



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA
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NOTICE OF MEETING AND AGENDA

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 24 February 2026 at 7.00 pm.

AGENDA

1. Apologies for absence

2. Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

3. Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. To receive and approve minutes of previous meeting 21 October 2025

To receive and approve the minutes of the previous Finance Meeting on 21 October 2025 (attached).

5. Matters arising from previous minutes & action items 21 October 2025

Nothing outstanding.

6. To view and discuss Budget Financial Monitoring Report to 31.01.26 – Period 10 (copy attached)

7. To agree the draft Budget Plan 2026/2027 – copy attached

8. **To note Management Accounts for 2025/2025 financial year and to review and countersign bank statements – see TEAMS**

9. **To note cashbook balances at 31.01.26 (see finance report)**

10. **To note Income for 2025/2026 (see finance report)**

11. **To review Earmarked Reserves for 2025/2026 financial year and agree any transfers required – (see finance report)**

12. **To review the following policies and documents for approval by Full Council**
 - To note Interim Audit report from April Skies Accounting – circulated 12.02.26 and provide comment on the one question in Appendix A.
 - To note final audit has been booked 13.04.26.
 - To note Transparency compliance document to 31.01.26.

13. **To agree grant applications (all copies attached)**
 - ACSC - request for £1k for running community activities.
 - Arun & Chichester Citizens Advice - request for £50 (previously supported).
 - Tylers Trust – request for £400 (previously supported).
 - Bognor Regis Foodbank £1,320 (new request).

14. **To review Asset Register and Insurance for 2025/2026 - (copy attached)**

15. **To note CIL receipts and expenditure (copy attached)**
 - To note CIL receipts and expenditure at 31.01.26.
 - To note CIL parish meeting briefing papers and guidance – circulated 12.02.26.
 - To agree any projects to be included on ADC CIL Spending Strategy template – deadline 31.03.26 – draft copy attached.

16. **To update on investments – (see finance report)**

17. **To discuss the ACSC financial position (dependent on paperwork)**

18. **To note the date of the next Finance Meeting.**

Thursday 23 April 2026, 7.00 pm at Aldingbourne Community Sports Centre.