



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA
Email: clerk@aldingbourne-pc.gov.uk

NOTICE OF MEETING

You are hereby summoned to the Aldingbourne Parish Council Street Scene Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Thursday 4 September 2025 at 7.00 pm.

AGENDA

1. Agenda item 1 - Apologies for absence

Cllr Tom Blaylock (personal).

2. Agenda item 2 - Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

3. Agenda item 3 - Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. Agenda item 4 - To receive and approve minutes of previous meeting 5 June 2025 (previously circulated) – copy attached

5. Agenda item 5 - Matters arising from previous minutes & action items 5 June 2025 (previously circulated) - copy attached

6. Agenda item 6 - Project Updates

- Sculpture Brown Tourist Sign – Cllr Ramshaw to update.
- Planting – letters circulated to residents asking for volunteers – Cllr Harbord to update.
- Aldingbourne in Bloom – Cllr Harbord to report on competition.
- Parish Noticeboards

- Bus Shelters
 - a. To agree requirements for any noticeboards – see action item listing.
- Speed Indicator Displays (SID's) – new location agreed by Enerveo and WSCC on A29 Lidey Road at Woodgate. Cllr Rickard has also asked the PCSO 11.06.25 & 15.08.25 for advice on traffic speeding issues either side of the Primary School and has provided data.

7. Agenda item 7 – Limmer Pond

Letter circulated to residents asking for information by Cllr Ramshaw, one resident responded, and information provided to Cllr's Ramshaw and Harbord 16.06.25. Cllr Ramshaw to update.

8. Agenda item 8 – Tote Copse

- Deed of release regarding boundary responsibilities forwarded to Mr Gillbard who is liaising with his solicitors regarding proof of inheritance. See action items listing.
- Scheduled Monument Consent has been received from Historic England on new fencing – circulated 18.08.25. Awaiting a response from Smart Exteriors regarding date for work and at the same time for quarterly maintenance to take place.

9. Agenda item 9 - Allotments

Still ongoing issue, with a complaint from one plot holder regarding dumping of green waste near her plot, despite an e-mail being sent by the Clerk to plot holders. Cllr Blaylock is aware and has been asked to put up a sign to resolve the issue.

Nothing else has been reported.

10. Agenda item 10 - Playground

- ADC Play equipment previous inspection report was noted at the last meeting and a quote was provided from Fosters Landscape for the work to be completed, cost £710. This was approved by the Clerk and Chair of Street Scene Cllr Harbord on health & Safety grounds. Work to be completed after the summer holidays.
- Foster Landscapes recommended that as there are issues with the stepping logs and posts on the Jungle climber as noted in the inspection report, and that consideration should be given for it to be replaced. Quote received £13,930.32. To discuss if required as funding can be taken from CIL.
- Complaints received regarding hedges and overgrowth surrounding the playground that impinges on residents' fences and gardens. Clerk has asked grounds contractor for a quote.

11. Agenda item 11 – Footpaths & Litter

E-mail received from ADC regarding public rights of way maintenance for Aldingbourne – circulated 14.08.25 – Cllr Rickard has been in correspondence with them and will provide a verbal update.

12. Agenda item 12 – Fingerposts (black & white)

To note following approval at Full Council all fingerposts have been ordered 19.05.25. Clerk has asked for an update and been advised that the work will take place in September 2025. Ralph Restorations will let us know a date in due course.

13. Agenda item 13 – Grounds Maintenance throughout the parish

Nothing new to report.

14. Agenda item 15 - Correspondence

Nothing to note that is not already mentioned on the agenda.

15. Agenda item 16 - Any other business for information: – Items for inclusion on the next agenda

16. Agenda item 17 - Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business. Nothing to note.

17. Agenda item 18 - To note the date of the next meeting date 04.12.25.