



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA
Mobile Number: 07849 806955 Email: clerk@aldingbourne-pc.gov.uk

NOTICE OF MEETING AND AGENDA

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 15 October 2024 at 7.00 pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest**
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.
3. **Public Participation**
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. **To receive and approve minutes of previous meeting 16 April 2024**
To receive and approve the minutes of the previous Finance Meeting on 16 April 2024 (attached).
5. **Matters arising from previous minutes & action items 16 April 2024**
6. **To view and discuss Budget Financial Monitoring Report to 30.09.24 - Period 6 (copy attached)**
7. **To agree draft Business Plan for 2025-2028 (copy attached)**
8. **To note Management Accounts for April – September 2024 year and review and countersign bank statements – see TEAMS**

9. **To note Bank Account Balances at 30.09.24 (see Finance Report)**
10. **To consider the pre-cept for 2025/2026 (see income tab on Business Plan spreadsheet)**
11. **To review the following policies and documents for approval by Full Council**
- Six monthly review of Risk Register Assessment for 2024/2025.
12. **To agree grant applications – copies attached**
- Arun Community Transport - £1,000
 - Tylers Trust - £250
 - Barnham Trojans Football Club - £1,000
 - Citizens Advice Arun & Chichester - £50
13. **To review the Asset Register for 2024/2025**
- To agree to any write offs including all ipads that have been replaced with laptops.
14. **To note CIL receipts and expenditure (copy attached)**
- To note CIL income held by the parish council.
 - To discuss any future projects for consideration.
15. **To revisit Investment options**
- Please see the finance report October 2024.
16. **To review and agree a list of Service Level Agreements for 2025/2026 (copy attached).**
17. **To note the date of the next Finance Meeting.**
- To determine if the meeting scheduled for Tuesday 19 November 2024 7.00 pm at Aldingbourne Community Sports Centre is required.