



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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NOTICE OF MEETING AND AGENDA

The Planning Committee of the Parish Council Meeting will be held at the in the Community Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 10 February 2026 at 7.00pm

AGENDA

1. Apologies for absence

2. Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.

3. Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

Presentation by Kate Chapman, Gillings Planning – Proposal for a new commercial building on land at West Barn, Old Dairy Lane, Norton. Application AL/107/25/PL.

4. Approval of Minutes of previous Planning Committee meeting - held on 13 January 2026 (previously circulated)

5. Matters arising from the Minutes of the Planning Committee held on 13 January 2026

To consider any matters arising solely from the minutes relating to the meeting held on 13 January 2026.

See action item listing for all matters and updates.

6. Chair's Report

7. Planning Correspondence

To note any Planning related correspondence and agree responses as appropriate.

- To note Clerk has responded to ADC on planning decisions as per the previous minutes.
- WSCC Highways, transport & planning newsletter – circulated 02.02.26 and put on website and social media platforms.
- WSCC Communities Highways and Environment Scrutiny committee 19.01.26 – circulated 12.01.26.
- SDNPA Planning Committee Agenda 12.02.26 – circulated 02.02.26.
- ADC Middleton-on-Sea Neighbourhood Development Plan Regulation 20 – circulated 13.01.26.
- Copied into e-mail from resident to WSCC regarding A29 at Lidsey – circulated 12.01.26 - Cllr Rickard in dialogue with WSCC and will provide a verbal update as required.

8. To receive an update regarding the Aldingbourne Neighbourhood Plan

WSALC Briefing notes from Steve Tilbury – Neighbourhood Plans and the new NPFF – circulated 29.01.26. Cllr's Rickard and Jarman participating in training session 23.02.26.

9. To note matters relating to the current BEW Masterplan and management of the Strategic Allocation process.

Nothing new to report.

10. Aldingbourne Barnham & Eastergate Community Land Trust (ABE CLT)

11. To discuss any recent Planning Applications, as noted below:

Application Number: AL/131/25/HH– deadline 12.01.26

Address: Tara, Norton Lane, Norton

Application: Proposed cladding and rendering and alternations to fenestrations.

To view details, click on link.

<https://www1.arun.gov.uk/aplanning/OcellaWeb/planningDetails?reference=AL/131/25/HH>

12. To note any recent planning decisions

Application Number: AL/121/25/CLE – deadline 11.01.25

Address: Westergate Lodge, Westergate Street

Application details: Lawful development certificate for existing use of packing shed as a rebuild/refurbished store ancillary to main dwelling.

APPROVED 28.01.26.

Application Number: AL/114/25/HH – deadline 27.12.25
Address: 37 Lamorna Gardens, Westergate
Application details: Loft conversion, dormers to front and rear.
APPROVED 15.01.26.

Application Number: AL/110/25/TC – deadline 27.12.25
Address: Field House, Church Road, Aldingbourne, PO20 3TT
Application details: Repollard 1 No. Willow (T3) to leave a height of 8m and spread of 4m.
Repollard 1 No. Willow (T5) to leave a height of 12m and spread of 4m. These trees are located in the Church Road, Aldingbourne Conservation Area.
NO OBJECTION 02.01.26.

Application Number: AL/107/25/PL– deadline 27.11.25
Address: Land at West Barn Old Dairy Lane, Norton PO20 3AF
Application details: Demolition of existing tennis court and erection of a commercial building (within Use Class E(g)), parking, landscaping and other associated works. This application is a departure from the Development Plan, affects the character and appearance of the Norton Lane, Norton Conservation Area and is in CIL Zone 3 (Zero Rated) as other development.
REFUSED 19.01.26 – CIRCULATED 19.01.26

13. **To note the date of next meeting – Tuesday 3 March 2026 - PLEASE NOTE THIS MEETING WILL FOLLOW THE FULL COUNCIL MEETING.**

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