



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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You are hereby summoned to the Aldingbourne Parish Council Annual Full Council meeting to be held on Tuesday 4 June 2024 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

AGENDA

1. Apologies for absence
Cllr's Blaylock and Foott (personal).

2. Declarations of Interest
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.

3. Public Participation
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. Approval of Minutes of Previous Full Council Meeting 7 May 2024 (attached)

5. Matters arising from the previous meeting – see update on Action items listing 7 May 2024 (attached)
 - Parish Booklet – details on printing and distribution circulated 21.05.24, approximate costings previously approved.
 - Notes of meeting with Steve Hill WSCC Highways and Transport and Cllr Jarman 08.05.24 – circulated 21.05.24 – to agree any actions required.

A list of outstanding items is listed in the updated action items listing.

6. Chair's Actions

7. To note the Planning Committee minutes for meeting held on 14 May 2024 - previously circulated)

8. Aldingbourne Community Sports Centre
To receive an update on the ACSC from the Trustees/APC representative.
9. County and District Councillor Reports/PCSO Report:-
- a) To receive a report from the County Councillor
 - b) To receive a report from District Councillor(s)
 - c) To receive a report from the PCSO
10. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-
- a) Arun District Association of Local Councils (ADALC) – nothing new to report.
 - b) APC/ACSC Development Working Party - to note next meeting 13.06.24.
 - c) West Sussex Association of Local Councils (WSALC) – Nothing new to report.
 - d) Elected Representatives Forum (ERF) – nothing to report.
 - e) Media & Communication Working Party
 - I. Social media – to note social media platform report April 2024 – circulated 07.05.24 and Google Search Performance for April 24 – circulated 07.05.24.
 - II. Update on new logo design – Cllr Harbord.
11. Correspondence/Consultations
To note the receipt of the any correspondence.
- The Rural Services Network – circulated 09.05.24 & 21.05.24.
 - Andrew Griffith MP – Working for you in Westminster May 24 newsletter – circulated 02.05.24 & Aldingbourne update letter – circulated 07.05.24.
 - NALC Chief Executive’s Bulletin – circulated 23.05.24.
 - NALC Events – circulated 23.04.24.
 - Transport for the south Your Voices Survey – circulated 02.05.24.
 - Local Nature Recovery Strategy Event for Parish & Town Councillors – circulated 23.05.24 – to note that Cllr’s Ramshaw and Jarman are attending 11.06.24.
 - E-mail received from RRT charitable arm of the Plymouth Brethren Christian Church – circulated 09.05.24 and will be attending the September 2024 Full Council Meeting.
 - SDNPA May 2024 newsletter – circulated 02.05.24.
 - West Sussex: Highways, Transport and Planning - News and Update – circulated 28.05.24.
 - ADC News release – New Chief Executive – circulated 13.05.24.
 - ADC update following Annual council meeting 15.05.24 – circulated 16.05.24.
 - ADC Arun Newsletter – May 24 - circulated 20.05.24.
 - Parliament UK – Safety of Lithium-ion batteries and e-bikes and scooters – circulated 16.05.24 and put on website and social media platforms.
 - E-mail from Cllr Stephen McAuliffe on BT Analogue switch off – circulated 20.05.24 and response sent from comments received from councillors.
 - Arun Community Transport AGM 19.06.24 – circulated 14.05.24, to note Cllr Rickard attending.
 - Hook Lane TRO – final approval received from WSCC – circulated 21.05.24.

12. Finance & Personnel

- a. Payments – please see attached payment list for May 24.
- b. To approve the costs associated with the installation of new benches at the ACSC playground - quote received from Smart Exteriors £800.
- c. To agree to purchase new litter picking equipment, hoops to hold litter bags and 2 trolleys for health & safety reasons. Total cost requested from Cllr Harbord £343.98.

13. Policies & Council Documents

To approve the Model Financial Regulations Policy 2024/2025 – updated policy received from NALC.

14. To discuss new BAT WALKS and agree dates – Cllr Katherine Jarman.

15. To discuss motion received from Cllr Katherine Jarman – That the parish council form a Task and Finish Group, ideally aided by a small number of residents, to explore alternative provision of exercise facilities in the parish or nearby, following the recent closure of the Ormiston Six Villages/Freedom Leisure sports centre – report to follow.

16. Any other business for information: – Items for inclusion on the next agenda.

17. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

18. To note the next Full Council meeting will be held on 2 July 2024