

## **ALDINGBOURNE PARISH COUNCIL**

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA  
Office Mobile : 07849 806955 Email : clerk@aldingbourne-pc.gov.uk



### **NOTICE OF MEETING AND AGENDA**

**The Planning Committee of the Parish Council Meeting will be held at the in the Community Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 8 August 2023 at 7.00pm**

### **AGENDA**

1. **Apologies for absence**  
None received.
2. **Declarations of Interest**  
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.
3. **Public Participation**  
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. **Approval of Minutes of previous Planning Committee meeting - held on 11 July 2023**  
(Previously circulated)
5. **Matters arising from the Minutes of the Planning Committee held on 11 July 2023**  
To consider any matters arising solely from the minutes relating to the meeting held on 11 July 2023 – see action item listing attached.
6. **Chair's Actions**  
Chair to update on APP/C3810/W/23/3323858 – Land to rear of Meadow Way. All reports previously circulated.
7. **Planning Correspondence**  
To note any Planning related correspondence and agree responses as appropriate.
  - To note Clerk has responded to ADC on planning decisions as per the previous minutes.
  - E-mail from Christopher Knight regarding Open Letter to Sir William Cash on planning appeals – circulated 25.07.23 – to discuss if Aldingbourne are happy to send a similar letter.
  - E-mails received from Neil Crowther & Tom Wicks ADC, regarding additional information required on outstanding enforcement matters – circulated 13.07.23 & 17.07.23 respectively.

8. **To receive an update regarding the Aldingbourne Neighbourhood Plan**

Reports and Surveys – standing item to be considered.

Briefing report from Processmatters2 attached for discussion regarding updating the Aldingbourne Neighbourhood Plan.

9. **To note matters relating to the current BEW Masterplan Consultation**

10. **To discuss BEW Infrastructure Road Traffic Report provided by Cllr Flitter – circulated 13.07.23**

11. **To discuss any recent Planning Applications, as noted below:**

**Application Number:** AL/90/23/HH – Deadline 01.09.23

**Address:** Mount Pleasant Cottage, Level Mare Lane, Fontwell, PO20 3SA

**Application Details:** Retrospective planning permission for the erection of a fence around the west boundary.

To view details, click on link.

[Click here to view the application details](#)

**Application Number:** AL/109/23/PL – Deadline 10.08.23

**Address:** Aldingbourne Country Centre, Blackmill Lane

**Application Details:** Installation of 4 No rapid electric vehicle charging stations, 6 No existing parking spaces will become EV charging bays along with associated equipment and 1 No of the 6 No EV charging bays will be fully accessible, allowing for unrestricted access to one EV charger with 1.2m access on 3 sides of the parking bay. This application is in CIL Zone 3 (Zero Rated) as other development.

To view details, click on link.

[https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user\\_key\\_1=AL/109/23/PL&keyscheme=planning](https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=AL/109/23/PL&keyscheme=planning)

**Application Number:** AL/113/23/HH - Deadline 24.08.23

**Address:** Hook Place, Hook Lane, Aldingbourne PO20 3TS

**Application Details:** Construction of a private swimming pool and pool house. This application may affect the setting of a listed building (amendment of previously approved AL/13/23/HH)

To view details, click on link.

[https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user\\_key\\_1=AL/113/23/HH&keyscheme=planning](https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=AL/113/23/HH&keyscheme=planning)

12. **To note any recent planning decisions**

**Application Number:** AL/84/23/HH

**Address:** Byfields, Nyton Road, Westergate PO20 3US

**Application Details:** Part two storey/part single storey front and rear extensions, first floor side extension, new rear dormer windows, alterations to ground floor fenestrations and the addition of timber cladding. **NB THIS IS RE-ADVERTISED WITH AMENDED DESCRIPTION.**

**Decision – APPROVED**

**Decision Date – 27.07.23**

**Application Number:** AL/98/23/TC

**Address:** 2 Church Road, Aldingbourne PO20 3TT

**Application Details:** 1 No. Prunus (T1) fell to ground level. 3 No. Holm Oak (T2, T3 and T4) crown lift to the Eastern section to 1.5m from ground level. 1 No. Ash (T5) fell to ground level. These trees are in the Church Road, Aldingbourne conservation area.

**Decision – NO OBJECTION**

**Decision Date – 21.07.23**

**Application Number:** AL/85/23/TEL

**Address:** Land at junction of Nyton Road and Lime Avenue, Aldingbourne

**Application Details:** Prior Approval under Schedule 2 Part 16 Class A for a proposed 15.0m phase 9 street works monopole, 2 No. equipment cabinets with associated meter cabinet and ancillary development thereto.

**Decision – NO OBJECTION – Condition that mast and cabinets must be green.**

**Decision Date – 19.07.23**

**Application Number:** AL/80/23/PL

**Address:** SCC Polson Dairy, Lidsey Road, Bognor Regis

**Application Details:** Extension to existing Light Industrial Unit. This application is in CIL Zone 3 (zero rated) as other development.

**NOTE THIS HAS BEEN WITHDRAWN AT THE REQUEST OF THE APPLICANT.**

**Application Number:** AL/78/23/HH - Deadline 29.06.23

**Address:** The Grange, Westergate Street, Westergate

**Application Details:** Relocation of existing storage shed and refurbishment of existing garage including removal of existing car port.

**Decision – APPROVED**

**Decision Date – 18.07.23**

**Application Number:** AL/75/23/HH – Deadline 29.06.23

**Address:** Dove Cottage, Nyton Road, Westergate

**Application Details:** Single storey front infill and rear extension, single storey front extension with car port, installation of 3 no rear and 2 no side rooflights and alterations to fenestrations/openings, following the demolition of existing rear conservatory.

**Decision – APPROVED**

**Decision Date – 13.07.23**

**Application Number:** AL/25/23/L

**Address:** Norton Grange Farm, Norton Lane, Norton PO20 3NH

**Application Details:** Listed building consent for conversion of cart shed and replacement of modern vehicle shed to form two tourist lets. Minor alterations to farmhouse: construction of partition walls at ground floor to enclose reception room, wine store and WC and removal of section of wall between kitchen & utility room; removal and construction of partition walls at first floor to form two ensuite bathrooms and doorway to master bedroom suite.

**Decision – APPROVED**

**Decision Date – 25.07.23**

**Application Number:** AL/42/23/PL

**Address:** Land west of Westergate Lodge, Westergate Street, Westergate

**Application Details:** Development of 2 No dwellings, with associated access from Westergate Street, parking, and landscaping. This application is a departure from the development plan and is in CIL Zone 3 and CIL Liable as new dwellings.

**Decision – APPROVED**

**Decision Date – 07.07.23**

**13. To note the date of next meeting – Tuesday 12 September 2023**