



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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Minutes of the Street Scene Committee held on Thursday 4 December 2025, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

Members: Cllr Michelle Harbord (Chair of Committee), Cllr Richard Rickard, Cllr Denise Ramshaw, Cllr George Stapley-Jones & Cllr Tom Blaylock.

Clerk to Parish Council – Miss Marie Singleton

158 Agenda item 1 - Apologies for absence

All in attendance.

159 Agenda item 2 - Declarations of Interest

Cllr Tom Blaylock declared an interest as an allotment holder, agenda item 9.

160 Agenda item 3 - Public Participation

There were no members of the public in attendance.

161 Agenda item 4 - Approval of minutes of previous Street Scene meeting 4 September 2025

The minutes of the Street Scene Committee meeting dated 4 September 2025 were presented to members, where upon it was unanimously RESOLVED that they should be adopted. Proposed Cllr Ramsahw, seconded Cllr Stapley-Jones. Cllr Harbord signed the minutes.

162 Agenda item 5 – matters arising from the previous meeting 4 September 2025

Nothing that is not on the agenda.

163 Agenda time 6 - Project Updates

- Sculpture Tourist Sign – This has now been approved by WSCC and Wilbar Associates are in the process of making the sign, e-mail sent 24.11.25. Costings have already been approved by Full Council 01.07.25 of between £600 - £700. Total cost as a site visit was also required to provide a design specification to WSCC is now £1016.30, this also includes the WSCC application fee of £338.80. The Clerk advised that the Street Scene committee has a delegated financial remit as per the financial regulations for the extra costs to be approved.

- Planting – The Clerk advised that following a suggestion by Andrew McKellar made to Cllr it was agreed to approach Brick Kiln Garden Centre to see if they offer discounts for community projects, they have responded positively and we now have a 10% discount voucher and confirmation e-mail that Andrew now has, to purchase any new bulbs etc.
- Aldingbourne in Bloom – noted that the committee will revisit this again at the March 2026 meeting and discuss ways of how to promote this competition.
- Parish Noticeboards – It was noted that the new one had arrived and would be installed on Monday 8.12.25.
- Bus Shelters - It was noted that one of the hanging basket brackets was damaged and Cllr Stapley-Jones agreed to have a look and seek a replacement. Cllr Rickard reminded the committee that he had sent a proposal to Steve Hill at WSCC 08.09.25 regarding new bus shelters on the Nyton Road to improve route 66 and would send a reminder e-mail to him to see if this project can be progressed.
- Speed Indicator Displays (SID's) – Cllr Rickard had provided data analysis, and this had been circulated to councillors. Traffic volumes are interesting and could be used in future planning applications to see if transport surveys undertaken by developers are accurate. It was agreed that the data on speeding should be passed to WSCC Highways for information and to see if they had any comments. Cllr Rickard to provide an amended copy of the data to the Clerk so it can be sent to WSCC.

164 Agenda item 7 – Limmer Pond

Cllr Ramshaw advised that following approval by the Full Council 04.11.25 where councillors were in favour of pollarding only, that the contractors had been contacted to requote and advised that only two of the original contractors were interested. Following a discussion, it was agreed to appoint CM Tree Care at a cost of £3,500. The contractor is known to the parish council and has undertaken tree work at the ACSC. Approved by all councillors. The Clerk will write confirming his appointment, Cllr Ramshaw agreed to have a final meeting with him to ensure that he was aware of exactly what would be required. Proposed Cllr Ramshaw seconded Cllr Stapley-Jones and approved by all councillors to appoint CM Tree Care. Once a date is known when the work will be undertaken this will be posted on our website and social media platforms explaining what the parish council is doing at the site and that an illustrative board will eventually be installed along with a bench.

165 Agenda item 8 – Tote Copse

- Deed of release regarding boundary responsibilities. This matter is with both sets of solicitors to verify proof of inheritance and land registry – noted.
- Smart Exteriors were due to undertake the new fencing work and maintenance 02.12.25 but this has had to be postponed due to recent weather conditions. A new date will be provided in due course.

166 Agenda item 9 – Allotments

Nothing new from allotment holders to note, one plot is of concern as it is overgrown, Cllr Blaylock agreed to keep an eye on the plot and will decide if any action by the parish council is required before the new leases go out in April 26.

167 Agenda item 10 – Playground

- Cllr Harbord agreed to investigate the possibility of new pieces of play equipment to replace the jungle climber. Foster Landscapes had recommended this as there are issues with the stepping logs and posts on the Jungle climber as noted in the inspection report, and that consideration should be given for it to be replaced. Quote received £13,930.32, but it was agreed it was an opportunity to provide something different.
- Tree survey undertaken and circulated which recommended that the trees should be removed. Awaiting outcome of planning application after Full Council approval of costs - noted.

168 Agenda item 11 – Footpaths & Litter

- A discussion also took place regarding a bin opposite the Prachee where one of the new benches is situated, and rubbish is being left. There is an existing bin within the parish that could be moved, and Cllr Harbord will contact Dan Cox at ADC to discuss, along with whether a new bin can be provided by ADC at the bus shelter at the Lees Yard development.
- A spring litter pick event was discussed and the 21 March 2026 has now been agreed.

169 Agenda item 13 – Grounds maintenance throughout the parish

Nothing to report.

170 Agenda item 14 - Correspondence

Nothing to report on the Artswork project but Cllr Harbord will meet with Beccy East via Teams in January 26 to see if this is something that the parish council could get involved with, as it is predominantly a school project.

171 Agenda item 15 - Any other business for information: – Items for inclusion on the next agenda

172 Agenda item 16 - Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.
Nothing to note.

173 Agenda item 17 – To note the date of the next meeting 5 March 2026

The meeting closed at 8.05pm.

SIGNEDChair

Date.....

**THESE MINUTES ARE IN DRAFT AND SUBJECT TO AMENDMENT UNTIL APPROVED AT THE
NEXT MEETING OF THE STREET SCENE COMMITTEE MEETING TO BE HELD 5 MARCH 2026.**