

ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA
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NOTICE OF MEETING AND AGENDA

The Planning Committee of the Parish Council Meeting will be held at the in the Community Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 13 June 2023 at 7.00pm

AGENDA

1. Apologies for absence

Cllr's Sue Foott (personal).

2. Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.

3. Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. Approval of Minutes of previous Planning Committee meeting - held on 16 May 2023
(Previously circulated)

5. Matters arising from the Minutes of the Planning Committee held on 16 May 2023

To consider any matters arising solely from the minutes relating to the meeting held on 16 May 2023.

See action items listing for all points that are still ongoing or have been resolved and planning correspondence below.

- Tree Protection Orders – previously discussed that Cllr's Jarman & Flitter would identify trees for potential TPO's. Considering information received from Mark Warwick at ADC, Cllr Flitter recommends that this is discussed further - e-mail circulated 05.04.23.
- Letter to Karl Roberts on outstanding enforcement approved and sent 06.06.23 as agreed on outstanding actions listing – letter circulated 06.06.23.

6. Chair's Actions

Nothing new to report.

7. Planning Correspondence

To note any Planning related correspondence and agree responses as appropriate.

- To note Clerk has responded to ADC on planning decisions as per the previous minutes.
- Notification from the Parish Council of Enforcement Notice registered with the ADC compliance team 27.04.23 on Willow School Farm, Hook Lane.
- APP/C3810/W/23/3319189 – AL/179/22/OUT – Land to south of Dukes Road Fontwell BN18 OSP – Appeal has been made to the Secretary of State – circulated 11.05.23.
- *Infrastructure Levy Consultation and guidance notes from Mulberry & Co – circulated 09.05.23, deadline 09.06.23.
- Southern Housing Group – Wings Nursery Phase 1 – E-mail on first phase handover – circulated 16.05.23.
- BE/21/23/RES – The Cottage, Shripney Road, Bognor Regis PO22 9PA – Planning Committee Meeting 07.06.23 – circulated 25.05.23.
- *NALC case study documents requesting if Parish Councils would like to submit a short case study – deadline for information 27.06.23 - circulated 18.05.23.
- WSCC Planning and Rights of Way Committee agenda posted – circulated 01.06.23.
- *E-mail from Walberton Parish Council on WA/35/23/OUT requesting our support – circulated 06.06.23 with link to the application.
- Email from Cllr Jarman advising ADC planning department have agreed to meet with the Parish Council should we wish – circulated 31.05.23.

8. To receive an update regarding the Aldingbourne Neighbourhood Plan

Reports and Surveys – standing item to be considered.

9. To note matters relating to the current BEW Masterplan Consultation

10. To discuss any recent Planning Applications, as noted below:

Application Number: AL/63/23/HH – Deadline 09.06.23

Address: Upwey Cottage, 13 Dukes Road, Fontwell

Application Details: Part single, part two storey rear extension and installation of solar panels following demolition of existing single storey extension.

To view details, click on link.

https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=AL/63/23/HH&keyscheme=planning

Application Number: AL/75/23/HH – Deadline 29.06.23

Address: Dove Cottage, Nyton Road, Westergate

Application Details: Single storey front infill and rear extension, single storey front extension with car port, installation of 3 no rear and 2 no side rooflights and alterations to fenestrations/openings, following the demolition of existing rear conservatory.

To view details, click on link.

https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=AL/75/23/HH&keyscheme=planning

Application Number: AL/78/23/HH - Deadline 29.06.23

Address: The Grange, Westergate Street, Westergate

Application Details: Relocation of existing storage shed and refurbishment of existing garage including removal of existing car port.

To view details, click on link.

https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=AL/78/23/HH&keyscheme=planning

Application Number: AL/80/23/PL – Deadline 29.06.23

Address: SCC Polson Dairy, Lidsey Road, Bognor Regis

Application Details: Extension to existing Light Industrial Unit. This application is in CIL Zone 3 (zero rated) as other development.

To view details, click on link.

https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=AL/80/23/PL&keyscheme=planning

NOT ON PARISH LISTS

Application Number: AL/84/23/HH – Deadline 06.07.23

Address: Byfields, Nyton Road, Westergate PO20 3US

Application Details: First floor extension above existing garage, rear single storey extension, new dormer windows, the main entrance and staircase to be relocated along with other internal alterations.

To view details, click on link.

[Click here to view the application details](#)

Application Number: AL/85/23/TEL – Deadline 06.07.23

Address: Land at junction of Nyton Road and Lime Avenue, Aldingbourne

Application Details: Prior Approval under Schedule 2 Part 16 Class A for a proposed 15.0m phase 9 street works monopole, 2 No. equipment cabinets with associated meter cabinet and ancillary development thereto.

To view details, click on link.

[Click here to view the application details](#)

11. To note any recent planning decisions

Application Number: AL/37/23/L

Address: Norton Farm House, Norton Lane, Norton PO20 3NH

Application Details: Listed building consent for amendments to layout and fenestration details, approved under AL/35/20/L in respect of conversion to a one-bedroom dwelling to facilitate conversion to a two-bedroom unit.

Decision – APPROVED

Decision Date – 10.05.23

Application Number: AL/38/23/HH

Address: 23 Ivy Close, Aldingbourne PO20 3RF

Application Details: Single storey front and rear extension and conversion of garage to utility room.

Decision - APPROVED

Decision Date – 12.05.23

Application Number: AL/23/23/PL

Address: The Stables, Slindon Bottom Road, Aldingbourne BN18 0SL

Application Details: Change of use of an existing ancillary outbuilding to create 1 no holiday let unit. This application is in CIL Zone 3 (zero rated) as other development.

Decision – APPROVED

Decision Date – 17.05.23

Application Number: AL/45/23/HH

Address: 8 Autumn Gate, Hook Lane, Aldingbourne PO20 3TE

Application Details: Double storey rear extension and front porch.

Decision - APPROVED

Decision Date – 25.05.23

Application Number: AL/27/23/PL

Address: The Grange, Westergate Street, Westergate PO20 3SQ

Application Details: Detached dwelling to replace garage approved under planning permission AL/28/21/PL and altered parking arrangement. This site falls within Strategic Site SP2, CIL Zone 1 (Zero Rated).

Decision -WITHDRAWN BY APPLICANT

Decision Date – 25.05.23

12. To note the date of next meeting – Tuesday 11 July 2023