



## **ALDINGBOURNE PARISH COUNCIL**

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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### **NOTICE OF MEETING AND AGENDA**

**The Planning Committee of the Parish Council Meeting will be held at the in the Community Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 14 October 2025 at 7.00pm**

### **AGENDA**

**1. Apologies for absence**

Cllr Katherine Jarman (personal).

**2. Declarations of Interest**

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.

**3. Public Participation**

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

**4. Approval of Minutes of previous Planning Committee meeting - held on 9 September 2025 (previously circulated)**

**5. Matters arising from the Minutes of the Planning Committee held on 9 September 2025**

To consider any matters arising solely from the minutes relating to the meeting held on 9 September 2025.

Item 1201 – Tree Survey Westergate Street – Report attached – to agree next actions.

Item 1225 – Woodgate Centre – e-mail sent to ADC on residents concerns 02.10.25, response received and circulated 02.10.25. Any further action to be agreed if required.

See action item listing for all matters and updates.

**6. Chair's Report**

**7. Planning Correspondence**

To note any Planning related correspondence and agree responses as appropriate.

- To note Clerk has responded to ADC on planning decisions as per the previous minutes.
- WSCC Highways, transport & planning newsletter – circulated 30.09.25.
- WSCC Planning and Rights of Way Committee agenda 07.10.25 – circulated 02.10.25.
- Decision Statement for Middleton-On-Sea Neighbourhood Development Plan 2024-2041 – circulated 25.09.25.
- Proposal for a new commercial building on land at West Barn, Old Dairy Lane Norton received from their planning consultants – circulated 30.09.25 along with Clerks response.
- E-mail from processmatters2 regarding ADC planning portal link on website down due to ADC changing code without prior notice – circulated 06.10.25.
- Appeal Decision for AL/117/24/OUT Londown House received from ADC – circulated 16.09.25.
- \*SDNPA Notification relating to ADNP/25/03754/HOUS – Proposed oak framed open garage and garden store, Foxwood Barn – circulated 30.09.25 response required by 14.10.25 - <http://planningpublicaccess.southdowns.gov.uk/online-applications>.
- \*ADC have commissioned a market research company to carry out a residents survey for the Hedgerows Development to gather feedback on how residents feel about living in the area and identify any opportunities for improvement and help inform ADC approach to future development.

**8. To receive an update regarding the Aldingbourne Neighbourhood Plan**

Awaiting response from ADC regarding possible housing targets.

**9. To note matters relating to the current BEW Masterplan and management of the Strategic Allocation process.**

BEW Advisory Group – Southern Consortium Update – circulated 18.09.25.

**10. Aldingbourne Barnham & Eastergate Community Land Trust (ABE CLT)**

AGM took place 23.09.25 – Cllr Rickard to provide verbal update.

**11. To discuss any recent Planning Applications, as noted below:**

Application Number: WSCC/034/25 – deadline 17.10.25

Address: Aldingbourne Primary School, Westergate

Application details: Installation of a modular building and associated works (Library)

To view details, click on link.

<https://westsussex.planning-register.co.uk/planning/display/WSCC/034/25>

Application Number: AL/89/25/PL – deadline 06.11.22  
Address: Dell Cottage, Norton Lane, Aldingbourne PO20 3NH  
Application details: Installation of a gate at a junction of Dell Cottage Access Road and Norton Lane, this application is in CIL Zone 3 (zero rated)

To view details, click on link.

[Click here to view the application and documents](#)

Application Number: AL/83/25/HH – deadline 09.10.25  
Address: The Coach House, Norton Lane, Norton  
Application details: Erection of a garden room (This application may affect the character and appearance of the Norton Lane, Norton Conservation Area)

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/83/25/HH>

Application Number: AL/84/25/PL – deadline 30.10.25  
Address: The Grange, Westergate Street, Westergate  
Application details: Removal of mobile home and replacement with 1 No self build dwelling and associated works (alternative to AL/150/22/PL). This application is in CIL Zone SD5 BEW Strategic Site and is Zero Rated for CIL.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/84/25/PL>

Application Number: AL/90/25/PL – deadline 30.10.25  
Address: Unit 3 Newlands Road, Bersted PO22 8FJ  
Application details: Site alterations to include removal of pillar from canopy, installation of new smoking shelter and installation of new waste platform. This application is in CIL Zone 4 (Zero Rated) as other development.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/90/25/PL>

## **12. To note any recent planning decisions**

**Application Number:** AL/78/25/HH

**Address:** Tara, Hook Lane, Aldingbourne PO20 3TE

**Application Details:** First floor rear dormer extension, front dormer extension, and alterations to existing dormers following demolition of existing ground floor side storage/garage extensions.

**APPROVED 03.10.25,**

**Application Number:** AL/68/25/S73

**Address:** Bayard Level Mare Lane, Eastergate PO20 3SA

**Application Details:** Removal of condition 2 (occupation limited to those employed by the adjacent livery stables) following the grant of AL/116/94.

**APPROVED 17.09.25.**

**Application Number:** AL/71/25/HH

**Address:** The Square House, Hook Lane, Aldingbourne

**Application Details:** Construction of 1 no building on the site of the former Malthouse to form a garage. (resubmission of AL/17/25/HH)

**WITHDRAWN AT THE REQUEST OF THE APPLICANT.**

**Application Number:** AL/72/25/L

**Address:** The Square House, Hook Lane, Aldingbourne

**Application Details:** Listed building consent for construction of 1 no building on the site of the former Malthouse to form a garage. (resubmission of AL/18/25/L)

**WITHDRAWN AT THE REQUEST OF THE APPLICANT.**

**13. To note the date of next meeting – Tuesday 11 November 2025**