



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

Mobile Number: 07849 806955 Email: clerk@aldingbourne-pc.gov.uk

NOTICE OF MEETING AND AGENDA

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 18 October 2022 at 7.00 pm.

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.
3. Public Participation.
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. To receive and approve minutes of previous meeting.
To receive and approve the minutes of the previous Finance Meeting on 28 June 2022 (previously circulated).
5. Matters arising from previous minutes & action items 28 June 2022.
6. Presentation by Dennis Leonard – Aldingbourne Village Hall Fund.
7. To note Management Accounts for April – September 2022 and review of bank statements – (copies attached).
8. To view and discuss Budget Financial Monitoring Report to 30.09.22 (Period 6)- copy attached.
9. To agree draft Business Plan for 2023-2026 (copy attached).
10. To consider pre-cept for 2023/2024.

11. Auditors
 - To note Internal Audit 2022-2023 meeting booked 25.10.22.
 - To note letter from SAAA central external auditor appointment arrangements.
 - To note Interim Report from Moore on end of financial year 2022 – copy attached and on website).

12. To review and agree a list of Service Level Agreements for 2023/2024 (copy attached).
 - To look at IT provision.

13. CIL (Community Infrastructure Levy)
 - To note CIL payments for 2022/2023.

 - To note Monitoring Report for 01.04.21 – 31.03.22 submitted to ADC (copy attached).

14. To review the Asset Register for 2022/2023 (copy attached).

To agree items that may need to be written off.

15. To review Insurance for 2023/2024 – (copy attached).

To note that we are currently waiting on a decision on the insurance cover for the gifted items.

16. To review Risk Management Assessment Register for 2022/2023 (copy attached).

To note this is done on a 6 monthly basis.

17. To review and discuss reserves for 2022/2023 & 2023/2024 (copy attached).

18. To note review of Financial Regulations Policy took place 3 May 2022 at Full Council Meeting.

19. To note the date of the next Finance Meeting.

Tuesday 22 November 2022, 7.00 pm at Aldingbourne Community Sports Centre.