



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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You are hereby summoned to the Aldingbourne Parish Council Full Council ordinary meeting to be held on Tuesday 5 July at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

AGENDA

1. Apologies for absence
To receive apologies for absence, Cllr Flitter (personal).
2. Declarations of Interest
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.
3. Public Participation
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. To review the 2022/2023 Committees/Working Groups List
5. Approval of Minutes of Previous Full Council Meeting –7 June 2022 (attached)
6. Matters arising from the previous meeting – see update on Action items listing (attached)
Outstanding matters:-
Item 997 – Grounds work for Olivers Meadow – work to be agreed including works for Oak Tree pollarding as recommended by report.

Item 1014 – CCTV and ownership – update from Clerk.
7. Chairman's Actions
8. To Note Planning Minutes for meeting held on 14 June 2022 – (attached)
To be formally approved at the next Planning Meeting scheduled for 12 July 2022.
9. To note Governance & Staffing Minutes for meeting held 23 June 2022 – (attached)
To be formally approved at the next Governance & Staffing Meeting 19 January 2023.

To agree any recommendations of the Governance & Staffing minutes of meeting action items listing 23.06.22.
10. Aldingbourne Community Sports Centre
To receive an update report from the APC representative.

11. County and District Councillor Reports/PCSO Report:-

- a) To receive a report from the County Councillor
- b) To receive a report from District Councillor(s)
- c) To receive a report from the PCSO

12. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-

- a) Allotments
- b) Footpaths Working Group
- c) ADALC
- d) APC/ACSC Development Working Party
- e) SSWP - Street Scene Working Party
- f) WSALC
- g) Arun Joint Action Group – First meeting took place 16.06.22, Cllr Warden to update, presentation slides in TEAMS.

13. Correspondence/Consultations

To note the receipt of the any correspondence.

- June 2022 Facebook Page report from Fandango Digital – circulated 23.06.22.
- E-mail received from the Planning Policy Unit at the Government Levelling Up department dated 17.06.22 regarding our letter to Michael Gove on the over-development of the south-east – circulated 20.06.22.
- E-mail from ADC introducing the new Group Head of Law and Governance – circulated 24.06.22.
- *E-mail from WSALC on behalf of AiRS – Rural Sussex – Rethinking our Local Places and Communities survey for Councillors to complete – circulated 09.06.22.
- E-mail from AiRS regarding launch of training programme for Village Hall Trustees and Parish Councils – circulated 16.06.22.
- SDNPA June newsletter – circulated 09.06.22.
- *SDNPA – Town and Parish Council action on Climate Change – questions to be answered and returned with name of contact for participation in this networking initiative – circulated 16.06.22
- Summer Road Safety Stakeholder Virtual Operational update – circulated 07.06.22.
- ADC Safer Arun Partnership community survey – circulated 07.06.22 and put on website and Facebook page.
- Letter from Andrew Griffith MP regarding Platinum Jubilee Village Hall Improvement Fund – to note the Parish Council has registered with his office to be notified when applications open.

14. Finance

- a. To note that the AGAR for 2021/2022 has been submitted to the external auditor.
- b. To note the Final Auditors Report from Farsight Consulting – copy attached.
- c. To note minutes of the Finance Committee Meeting 28.06.22.
- d. Payments – please see attached list for June 2022.
- e. To retrospectively approve the grant of £5k that was made to the Community Land Trust in April 2021.
- f. To discuss and agree the costings for the snooker room to be converted to an additional meeting room as per previous agreement in February 2021.

15. Any other business for information: – Items for inclusion on the next agenda.

16. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

The next Full Council meeting will be held on 6 September 2022