although the structure is sound, it is now not fit for purpose.
- A copy of the proposed new layout of the site was circulated and included a dedicated pre-school and play area, a social club outdoor area, the current playground to be moved and to include a picnic area and flower meadow, new changing and toilet facilities, a combined bowls and tennis club area with additional clay courts, a MUGA, a fitness trail and new planting areas around the site.
- The building would be environmentally friendly, low running costs, good insulation, ground floor heating and disabled access. The building will also be designed so that it can be extended in the future if required.

A few questions were posed: -

- Can a walkaround all around the site be included? This will be incorporated into the design.
- As there has been a reduction from 4 to 3 pitches can a 3G pitch be included – will need to be discussed with the football club.
- Can the changing rooms be incorporated into the main building so the sports funding can also help with the cost of the building and not a separate facility? Barnham Trojans however felt that they would be more successful in a grant application if it were separate.
- To look at a balcony looking over the fields to offer teas/coffee for social events – to be considered.
- Can the building be two storeys? It was agreed it could be but would be at an additional major costs as disabled access would be required to an upstairs level. This would have the benefit however of more meeting rooms for letting purposes.
- It was confirmed that the building would be bigger than the current facility.
- Cllr Harbord asked if the combined new bowls and tennis area with its own pavilion would be separate or part of the entire site regarding funding opportunities. It was confirmed that there would be specific funding from their own sports only.
- It was confirmed once a final design was agreed the next step would be for a planning application to be submitted and it would need to take into consideration the needs of all the new developments that were in the pipeline with ADC.
- It was agreed that the area could include a community garden.
- Cllr Trabucco raised the question on whether an impact assessment had taken place on the existing building as a conversation on refurbishment or whether a new building was required. It was noted that this was done a few years ago and the outcome was that the work required to bring the building up to code was not worth

it. A business plan would once again consider this option as part of the process, and it was likely a quantity surveyor would need to be appointed to do a cost analysis.

7. To receive and discuss any business raised by the Electorate of Aldingbourne – nothing else to report.

Meeting closed at 9.15pm.

SIGNEDChair Date.....

THESE MINUTES ARE IN DRAFT AND SUBJECT TO AMENDMENT UNTIL APPROVED AT THE NEXT MEETING OF THE ANNUAL PARISH ASSEMBLY TO BE HELD MAY 2023