



## ALDINGBOURNE PARISH COUNCIL

**MINUTES of the Planning Meeting of the Aldingbourne Parish Council held on Tuesday 6 August 2024 at 7.00pm at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate PO20 3YA.**

**Members:** Cllr Sue Foott (Chair of Planning)  
Cllr Richard Rickard  
Cllr Denise Ramshaw  
Cllr Mario Trabucco (Chair of Parish Council)  
Cllr Anita Lawrence

**In attendance:** Marie Singleton – Parish Clerk.

2 members of public were in attendance.

1053 **Agenda item 1 - Apologies for Absence**

Cllr Katherine Jarman (personal).

1054 **Agenda item 2 - Declarations of Interest**

Nothing to report.

1055 **Agenda item 3 - Public Participation**

Two members of the public were in attendance to ask if there were any developments on the CALA homes application AL/11/24/OUT following the additional deadline the developers were given by Arun District Council, which meant the application had not been determined at the July planning committee meeting. The Parish Council confirmed that it had not received any updates and had previously written to the case officer asking that the Parish Council was provided with enough time to provide any additional information and have a chance to respond to any further documentation that the developer provides. The Clerk was asked to contact Arun District Council again to ask for an update and an idea of any proposed timeline that had been agreed.

1056 **Agenda item 4 - Approval of the Minutes of Planning Committee held 2 July 2024**

The minutes of the Planning Committee Meeting held 2 July 2024 were unanimously approved. Proposed by Cllr Trabucco, seconded by Cllr Lawrence. Cllr Sue Foott signed the minutes as Chair of the Planning Committee.

1057 **Agenda item 5 - Matters arising from the Minutes of the meeting held 2 July 2024**

To consider any matters arising solely from the minutes relating to the meeting held on 2 July 2024. Nothing to report.

1058 **Agenda item 6 – Chair’s Actions**

It was noted that correspondence from a resident had been sent directly to Cllr Foott regarding AL/195/22/DOC dated 21.12.22 - Land West of Hook Lane regarding concerns that elements of the Construction and Environmental Management Plan were being breached in relation to parking and mud on the road. Cllr Foott had forwarded details to the Arun District Councillors. Cllr Sue Wallsgrove has dealt with the matter with the ADC Planning Enforcement Officer and the response had been forwarded to councillors 30.07.24. Cllr Foott expressed her appreciation and wanted to formally thank Arun District Cllr Sue Wallsgrove on her swift response in dealing with this issue. The ADC Enforcement Officer is also dealing with another breach of conditions on the removal of the whole hedge at the same site which councillors are already aware of. Concerns were also expressed on what potentially was happening with the biodiversity corridor that is at the back of the site which is not accessible or visible in being able to see what is occurring.

1059 **Agenda item 7 – Planning Correspondence**

All the planning related correspondence was noted, and any responses agreed as appropriate.

- To note Clerk has responded to ADC on planning decisions as per the previous minutes.
- Analysis report from Gradko Environment on pollution monitoring – circulated 15.07.24.
- WSCC Communities, Highways and Environment Scrutiny minutes posted – circulated 15.07.24
- WSCC Highways, transport and planning newsletter – circulated 16.07.24.
- WSCC Highways, transport and planning scheme updates – circulated 16.07.24.
- ADC update on alleged breach of pre-commencement conditions, Woodgate Centre, Oak Tree Lane – circulated 22.07.24.
- ADC Local Plan Call for Sites 2024 – circulated 25.07.24. To note deadline for response 05.09.24. Following a discussion by councillors on the possibility of identifying any potential sites, it was agreed that there was nothing within the parish that could be recommended to Arun District Council and therefore there would not be a submission by the Parish Council, as it was felt it had already substantially gone over its housing numbers that had already been identified in the Aldingbourne Neighbourhood Plan. The Parish Council as an aside to this, also discussed the amendments to the National Planning Policy Framework that had been published by the government. Cllr Jarman had volunteered to provide a response to the proposed amendments and all councillors were more than happy to accept that offer, it was noted that the Parish Council was of course unclear as to the stance of Arun District Council as a letter to District Councils had only been sent by the government on 30 July 2024. Councillors agreed to look at the consultation paper and provide any comments and bullet points to Cllr Jarman by 23 August 2024, this way Cllr Jarman will have everyone’s thoughts on the consultation before starting any work on any proposed submission in time for the September 2024 planning meeting. The deadline for responses is 24.09.24.
- Notification from Planning Policy at South Downs, on Regulation 22 Notice of Submission of the Hampshire Minerals and Waste Plan (HMWP) Partial Update to the Secretary of State for independent examination – circulated 30.07.24.

