



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA
Mobile Number: 07849 806955 Email: clerk@aldingbourne-pc.gov.uk

NOTICE OF MEETING AND AGENDA

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 18 April 2023 at 7.00 pm.

AGENDA

1. Apologies for absence

2. Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

3. Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. To receive and approve minutes of previous meeting

To receive and approve the minutes of the previous Finance Meeting on 21 February 2023 (attached).

5. Matters arising from previous minutes & action items 21 February 2023

6. To view and discuss Budget Financial Monitoring Report and Outturn for End of Year to 31.03.23 (Period 12) - copy attached

7. To note End of Year Management Accounts from RBS system including Bank Account Balances – see TEAMS

8. To agree the draft AGAR

9. To agree the Final Budget Plan for 2023/2024

10. To discuss possible APC CIL Projects

- Reminder of the Guidance for Town and Parish Councils (attached)
- ADC CIL Light Touch Infrastructure Consultation (circulated 27.03.23)
- ADC CIL Minutes of Parish Briefing 24.02.23 (attached)
- CIL Income held of the Parish Council (attached)
- To discuss which APC Infrastructure Development Plan Projects for the Strategic BEW can be determined under CIL.

11. To review the following policies for approval by Full Council

- Model Financial Regulations 2023/2024
- Grant Application Policy and to agree protocol for grant requests outside of Grants window.

12. To note final Asset Register for 2022/2023 and variances

13. To review Insurance for 2023/2024

- As per Asset Register for 2022/2023 to agree the variances be added to the insurance from June 2023/2024
- To agree to the addition for 2023/2024 of 2 additional bus shelters cost £34k

14. To note the date of the next Finance Meeting.

Tuesday 17 October 2023, 7.00 pm at Aldingbourne Community Sports Centre.