



## ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA  
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### **NOTICE OF MEETING AND AGENDA**

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 16 April 2024 at 7.00 pm.

### **AGENDA**

**1. Apologies for absence**

**2. Declarations of Interest**

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

**3. Public Participation**

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

**4. To receive and approve minutes of previous meeting 22 February 2024**

To receive and approve the minutes of the previous Finance Meeting on 22 February 2024 (attached).

**5. Matters arising from previous minutes & action items 22 February 2024**

**6. To view and discuss Final Budget Financial Monitoring Report to 31.03.24 - Period 12 (copy attached)**

**7. To note End of Year Management Accounts for 2023/2024 financial year and review bank statements – see TEAMS**

**8. To note Bank Account Balances at 31.03.24 (see Finance Report)**

9. **To note Income for 2023/2024 (see Finance Report)**
10. **To discuss draft Annual Governance and Accountability Return (AGAR) – (copy attached)**  
To note VAT has been submitted to HMRC for £7,741.89.
11. **To review the following policies and documents for approval by Full Council**
- Model Financial Regulations 2024/2025
  - Grant Application Policy 2024/2025
  - To note that the Parish Council from May 2024 will no longer meet the criteria of the General Power of Competence
  - Investment Strategy Policy
12. **To agree grant applications**
- Pregnancy Options Centre – copy attached.
13. **To review Insurance for 2024/2025 - (copy attached)**
- To note Asset Register for 2024/2025
  - To discuss any additional insurance requirements for 2024/2025
14. **To agree the Final Budget Plan for 2024/2025 – (copy attached)**
15. **To note CIL receipts and expenditure (copy attached)**  
See Finance Report for summary.
16. **To revisit Investment options**  
Please see the previous finance report February 2024
17. **To note the date of the next Finance Meeting.**  
Tuesday 15 October 2024 7.00 pm at Aldingbourne Community Sports Centre.