- 1060 **Agenda item 8 – To receive an update regarding Aldingbourne Neighbourhood Plan**  
Nothing new to report.
- 1061 **Agenda item 9 - To note matters relating to the current BEW Masterplan and management of the Strategic Allocation process.**  
Nothing new to report.
- 1062 **Agenda item 10 - Community Land Trust (CLT)**  
The minutes of meeting held 16.07.24 circulated by Cllr Rickard 25.07.24 were noted, Cllr Rickard also advised that the CLT is not a statutory consultee, and it would be helpful if they were kept updated on any new developments so they can negotiate with developers in providing housing for local residents.
- 1063 **Agenda item 11 – To discuss any recent Planning Applications as noted below**  
**Application Number:** AL/76/24/T  
**Address:** Westergate Mews, Nyton Road, Westergate  
**Application Details:** 1 No. Holm Oak (T6) - shorten tips of 5 branches in the south-west sector to provide 2m clearance from building. 1 No. Holm Oak (T10) - crown lift in the north-east, north and north-west sectors to 4m above ground level.  
**NO OBJECTION** by all councillors, but to note that the work must be done in the dormant season and in conjunction with the arboriculturist report.
- 1064 **Agenda item 12 - To note any recent planning decisions**  
**Application Number:** AL/49/24/HH  
**Address:** 10 Church Road, Aldingbourne PO20 3TT  
**Application Details:** Proposed replacement porch, single-storey rear extension, introduction of side facing second floor window. (This application may affect the character and appearance of the Church Road, Aldingbourne Conservation Area)  
**Decision – Approved 22.07.24.**
- Application Number:** AL/65/24/TC  
**Address:** Rife House, Church Road, Aldingbourne, PO20 3TT  
**Application Details:** Fell 2 no Ash trees (T1 & T2) and coppice 3 no Hazel Trees (T3, T4 & T5). These trees are in the Church Lane, Aldingbourne conservation area.  
**Decision – No objection 17.07.24.**
- Application Number:** AL/35/24/HH  
**Address:** Laurel Rise, Fontwell Avenue, Eastergate PO20 3UR  
**Application Details:** Remove the existing bund and replace with 2.4-metre-high close boarded fencing in 2.4 metre concrete posts and erect a purpose build garage to from elation.  
**Decision – Approved 23.07.24.**

**Application Number:** AL/36/24/HH

**Address:** Grey Gables, Fontwell Avenue, Eastergate PO20 3UR

**Application Details:** Remove the existing bund and replace with 2.4-metre-high close boarded fencing in 2.4 metre concrete posts.

**Decision – Approved 23.07.24.**

**Application Number:** AL/67/24/PL

**Address:** Lidsey Lodge Farm, Sack Lane, Lidsey PO22 9PE

**Application Details:** 1 No detached dwelling (resubmission following AL/18/24/PL). This application is a departure from the development plan and is in CIL Zone 3 and is CIL liable as a new dwelling.

**Decision – Withdrawn by applicant 12.07.24.**

**Application Number:** AL/57/24/T

**Address:** Nightingale Cottage, Nyton Road, Westergate PO20 3US

**Application Details:** Re-pollard 1 no Ash to previous points.

**Decision – Withdrawn by application 24.07.24.**

1065 **Agenda Item 13 - Date of next meeting – Tuesday 10 September 2024 at 7.00pm.**

Meeting finished 8.10 pm.

Signed ..... (Chair of the Planning Committee)

Date .....

**PLEASE NOTE THESE MINUTES ARE IN DRAFT AND SUBJECT TO AMENDMENT UNTIL APPROVED AT THE NEXT PLANNING MEETING TO BE HELD ON TUESDAY 10 SEPTEMBER 2024.**