



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA
Email: clerk@aldingbourne-pc.gov.uk

NOTICE OF MEETING

You are hereby summoned to the Aldingbourne Parish Council Street Scene Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Thursday 6 March 2025 at 7.00 pm.

AGENDA

1. Agenda item 1 - Apologies for absence

Cllr's Denise Ramshaw & Katherine Jarman (personal).

2. Agenda item 2 - Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

3. Agenda item 3 - Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. Agenda item 4 - To receive and approve minutes of previous meeting 19.12.24 (previously circulated)

5. Agenda item 5 - Matters arising from previous minutes & action items 19.12.24 (previously circulated)

6. Agenda item 6 - Project Updates

- Sculpture Brown Tourist Sign.
- Planting.
- Aldingbourne in Bloom - To discuss possibility of a Aldingbourne in Bloom campaign – proposal attached.
- Parish Noticeboards
- Bus Shelters
 - a. To discuss any maintenance requirements – Adrian Taylor to advise (Risk Assessment provided 18.07.24).

- b. To agree size and type of hanging baskets to be purchased – Full Council already approved - Adrian Taylor to advise.
 - c. To agree requirements for any noticeboards – specification of previous ones purchased provided to Cllr Harbord and Adrian Taylor 20.06.24.
- Street Name signs.
 - Speed Indicator Displays (SID's) – nature of data analysis information to be agreed – Cllr Rickard to update.

7. Agenda item 7 – Limmer Pond

8. Agenda item 8 – Tote Copse

- Tote Copse Monument – clearance of site took place 17.02.25 with Historic England in attendance. Awaiting feedback report.
- Awaiting copy of a deed of release regarding boundary responsibilities from solicitor following agreement in writing from Mr Gillbard.

9. Agenda item 9 - Allotments

One holder has relinquished their plot due to moving out of the area. A new holder has been contacted and is arranging a visit with Cllr Blaylock (e-mail sent 11.02.25).

10. Agenda item 10 - Playground

- Awaiting new date for the replacement of the bark pits due to weather conditions.
- To agree new bins and costings – Cllr Harbord to update.

11. Agenda item 11 – Footpaths & Litter

- Litter picking event booked 29.03.25 at 2.00 pm.
- Litter bins have been numbered by ADC – Cllr Rickard to update.

12. Agenda item 12 – Fingerposts (black & white)

Clerk has contacted Slindon Parish Council who are discussing this at their meeting in February 2025 and will let us know, however it is unlikely they will be looking at this in the foreseeable future due to budget constraints.

Barnham & Eastergate have already confirmed they will be looking at restoring theirs separately. I believe that as it has insurance & asset register implications, each parish should action their own fingerposts as appropriate.

13. Agenda item 13 – Grounds Maintenance throughout the parish

Awaiting outcome of Limmer Pond, and Tote Copse clearance.

To note a new contractor has been appointed for the playground grass cutting and litter picking.

14. Agenda item 15 - Correspondence

To note the following correspondence:-

15. Agenda item 16 - Any other business for information: – Items for inclusion on the next agenda

16. Agenda item 17 - Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business. Nothing to note.

17. Agenda item 18 - To note the date of the next meeting date 05.06.25.