



## **ALDINGBOURNE PARISH COUNCIL**

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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### **NOTICE OF MEETING AND AGENDA**

**The Planning Committee of the Parish Council Meeting will be held at the in the Community Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 9 December 2025 at 7.00pm**

### **AGENDA**

**1. Apologies for absence**

**2. Declarations of Interest**

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.

**3. Public Participation**

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

**4. Approval of Minutes of previous Planning Committee meeting - held on 11 November 2025 (previously circulated)**

**5. Matters arising from the Minutes of the Planning Committee held on 11 November 2025**

To consider any matters arising solely from the minutes relating to the meeting held on 11 November 2025.

See action item listing for all matters and updates.

**6. Chair's Report**

**7. Planning Correspondence**

To note any Planning related correspondence and agree responses as appropriate.

- To note Clerk has responded to ADC on planning decisions as per the previous minutes.
- WSCC Highways, transport & planning newsletter – circulated 01.12.25.
- Consultation on a SDNP Technical Advice Note (TAN) Retrofitting Historic Buildings for Energy | Efficiency and Carbon Reduction – circulated 27.11.25.
- \*E-mail received from Barratt Redrow Southern Counties regarding attending a meeting to discuss Land to Rear of Meadow Way – please note confirmation received that they will be attending the next planning meeting 13.01.26.
- \*Proposal from BRMRC via ACSC for permission to make changes to compound – proposal attached.
- Enforcement Notice e-mail received from ADC regarding Land adjacent to Woodgate Nursery – circulated 02.12.25.

**8. To receive an update regarding the Aldingbourne Neighbourhood Plan**

Steve Tilbury advice on Arun Housing Numbers – email and notes sent by Cllr Jarman 19.11.25.

**9. To note matters relating to the current BEW Masterplan and management of the Strategic Allocation process.**

Nothing new to report.

**10. Aldingbourne Barnham & Eastergate Community Land Trust (ABE CLT)**

**11. To discuss any recent Planning Applications, as noted below:**

Application Number: AL/102/25/HH – deadline 04.12.25

Address: 26 St Richards Road, Westergate

Application details: Hip to gable loft conversion with side dormer.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/102/25/HH>

Application Number: AL/114/25/HH – deadline 27.12.25

Address: 37 Lamorna Gardens, Westergate

Application details: Loft conversion, dormers to front and rear.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/114/25/HH>

Application Number: AL/67/25/PL – deadline 11.12.25

Address: Nyton Rest, Nyton Farm Shop, Nyton Road, Aldingbourne

Application details: Permanent planning permission for change of use to agricultural worker's accommodation comprising of 14 No. chalets, low level lighting, retention of existing hardstanding, utilisation of existing individual foul treatment plants and existing permitted access with associated works. This application falls in CIL Zone 3 (Zero rated) as other development

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/67/25/PL>

Application Number: AL/110/25/TC – deadline 27.12.25

Address: Field House, Church Road, Aldingbourne, PO20 3TT

Application details: Repollard 1 No. Willow (T3) to leave a height of 8m and spread of 4m. Repollard 1 No. Willow (T5) to leave a height of 12m and spread of 4m. These trees are located in the Church Road, Aldingbourne Conservation Area.

To view details, click on link.

[Click here to view the application and documents](#)

## **12. To note any recent planning decisions**

Application Number: AL/89/25/PL

Address: Dell Cottage, Norton Lane, Aldingbourne PO20 3NH

Application details: Installation of a gate at a junction of Dell Cottage Access Road and Norton Lane, this application is in CIL Zone 3 (zero rated)

**APPROVED 28.11.25.**

Application Number: AL/84/25/PL – deadline 30.10.25

Address: The Grange, Westergate Street, Westergate

Application details: Removal of mobile home and replacement with 1 No self-build dwelling and associated works (alternative to AL/150/22/PL). This application is in CIL Zone SD5 BEW Strategic Site and is Zero Rated for CIL.

**WITHDRAWN BY APPLICANT.**

Application Number: AL/90/25/PL – deadline 30.10.25

Address: Unit 3 Newlands Road, Bersted PO22 8FJ

Application details: Site alterations to include removal of pillar from canopy, installation of new smoking shelter and installation of new waste platform. This application is in CIL Zone 4 (Zero Rated) as other development.

**APPROVED 18.11.25.**

## **13. To note the date of next meeting – Tuesday 13 January 2026**

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