



## ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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**You are hereby summoned to the Aldingbourne Parish Council ordinary meeting to be held on Tuesday 3 December 2024 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA**

### AGENDA

1. Apologies for absence
2. Declarations of Interest  
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.
3. Co-option of new councillor (application attached)
4. Public Participation  
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
5. Approval of Minutes of Previous Full Council Meeting 5 November 2024 (attached)
6. Matters arising from the previous meeting – see update on Action items listing 5 November 2024 (attached)
  - Limmer Pond – 2 quotes received – update from Cllr Ramshaw.

A list of outstanding items is listed in the updated action items listing.
7. Chair's Report
8. To note the Planning Committee minutes for meeting held on 12 November 2024 – copy attached

9. Aldingbourne Community Sports Centre

- To receive an update on the ACSC from the Trustees/APC representative.
- To note minutes of Trustee meeting 22.10.24 – copy attached.

10. County and District Councillor Reports/PCSO Report:-

- a) To receive a report from the County Councillor
- b) To receive a report from District Councillor(s)
- c) To receive a report from the PCSO

11. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-

- a) Arun District Association of Local Councils (ADALC) – nothing new to report.
- b) APC/ACSC Development Working Party - meeting scheduled 12.12.24.
- c) West Sussex Association of Local Councils (WSALC) – WSALC Annual Report 2023/2024 – circulated 04.11.24. Summary of AGM presentations circulated 18.11.24.
- d) Media & Communication Working Party
  - i. Social media – to note social media platform report October 2024 – circulated 26.11.24. Boost Performance Report October 2024 – circulated 26.11.24.
- e) Task & Finish Group on gym closure.

12. Correspondence/Consultations

**To note the receipt of the any correspondence.**

- The Rural Services Network – circulated 04.11.24, 05.11.24, 12.11.24, 21.11.24 & 26.11.24.
- ADC Arun Newsletter – November 24 - circulated 18.11.24 and put on website and social media platforms.
- ADC Arun & Chichester Citizens Advice – Pensions Credit/Winter Fuel Payment campaign – circulated 26.09.24 and put on website and social media platforms.
- ADC LGBCE Electoral Review Guidance – circulated 19.11.24 & 21.11.24 with correct e-mail address details.
- NALC Chief Executives Bulletin– circulated 04.11.24, 14.11.24 & 21.11.24.
- NALC Events Newsletter – circulated 26.11.24.
- WSCC Residents eNewsletter – circulated 14.11.24 and put on website and social media platforms.
- WSCC Have your say on budget for 2025-2026 – circulated 05.11.24 and put on website and social media platforms.
- WSCC – Local Highways Operations – winter preparedness briefings – circulated 04.11.24.
- WSCC – Brake Road Safety Week – circulated 18.11.24 and put on website and social media platforms.
- Andrew Griffith MP – November 2024 Working for you in Westminster newsletters – circulated 04.11.24.
- Thank you e-mails received from Tylers Trust, Arun & Chichester Citizens Advice Bureau, Barnham Trojans and Arun Community Transport for grant funding.
- Ford to Hunston Canal Society Newsletter November 2024 – circulated 21.11.24 and put on website and social media platforms.
- ABE CLT Press Release – circulated 19.11.24 and put on website and social media platforms.

13. Finance & Personnel

- a. Payments – please see attached payment list for November 24.
- b. To note the management accounts for October 24 have been signed by the Chair Cllr Trabucco.
- c. To note that the interim Internal Audit will take place 05.12.24.
- d. To approve the transfer of funds to various Investment companies – report on recommendations to follow from Cllr Trabucco.

14. Policies & Council Documents

500 Bus Shelter Group – parish council to confirm they are happy for BEPC to be lead organisation in arranging a contractor and be responsible for the funding. One shelter for Aldingbourne, Peckham Chase – Cllr Rickard to advise.

15. To discuss the following motion from Cllr Rickard on the Lidsey Canal

To consider the creation of a joint working party with the Ford to Hunston Canal Society to investigate and confirm ownership of the site of the former Portsmouth and Arundel Canal within Aldingbourne Parish and explore opportunities to protect the future security of the site and seek improved public accessibility for leisure and recreational use, including provision of benches, signposting and limited space for cycle and car parking.

16. Any other business for information: – Items for inclusion on the next agenda.

17. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

18. To note the next Full Council meeting – Tuesday 4 February 2025.