



## **ALDINGBOURNE PARISH COUNCIL**

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

Office Mobile : 07849 806955 Email : [clerk@aldingbourne-pc.gov.uk](mailto:clerk@aldingbourne-pc.gov.uk)

### **NOTICE OF MEETING AND AGENDA**

**The Planning Committee of the Parish Council Meeting will be held at the in the Community Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 11 November 2025 at 7.00pm**

### **AGENDA**

**1. Apologies for absence**

**2. Declarations of Interest**

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.

**3. Public Participation**

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

**4. Approval of Minutes of previous Planning Committee meeting - held on 14 October 2025 (previously circulated)**

**5. Matters arising from the Minutes of the Planning Committee held on 14 October 2025**

To consider any matters arising solely from the minutes relating to the meeting held on 14 October 2025.

See action item listing for all matters and updates.

**6. Chair's Report**

**7. Planning Correspondence**

To note any Planning related correspondence and agree responses as appropriate.

- To note Clerk has responded to ADC on planning decisions as per the previous minutes.
- WSCC Highways, transport & planning newsletter – circulated 03.11.25.
- Arun Flood Forum Agenda for meeting 22.10.25, APC not involved in this meeting as parish councils are invited on a rota basis – circulated 09.10.25.
- ADC e-mail Arun Town and Parish Council's climate change group meeting availability – circulated 04.11.25.
- E-mail received from Barratt Redrow Southern Counties regarding attending a meeting to discuss Land to Rear of Meadow Way – forwarded to Cllr Foott and dates of future planning meetings provided by Clerk.
- Copied into an e-mail sent to Andrew Griffith MP & ADC Councillor Sue Wallsgrove from resident regarding the ecology reports on AL/107/21/PL Woodgate Centre asking for intervention and pushing for a new ecology report.

**8. To receive an update regarding the Aldingbourne Neighbourhood Plan**

To note ADC response on possible housing targets for the parish – circulated 03.11.25.

**9. To note matters relating to the current BEW Masterplan and management of the Strategic Allocation process.**

Nothing new to report.

**10. Aldingbourne Barnham & Eastergate Community Land Trust (ABE CLT)**

**11. To discuss any recent Planning Applications, as noted below:**

Application Number: AL/99/25/T – deadline 13.11.25

Address: Caigers Cottage, Westergate Street, Westergate PO20 3SQ

Application details: Fell 1 No Oak (T1).

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/99/25/T>

Application Number: AL/99/25/PL – deadline 13.11.25

Address: Shop Around the Clock, Westergate Street PO20 3QL

Application details: Installation of scissor lift and delivery landing with new stairs and gate to boundary wall. This application is in CIL Zone 2 (zero rated) as other development.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/98/25/PL>

Application Number: AL/95/25/PL – deadline 20.11.25  
Address: Beelle Vue, Level Mare Lane, Eastergate  
Application details: Erection of 1 no detached self-build dwelling and garage with parking.  
This application is in CIL Zone 3 and CIL liable as a new dwelling,

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/95/25/PL>

Application Number: AL/104/25/S73 – deadline 20.11.25  
Address: Land North of the Haven and East of Northfield Lane, Westergate  
Application details: Variation of conditions 2 & 5 imposed under AL/127/24/PL relating to plans and revised Tree Retention Protection Plan.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/104/25/S73>

Application Number: AL/108/25/T – deadline 20.11.25  
Address: Aldingbourne Community Sports Centre  
Application details: Fell 1 No Pedunculate Oak (T1).

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/108/25/T>

**PLEASE NOTE THIS IS A PARISH COUNCIL APPLICATION.**

Application Number: AL/107/25/PL– deadline 27.11.25  
Address: Land at West Barn Old Dairy Lane, Norton PO20 3AF  
Application details: Demolition of existing tennis court and erection of a commercial building (within Use Class E(g)), parking, landscaping and other associated works. This application is a departure from the Development Plan, affects the character and appearance of the Norton Lane, Norton Conservation Area and is in CIL Zone 3 (Zero Rated) as other development.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/107/25/PL>

**12. To note any recent planning decisions**

Application Number: AL/83/25/HH – deadline 09.10.25  
Address: The Coach House, Norton Lane, Norton  
Application details: Erection of a garden room (This application may affect the character and appearance of the Norton Lane, Norton Conservation Area)  
**APPROVED 31.10.25.**

**13. To note the date of next meeting – Tuesday 9 December 2025**