



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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NOTICE OF MEETING AND AGENDA

The Planning Committee of the Parish Council Meeting will be held at the in the Community Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 8 July 2025 at 7.00pm

AGENDA

1. Apologies for absence

2. Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.

3. Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. Approval of Minutes of previous Planning Committee meeting - held on 10 June 2025 (previously circulated)

5. Matters arising from the Minutes of the Planning Committee held on 10 June 2025

To consider any matters arising solely from the minutes relating to the meeting held on 10 June 2025.

Item 1188 – Tree Survey of Hook Lane for potential TPO's – e-mail sent to Mark Warwick 12.06.25.

Item 1191 – Letter to ADC regarding housing targets – to be agreed.

See action item listing for all other matters.

6. Chair's Report

7. Planning Correspondence

To note any Planning related correspondence and agree responses as appropriate.

- To note Clerk has responded to ADC on planning decisions as per the previous minutes.
- Analysis report from Gradko Environment on pollution monitoring – circulated 16.06.25.
- WSCC Highways, transport, and planning resident's newsletter – circulated 20.06.25 plus put on website and social media platforms.
- WSCC Highways, transport and planning news and updates – circulated 20.06.25.
- SDNPA – Planning Committee Agenda 10.07.25 – circulated 01.07.25.
- ADC Local Plan Call for Sites 2025 – circulated 16.06.25
- ADC Neighbourhood Plan Funding e-mail from Neil Crowther – circulated 24.06.25
- WSCC Confirmation of EV Charging location approvals – circulated 19.06.25 – to note e-mail from Cllr Rickard regarding further possible locations dated 20.06.25.
- E-mail from Emma Patchell from Gillings Planning regarding a new commercial building at West Barn, Norton Lane – circulated 24.06.25, may attend a planning meeting.

8. To receive an update regarding the Aldingbourne Neighbourhood Plan

To note that the following topics have previously been agreed to be included in the next review of the ANP.

- The mapping of the BUAB to be added to the website for the public to see.
- The biodiversity corridor map in the ANP to show the 50m buffer zone.
- The agricultural land classification from DEFRA dated 2020 for grade 1,2,& 3 classifications to also be available on the website.
- To relook at the mapping provided by parish online.
- Consideration to be given to extending the Biodiversity Corridor, so it continues throughout the parish to the South Downs National Park boundaries. It was recommended that Processmatters2 who was involved in writing the Neighbourhood Plan should be approached for training and help on reviewing the plan along with details on the evidence base that would be required.
- Wildlife & Countryside Act to be researched to see what elements should be included in the ANP.
- Community Assets to be reviewed.
- Climate change section would need to be re-written.
- Grampian Case Law to be considered.
- Update required to Communications and Infrastructure section.
- Listed buildings to be reviewed – resident requested consideration should be given to Fernfield Cottage (previously Fennick Cottage), Arundel Road, Norton PO18 0JX a listed 18th century building and appears on English Heritage site.

To discuss any other topics that may need to be included.

9. To note matters relating to the current BEW Masterplan and management of the Strategic Allocation process.

To note BEW IDP Community Presentation from David Easton – copy of e-mail and presentation attached.

10. Aldingbourne Barnham & Eastergate Community Land Trust (ABE CLT)

To note minutes of meeting 10.06.25 – circulated by Cllr Rickard 12.06.25.

11. To discuss any recent Planning Applications, as noted below:

Application Number: AL/50/25/HH – Deadline 17.07.25

Address: 9 Kennet Mead, Woodgate PO20 3BU

Application Details: Install conservatory to the rear of the property.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/50/25/HH>

Application Number: AL/54/25/HH – Deadline 17.07.25

Address: Pond Cottage, Lidsey Road PO20 9PQ

Application Details: Single storey extension to garage and new pitched roof above.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/54/25/HH>

Application Number: AL/55/25/HH – Deadline 24.07.25

Address: The Square House, Hook Lane, Aldingbourne PO20 3TS

Application Details: Proposed construction of an orangery to the rear of the dwelling, single storey side extension, 2 no dormers and internal alterations to the existing house and outbuilding (granary). Listed building consent has already been granted for these proposals' AL/10/25/L

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/55/25/HH>

Application Number: AL/51/25/HH – Deadline 31.07.25

Address: Southview, Nyton Road, Aldingbourne PO20 3UA

Application Details: Part single, part two storey extension, including rear dormer extensions. Two storey front extension to facilitate front porch and landing above area.

To view details, click on link.

[Click here to view the application and documents](#)

12. To note any recent planning decisions

Application Number: AL/34/25/HH

Address: Norton Glebe, Norton Lane, Norton PO20 3NH

Application Details: Front porch extension to annexe.

APPROVED 10.06.25

Application Number: AL/32/25/PL

Address: Shop Around the Clock and Aldingbourne Post Office, Westergate Street Aldingbourne PO20 3QL

Application Details: Installation of plant equipment, canopy and parcel locker. This application is in CIL zone 2 (zero rated)

APPROVED 20.06.25

Application Number: AL/143/24/RES

Address: Land adjacent to Woodgate Nurseries, Lidsey Road, Aldingbourne

Application Details: Approval of reserved matters following outline consent AL/129/21/OUT for 95 No residential dwellings with associated parking, landscaping, open space (including play areas), infrastructure and works. This application is in CIL Zone 3 and is CIL Liable as new dwelling.

APPROVED 13.06.25 and circulated 16.06.25

13. To note the date of next meeting – Tuesday 12 August 2025