



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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You are hereby summoned to the Aldingbourne Parish Council Full Council ordinary meeting to be held on Tuesday 5 March 2024 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

AGENDA

1. Apologies for absence
Cllr's Mario Trabucco & Anita Lawrence (personal).
2. Declarations of Interest
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.
3. Public Participation
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. Approval of Minutes of Previous Full Council Meeting 6 February 2024 (attached)
5. Matters arising from the previous meeting – see update on Action items listing 6 February 2024 (attached)

Item 1247, 1255 & 1293 - Cllr Rickard to update on Flashing Traffic Speed Indicators and costings.

A list of outstanding items is listed in the updated action items listing.
6. Chair's Actions
To agree that the Chair should write to Andrew Griffith MP regarding asking for support on any new large applications as per his recent newsletter.
7. To note the Planning Committee minutes for meeting held on 13 February 2024 - previously circulated)

8. To note the Finance Committee minutes for meeting held on 22 February 2024 – (copy attached)

To note that recommendations from this committee are listed under the Finance section of this agenda.

9. Aldingbourne Community Sports Centre

To receive an update on the ACSC from the Trustees/APC representative.

10. County and District Councillor Reports/PCSO Report:-

- a) To receive a report from the County Councillor
- b) To receive a report from District Councillor(s)
- c) To receive a report from the PCSO

11. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-

- a) Arun District Association of Local Councils (ADALC) – nothing new to report.
- b) APC/ACSC Development Working Party - next meeting 14.03.24.
- c) West Sussex Association of Local Councils (WSALC) – nothing new to report.
- d) Arun Police Forum – no meetings held.
- e) Elected Representatives Forum (ERF).
- f) Media & Communication Working Party – note meeting to be held 05.03.24.
 - I. Social Media
 - II. Update on new logo design – Cllr Harbord

12. Correspondence/Consultations

To note the receipt of the any correspondence.

- The Rural Services Network – circulated 13.02.24 & 13.02.24.
- South Down News February 24 - circulated 13.02.24.
- WSCC Residents eNewsletter February 24 – circulated 26.02.24.
- WSCC Communities, Highways and Environment Scrutiny – circulated 12.02.24 & 26.02.24.
- NALC Chief Executive’s Bulletins – circulated 05.02.24 & 08.02.24.
- NALC Newsletter – circulated 15.02.24.
- Arun Newsletter February 24 – circulated 12.02.24.
- Clean Growth UK – details of event aimed at Businesses in ADC - circulated 27.02.24.
- Update letter to Parish Council Chairman from Andrew Griffith MP – circulated 20.02.24.
- ARSN Rural Funding Digest February 24 Edition – circulated 08.02.24.
- WSALC – Sussex Local Nature Recovery Strategies – Parish & Town Council briefing – circulated 05.02.24 – Cllr Ramshaw registered for event.
- WSALC – Personal Security Briefings from Sussex Police – circulated 19.02.24.
- WSALC – 80th Anniversary DD Flag of Peace – circulated to the Communications & Social Media Working Party 26.02.24.
- Middleton-on-Sea Parish Council – notes on the seminar held on sewerage and development – circulated 05.02.24.
- AiRS Rural Housing Enabling Service – circulated 08.02.24.
- **Limmer Pond request received from resident 29.11.23 regarding his daughter undertaking a DoE project, holding letter sent as the parish council is not the**

landowner. Information received from Louise Beaton on background – circulated 27.02.24.

- To note letter sent to Neil Crowther on NPPF Neighbourhood Plans as agreed at last Full Council meeting – response received and circulated 22.02.24.

13. Finance & Personnel

- a. To note the management accounts for February 24 were signed by the Chair Cllr Warden.
- b. Payments – please see attached payment list for February 24.
- c. To note recommendations from the Finance Committee 22.02.24 for approval.
 - I. To note budget monitoring report to 31.01.24.
 - II. To approve a bank transfer of £100k between the Community account and Business Premium account for this financial year.
 - III. To approve recommended Investment opportunities (see separate report)
 - IV. To approve transfers to the following Earmarked Accounts, ACSC Rebuild £20k, CIL £48,069.00, ANP £30k.
 - V. To approve SLA's for 2024/2025 (copy attached).
 - VI. To approve Asset Register for 2023/2024 and agree to write off 1 ipad £450.
 - VII. To agree to new IT provision and purchase of 8 new laptops at a cost of approx. £4.5k and councillors to advise Clerk if they wish to purchase a ipad at £100.
 - VIII. To approve the grant applications – Cancerwise £1k, 4Sight Vision £275.

14. Policies & Council Documents

Nothing new to report.

15. Management of the Strategic Allocation Process

- To note that Cllr's Trabucco and Flitter along with Steve Tilbury will be meeting with Karl Roberts, Interim CEO of ADC on the Steve Tilbury Consulting Infrastructure report on the 28.03.24.
- To approve the cost of £750 and instruct Steve Tilbury to review the documentation on planning application AL/11/24/OUT and provide a report for the planning committee meeting to discuss – details circulated 26.02.24.

16. Any other business for information: – Items for inclusion on the next agenda.

17. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

18. To note the next Full Council meeting will be held on 2 April 2024