



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA
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NOTICE OF MEETING AND AGENDA

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Thursday 22 February 2024 at 7.00 pm.

AGENDA

1. Apologies for absence

2. Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

3. Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. To receive and approve minutes of previous meeting 17 October 2023

To receive and approve the minutes of the previous Finance Meeting on 17 October 2023 (attached).

5. Matters arising from previous minutes & action items 17 October 2023

6. To view and discuss Budget Financial Monitoring Report and Outturn to 31.01.24 - Period 10 (copy attached)

7. To note Management Accounts for October 2023 to January 2024 and to review bank statements – see TEAMS

8. To review Bank Account Balances and agree any transfers required, including discussing any Investment Opportunities, (see Finance Report)

9. **To review Earmarked Accounts for 2023/2024 and agree any transfers required (see Finance Report)**
10. **To agree journals to 31.01.24 (see Finance Report)**
11. **To note Income for 2023/2024 (see Finance Report)**
12. **To review Risk Management Assessment Register for 2023/2024 (copy attached)**
Note this is done six monthly.
13. **To note Service Level Agreements for 2024/2025 (copy attached)**
14. **To finalize and approve the Asset Register for 2023/2024 (copy attached)**
15. **To discuss the Parish Councils IT Provision and Budget for 2024/2025 (see Finance Report)**
16. **To review the following policies and documents for approval by Full Council**
Nothing new to note.
17. **To agree grant applications**
 - CancerWise – copy attached.
 - 4Sight Vision Support – copy attached.
18. **To note the date of the next Finance Meeting.**
Tuesday 16 April 2024, 7.00 pm at Aldingbourne Community Sports Centre.