



## ALDINGBOURNE PARISH COUNCIL

**MINUTES of the Planning Meeting of the Aldingbourne Parish Council held on Tuesday 8 July 2025 at 7.00pm at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate PO20 3YA.**

**Members:** Cllr Sue Foott (Chair of the parish council and the planning committee)  
Cllr Katherine Jarman  
Cllr Richard Rickard  
Cllr Charles Brown  
Cllr Ron Flitter

**In attendance:** Marie Singleton – Parish Clerk.

No members of the public were in attendance.

1197 **Agenda item 1 - Apologies for Absence**  
Cllr Anita Lawrence (work commitment).

1198 **Agenda item 2 - Declarations of Interest**  
Nothing to report.

1199 **Agenda item 3 - Public Participation**  
None in attendance.

1200 **Agenda item 4 - Approval of the Minutes of Planning Committee held 10 June 2025**  
The minutes of the Planning Committee Meeting held 10 June 2025 were unanimously approved. Proposed by Cllr Jarman, seconded by Cllr Rickard. Cllr Sue Foott signed the minutes as Chair of the Planning Committee.

1201 **Agenda item 5 - Matters arising from the Minutes of the meeting held 10 June 2025**  
To consider any matters arising solely from the minutes relating to the meeting held on 10 June 2025.

Item 1188 – Tree Survey of Hook Lane for potential TPO's – e-mail sent to Mark Warwick 12.06.25, currently awaiting response, in the meantime it was agreed to look at other areas of the parish and Cllr's Jarman and Rickard will look at surveying Westergate Street.

Item 1191 – Letter to ADC regarding housing targets – wording has now been agreed, and the Clerk will send to ADC.

All other items resolved.

1202 **Agenda item 6 – Chair’s Report**

AL/60/25/PIP – Land West of St John’s Close, a Planning in Principle agreement application had been received for the above and as previous applications had been made for this site it was unclear as to why an In Principle application is being requested. It was felt inappropriate as decisions should be made on a proper planning application. Cllr Jaman agreed to provide wording to the planning committee as the deadline for responses is 19.07.25.

BN/11/11/OUT – BEW Parcel 1 is being considered at the ADC planning committee meeting. ANP will not be in attendance.

1203 **Agenda item 7 – Planning Correspondence**

All the planning related correspondence was noted, and any responses agreed as appropriate.

- To note Clerk has responded to ADC on planning decisions as per the previous minutes.
- Analysis report from Gradko Environment on pollution monitoring – circulated 16.06.25.
- WSCC Highways, transport, and planning resident’s newsletter – circulated 20.06.25 plus put on website and social media platforms.
- WSCC Highways, transport and planning news and updates – circulated 20.06.25.
- SDNPA – Planning Committee Agenda 10.07.25 – circulated 01.07.25.
- ADC Local Plan Call for Sites 2025 – circulated 16.06.25 – to note that Aldingbourne has nothing to add.
- ADC Neighbourhood Plan Funding e-mail from Neil Crowther – circulated 24.06.25
- WSCC Confirmation of EV Charging location approvals – circulated 19.06.25 – to note e-mail from Cllr Rickard regarding further possible locations dated 20.06.25.
- E-mail from Emma Patchell from Gillings Planning regarding a new commercial building at West Barn, Norton Lane – circulated 24.06.25, may attend a planning meeting.

1204 **Agenda item 8 - To receive an update regarding the Aldingbourne Neighbourhood Plan**

To note that as agreed the Clerk had put together a list of the topics that had previously been agreed that needed to be included in the next review of the ANP and a list is below:-

- The mapping of the BUAB to be added to the website for the public to see.
- The biodiversity corridor map in the ANP to show the 50m buffer zone.
- The agricultural land classification from DEFRA dated 2020 for grade 1,2,& 3 classifications to also be available on the website.
- To relook at the mapping provided by parish online.
- Consideration to be given to extending the Biodiversity Corridor, so it continues throughout the parish to the South Downs National Park boundaries. It was recommended that Processmatters2 who was involved in writing the Neighbourhood Plan should be approached for training and help on reviewing the plan along with details on the evidence base that would be required.
- Wildlife & Countryside Act to be researched to see what elements should be included in the ANP.

