



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

Email: clerk@aldingbourne-pc.gov.uk

NOTICE OF MEETING

You are hereby summoned to the Aldingbourne Parish Council Street Scene Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Thursday 5 June 2025 at 7.00 pm.

AGENDA

1. Agenda item 1 - Apologies for absence

2. Agenda item 2 - Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

3. Agenda item 3 - Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. Agenda item 4 - To receive and approve minutes of previous meeting 6 March 2025 (previously circulated) – copy attached

5. Agenda item 5 - Matters arising from previous minutes & action items 6 March 2025 (previously circulated) - copy attached

6. Agenda item 6 - Project Updates

- Sculpture Brown Tourist Sign – see notes from Cllr Jarman circulated 18.03.25 – copy attached.
- Planting.
- Aldingbourne in Bloom – competition launched April 25.
- Parish Noticeboards
- Bus Shelters
 - a. To discuss any maintenance requirements – see notes from Adrian Taylor – copy attached.

- b. To agree size and type of hanging baskets to be purchased – Full Council already approved.
 - c. To agree requirements for any noticeboards – specification of previous ones purchased provided to Cllr Harbord and Adrian Taylor 20.06.24.
- Speed Indicator Displays (SID's) – data analysis information already provided to councillors.

7. Agenda item 7 – Limmer Pond

Nothing new to report, however at the Annual Parish Assembly Western Sussex Rivers Trust have expressed an interest in helping to look into this with us. Contact details circulated 20.05.25.

8. Agenda item 8 – Tote Copse

- Deed of release regarding boundary responsibilities forwarded to Mr Gillbard who is liaising with his solicitors regarding proof of inheritance.
- Fencing to be discussed following guidance received from Historic England – response attached.

9. Agenda item 9 - Allotments

- To note all paperwork has been sent to holders 22.04.25.
- All plots have been taken, with 6 still on the waiting list.
- To consider sending official letter to one plot holder regarding plot being overgrown – Cllr Blaylock to update.

10. Agenda item 10 - Playground

- Bin has been received following original approval. Cost of installation £280 quote from Smart Exteriors. Clerk has approved costing and asked for installation to go ahead.
- ADC Play equipment inspection report – circulated to Cllrs Harbord and Rickard 06.05.25.

11. Agenda item 11 – Footpaths & Litter

12. Agenda item 12 – Fingerposts (black & white)

To note following approval at Full Council all fingerposts have been ordered 19.05.25.

13. Agenda item 13 – Grounds Maintenance throughout the parish

Nothing new to report.

14. Agenda item 15 - Correspondence

To note the following correspondence:-

- New replacement Village Gateway sign ordered from Glasdon UK 06.05.25

15. **Agenda item 16 - Any other business for information:** – Items for inclusion on the next agenda
16. **Agenda item 17 - Exempt Business:** – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business. Nothing to note.
17. **Agenda item 18 - To note the date of the next meeting date 04.09.25.**