



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

Email: clerk@aldingbourne-pc.gov.uk

MINUTES of the Extraordinary General meeting of the Full Council of Aldingbourne Parish Council held on **Tuesday 28 June at 7.00 pm at the Aldingbourne Community Sports Centre, Oliver's Meadow, Westergate, West Sussex PO20 3YA**

Members: Cllr Michael Warden (C), Cllr Michelle Harbord & Cllr Mario Trabucco.

Clerk to the Parish Council – Marie Singleton

EGM 1. Agenda item 1 - Apologies for absence

To receive apologies for absence, Cllr's Flitter, Beaton, Blaylock, Foott & Jarman (**all** personal).

EGM 2. Agenda item 2 - Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

Cllr Warden as **a** Trustee of **the** ACSC declared an interest.

EGM 3. Agenda item 3 - Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

There were no members of the public in attendance.

EGM 4. Agenda item 4 - To receive and approve the final AGAR ahead of submission

The Final AGAR was received from the RFO Andy Beam along with the signed Internal Auditor report from Mike Platten of Farsight Consulting. The AGAR for 2021/2022 was approved for submission to the external auditor by all Councillors in attendance. Proposed Cllr Trabucco, seconded Cllr Warden.

The Clerk was asked to submit the final AGAR to the external auditor along with all required publication documents. All details to be posted on the website and Parish Noticeboard.

EGM 5. Agenda item 5 - To note the Annual Internal Audit Report

The Annual Internal Audit Report had been received 27 June 2022 . It was noted that only one objective had not been met, objective N – regarding the publication requirements for 2020/2021 AGAR (i.e., the previous financial year). This has been rectified, the final submission has been made and the Parish Council awaits the final certificate.

1. EGM 6. Agenda item 6 - To approve Section 1 - Annual Governance Statement 2021/22

Section 1 – Annual Governance Statement 2021/2022 was completed and approved by all Councillors in attendance. The Chair Cllr M Warden and the Clerk signed section 1.

2. EGM 7. Agenda item 7 - To approve Section 2 - Accounting Statements 2021/22

Section 2 – Accounting Statement 2021/2022 was approved by all Councillors in attendance and signed by the Chair Cllr M Warden.

EGM 8. Agenda item 8 - To note the dates for the Exercise of Public Rights

3. The dates for the Exercise of Public Rights were noted commencing Thursday 30 June 2022 and ending Wednesday 10 August 2022. The Clerk confirmed that all paperwork would be posted on our website and Parish Noticeboard.

The meeting finished at 7.30 pm.

THESE MINUTES ARE IN DRAFT AND SUBJECT TO AMENDMENT UNTIL APPROVED AT THE NEXT MEETING OF THE FULL COUNCIL TO BE HELD ON TUESDAY 5 JULY 2022