



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

Mobile Number: 07849 806955 Email: clerk@aldingbourne-pc.gov.uk

NOTICE OF MEETING AND AGENDA

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 21 February 2023 at 7.00 pm.

AGENDA

1. **Apologies for absence.**
Cllr M Harbord (personal).
2. **Declarations of Interest**
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.
3. **Public Participation**
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. **To receive and approve minutes of previous meeting**
To receive and approve the minutes of the previous Finance Meeting on 18 October 2022 (previously circulated).
5. **Matters arising from previous minutes & action items 18 October 2022**
6. **To note Management Accounts for April 2022 – January 2023 and review of bank statements all signed – (available in TEAMS)**
7. **To view and discuss Budget Financial Monitoring Report and Outturn to 31.01.23 (Period 10)- copy attached**
8. **To review Bank Account Balances and any transfers required (see Budget Plan Monitoring Document)**
9. **To review Earmarked Accounts for 2022/2023 (see Budget Plan Monitoring Document)**
10. **To agree Journals to 31.01.23 (see Budget Plan Monitoring Document)**

11. To note Income for 2022/2023 including VAT Receipts and outstanding funding (copy attached)

12. To note that confirmation of the Pre-cept had been sent to Arun District Council 20.12.22

13. Auditors

- To note Internal Audit 2022-2023 recommendations – all now completed and nothing outstanding. Final Internal Audit date booked 02.05.23.
- To note that Final Report from Moore on end of financial year 2022 has been received and conclusion of audit is on website - copy previously circulated.

14. To agree and approve draft Finance & Investment Strategy for 2023/2024 (copy attached).

15. Grant requests

- a) 4 Sights Vision Support – grant request towards supporting their work £250 (copy attached) – request received 01.12.22.
- b) West Sussex Mind – donation request towards supporting their work £500 (copy attached) – request received 01.02.23

16. SDNPA CIL Funding

Email circulated 06.02.23 regarding projects on their Infrastructure Business Plan with SDNPA – to confirm if funding is still to be considered.

17. Section S137 Funding 2023/2024

To note that Section S137 funding of the Local Government Act 1972 for 2023/2024 has been set as £9.93 per resident (2022/2023 figure £8.82).

18. To review Risk Management Assessment Register for 2022/2023 (copy attached).

To note this is done on a 6 monthly basis.

19. To review the Asset Register 2022/2023 – to follow

20. Service Level Agreements (copy attached)

Clerk to update on the above.

21. To discuss the following NS&I Accounts

Sportsfield Capitalisation Account – Balance at 01.01.23 - £7,378.79

Cannon Jolly Fund – Balance at 01.01.23 - £244.45

Clerk to update on the above.

22. To note the date of the next Finance Meeting.

Tuesday 18 April 2023, 7.00 pm at Aldingbourne Community Sports Centre.