



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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You are hereby summoned to the Aldingbourne Parish Council Full Council ordinary meeting to be held on Tuesday 2 April 2024 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

AGENDA

1. Apologies for absence
2. Declarations of Interest
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.
3. Public Participation
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. To note resignation of Councillor Flitter 31.03.24 (e-mail from Cllr Flitter previously circulated)
5. Approval of Minutes of Previous Full Council Meeting 5 March 2024 (attached)
6. Matters arising from the previous meeting – see update on Action items listing 5 March 2024 (attached)
 - Item 1247, 1255, 1293 & 1313 – Flashing Traffic Speed Indicators - Clerk to provide update to councillors following consultation with other parishes.
 - Item 1227, 1245 & 1255 – Parish Booklet – draft copy attached for discussion.
 - Item 1320 – Limmer Pond – to note response received from WSCC to advise that following a Land Registry search it appears that Limmer Pond is unregistered – Cllr Harbord to update.
 - WSALC – Sussex Local Nature Recovery Strategies – Cllr Ramshaw to report back on the Parish & Town Council briefing – webinar notes circulated 04.03.24.

- Meeting with Arun Ecologist – Cllrs Jarman & Ramshaw to report back on meeting.

A list of outstanding items is listed in the updated action items listing.

7. Chair's Actions

8. To note the Planning Committee minutes for meeting held on 12 March 2024 - previously circulated)

9. To note the Street Scene Committee minutes for meeting held on 21 March – (copy attached)
To note that recommendations from this committee are listed under the Finance section of this agenda.

10. Aldingbourne Community Sports Centre

To receive an update on the ACSC from the Trustees/APC representative.

11. County and District Councillor Reports/PCSO Report:-

- To receive a report from the County Councillor
- To receive a report from District Councillor(s)
- To receive a report from the PCSO

12. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-

- Arun District Association of Local Councils (ADALC) – Meeting scheduled for 09.04.24 postponed.
- APC/ACSC Development Working Party - to note the meeting scheduled for 14.03.24 was cancelled.
- West Sussex Association of Local Councils (WSALC) – nothing new to report.
- Elected Representatives Forum (ERF) – nothing to report.
- Media & Communication Working Party
 - Social Media
 - Update on new logo design – Cllr Harbord
 - Parish Council 130th Anniversary lunch - to note that a provisional date has been booked 23.06.24 at the ACSC.

13. Correspondence/Consultations

To note the receipt of the any correspondence.

- The Rural Services Network – circulated 05.03.24, 19.03.24 & 26.03.24.
- South Down National Park - Email with video recording of Parish Meeting 13.03.24 – circulated 25.03.24.
- WSCC Communities, Highways and Environment Scrutiny – circulated 25.03.24.
- WSCC – Notice to parish councils of high volume of Highway enquiries and extension of customer enquiry response times – circulated 18.03.24.
- Andrew Griffith MP – Working for you in Westminster March 24 newsletter – circulated 29.02.24.

- ADC Community Wardens – Reporting Crime new campaign on behalf of Safer Arun Partnership – circulated 21.03.24 and put on website and social media platforms.
- ADC Community Wardens – Health Information sessions on behalf of the ADC Wellbeing Team – circulated 21.03.24 and put on website and social media platforms.
- Cancerwise – letter received 15.03.24 thanking the parish council for their grant.
- 4Sight Vision Support - letter received 15.03.24 thanking the parish council for their grant.
- E-mail received from resident on closure of the Freedom Leisure Centre at Ormiston Academy – circulated 18.03.24.

14. Finance & Personnel

- To note the management accounts for March 24 were signed by the Chair Cllr Warden.
- Payments – please see attached payment list for March 24.
- To approve the costs associated with the provision and installation of new Village Signs. Cost between £17-20k with CIL funding to be used – Cllr Harbord.
- To note Members Allowance Scheme for 2024/2025 has been approved by ADC, new allowance effective 01.04.24 £663.80 per annum.
- To discuss the requirement for a new bank mandate.
- To approve cost of new banners for the Annual Parish Assembly, quote from SRP received £125 for 2 new ones £60 for amending the existing ones – Cllr Jarman.
- To approve a cost of £100 for a wildlife speaker to attend the Annual Parish Assembly – Cllr Jarman.

15. Policies & Council Documents

Nothing new to report.

16. To discuss a motion received regarding the closure of the leisure facilities at the Ormiston Six Villages Academy – Cllr Jarman

In light of the forthcoming closure of the sports and exercise facilities at Ormiston Six Villages Academy, the Parish Council look at options for locating community facilities elsewhere, including at ACSC. – briefing paper attached.

17. To discuss a motion that the decision taken at the last Full Council to discuss all matters related to the infrastructural aspects of the BEW strategic allocation site in full council as opposed to the planning committee meetings be reversed and that anything to do with planning matters remain the sole and exclusive scope of the planning committee as per the current standing orders – Cllr Trabucco – briefing paper attached.

18. Management of the Strategic Allocation Process

See above motion.

19. Any other business for information: – Items for inclusion on the next agenda.

20. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

21. To note the next Full Council meeting will be held on 7 May 2024 – this will be the Annual General Meeting and will be followed by a meeting of the Westergate Recreation Ground Fund.