



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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You are hereby summoned to the Aldingbourne Parish Council Full Council ordinary meeting to be held on Tuesday 4 July 2023 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

AGENDA

1. Apologies for absence
2. Declarations of Interest
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.
3. Public Participation
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. Community Warden Briefing to the Parish Council – Sean Harvey, Christine Holyoake
5. Approval of Minutes of Previous Full Council Meeting 6 June 2023 (attached)
6. Matters arising from the previous meeting – see update on Action items listing 6 June 2023 (attached)
7. Chair's Actions
8. To note the Planning Minutes for meeting held on 13 June 2023 – (previously circulated)
9. To note the Governance & Staffing Minutes for meeting held on 15 June 2023 (copy attached)
10. Aldingbourne Community Sports Centre
 - To receive an update on the ACSC from the Trustees/APC representative.
 - Presentation by John Wakeman – Facilities Manager – BRMRC – details of extension proposal attached.
 - Briefing from Cllrs Jarman & Harbord on community engagement proposals agreed with ACSC.

11. County and District Councillor Reports/PCSO Report:-

- a) To receive a report from the County Councillor
- b) To receive a report from District Councillor(s)
- c) To receive a report from the PCSO

12. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-

- a) Arun District Association of Local Councils (ADALC).
- b) APC/ACSC Development Working Party.
- c) SSWP - Street Scene Working Party - to consider a proposal to move this from a working party to a committee.
- d) West Sussex Association of Local Councils (WSALC).
- e) Arun Joint Action Group (AJAG).
- f) Elected Representatives Forum (ERF).
- g) Media & Communication Working Party.

13. Correspondence/Consultations

To note the receipt of the any correspondence.

- Fandango Facebook report to 31.05.23 - circulated 12.06.23.
- E-mail from ADC on changes to personnel – circulated 05.06.23.
- A27 Arundel Bypass- email on scheme update June 23 – circulated 08.06.23.
- The Rural Services Network – circulated 08.06.23, 16.06.23 & 20.06.23.
- South Down News June 23 - circulated 12.06.23
- E-mail from ADC on Yapton Neighbourhood Plan 2011-2031 Decision Statement – circulated 15.06.23.

14. Finance & Personnel

- a. To note the management accounts for April & May 23 were signed by the Chair Cllr Warden.
- b. Payments – please see attached payment list for June 2023.

15. Policies & Council Documents

- To note that Register of Interest Forms were completed, signed by Cllr's Warden, Foott, Flitter, Harbord, Trabucco, Jarman, Blaylock & Rickard and submitted to the Monitoring Officer at ADC 19.06.23.
- To note that the Code of Conduct Forms Members Declarations were completed, signed by Cllr's Warden, Foott, Flitter, Harbord, Trabucco, Jarman, Blaylock & Rickard and submitted to the Monitoring Officer at ADC 08.06.23.
- To note all councillors have signed their confirmation to say that they have read all Data Protection and IT policies.

16. To receive an update on the proposal for bat walks from Cllr Katherine Jarman

17. To discuss the topics raised by residents at the Annual Parish Assembly 25 May 2023 and to agree which proposals the Parish Council is able to consider (previously circulated).

- Traffic health & safety throughout the parish including Fontwell West Roundabout traffic lights.
- Speeding on key roads.
- Traffic camera installation in Westergate.
- Monitors to highlight speed restrictions around the school.

- Village Signs.
- Provision of dog bins.
- Consideration of a committee to be set up for Infrastructure issues within the parish.

18. Any other business for information: – Items for inclusion on the next agenda.

19. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

20. To note the next Full Council meeting will be held on 5 September 2023.