- Community Assets to be reviewed.
- Climate change section would need to be re-written.
- Grampian Case Law to be considered.
- Update required to Communications and Infrastructure section.
- Listed buildings to be reviewed – resident requested consideration should be given to Fernfield Cottage (previously Fennick Cottage), Arundel Road, Norton PO18 0JX a listed 18<sup>th</sup> century building and appears on English Heritage site.

Cllr Rickard advised that Ford Parish Council had just published their neighbourhood plan, and it may be worth looking at it for other topics that could/may need to be included in addition to the above.

1205 **Agenda item 9 - To note matters relating to the current BEW Masterplan and management of the Strategic Allocation process.**

It was noted that the BEW IDP Community Presentation from David Easton had been circulated to councillors and that Cllr Foott will be drafting a letter regarding the funding. Details of what were to be included had been circulated in the minutes of the APC/ACSC Development Working Party minutes of meeting 19.06.25 and Cllr Foott will provide details of a letter for approval in due course.

1206 **Agenda item 10 – ABE Community Land Trust (CLT)**

The minutes of meeting 10.06.25, circulated by Cllr Rickard 12.06.25 were noted.

1207 **Agenda item 11 – To discuss any recent Planning Applications as noted below**

**Application Number:** AL/50/25/HH – Deadline 17.07.25

**Address:** 9 Kennet Mead, Woodgate PO20 3BU

**Application Details:** Install conservatory to the rear of the property.

**NO OBJECTION by all councillors in attendance.**

**Application Number:** AL/54/25/HH – Deadline 17.07.25

**Address:** Pond Cottage, Lidsey Road PO20 9PQ

**Application Details:** Single storey extension to garage and new pitched roof above.

**NO OBJECTION by all councillors in attendance.**

**Application Number:** AL/55/25/HH – Deadline 24.07.25

**Address:** The Square House, Hook Lane, Aldingbourne PO20 3TS

**Application Details:** Proposed construction of an orangery to the rear of the dwelling, single storey side extension, 2 no dormers and internal alterations to the existing house and outbuilding (granary). Listed building consent has already been granted for these proposals' AL/10/25/L

**NO OBJECTION by all councillors in attendance.**

**Application Number:** AL/51/25/HH – Deadline 31.07.25  
**Address:** Southview, Nyton Road, Aldingbourne PO20 3UA  
**Application Details:** Part single, part two storey extension, including rear dormer extensions. Two storey front extension to facilitate front porch and landing above area.  
**NO OBJECTION by all councillors in attendance.**

1208 **Agenda item 12 - To note any recent planning decisions**

**Application Number:** AL/34/25/HH  
**Address:** Norton Glebe, Norton Lane, Norton PO20 3NH  
**Application Details:** Front porch extension to annexe.  
**APPROVED 10.06.25**

**Application Number:** AL/32/25/PL  
**Address:** Shop Around the Clock and Aldingbourne Post Office, Westergate Street Aldingbourne PO20 3QL  
**Application Details:** Installation of plant equipment, canopy and parcel locker. This application is in CIL zone 2 (zero rated)  
**APPROVED 20.06.25 – Cllr Jarman advised she would contact them to see if there was a date that the shop was to be opened.**

**Application Number:** AL/143/24/RES  
**Address:** Land adjacent to Woodgate Nurseries, Lidsey Road, Aldingbourne  
**Application Details:** Approval of reserved matters following outline consent AL/129/21/OUT for 95 No residential dwellings with associated parking, landscaping, open space (including play areas), infrastructure and works. This application is in CIL Zone 3 and is CIL Liable as new dwelling.  
**APPROVED 13.06.25 and circulated 16.06.25**

1209 **Agenda Item 13 - Date of next meeting – Tuesday 12 August 2025 at 7.00pm.**

Meeting finished 7.40 pm.

Signed ..... (Chair of the Planning Committee)

Date .....

**PLEASE NOTE THESE MINUTES ARE IN DRAFT AND SUBJECT TO AMENDMENT UNTIL APPROVED AT THE NEXT PLANNING MEETING TO BE HELD ON TUESDAY 12 AUGUST 2025.**