



ALDINGBOURNE PARISH COUNCIL

MINUTES of the Planning Meeting of the Aldingbourne Parish Council held on Tuesday 3 March 2026 at 7.00pm at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate PO20 3YA.

Members: Cllr Sue Foott (Chair of the parish council and the planning committee)
Cllr Richard Rickard
Cllr Anita Lawrence
Cllr Katherine Jarman
Cllr Charles Brown
Cllr Ron Flitter

In attendance: Marie Singleton – Parish Clerk.

A representative from the tennis club was in attendance.

1301 **Agenda item 1 - Apologies for Absence**
All councillors in attendance.

1302 **Agenda item 2 - Declarations of Interest**
Nothing to declare.

1303 **Agenda item 3 - Public Participation**
A representative from the tennis club was in attendance to ask the parish council if it would agree in principle for the tennis club to pursue the installation of floodlights through a planning application. The ACSC confirmed it was aware of the request. Approved by all councillors in attendance that the parish council had no objections to the proposal.

1304 **Agenda item 4 - Approval of the Minutes of Planning Committee held 10 February 2026**
The minutes of the Planning Committee Meeting held 10 February 2026 were unanimously approved. Proposed by Cllr Brown, seconded by Cllr Flitter. Cllr Foott signed the minutes as Chair of the Planning Committee.

1305 **Agenda item 5 - Matters arising from the Minutes of the meeting held 10 February 2026**
To consider any matters arising solely from the minutes relating to the meeting held on 10 February 2026.

Nothing outstanding to action. Cllr Jarman advised that she would call Savills for an update regarding the Prince of Wales Public House as it is showing as under offer on their portal.

1306 **Agenda item 6 – Chair’s Report**

Nothing to report.

1307 **Agenda item 7 – Planning Correspondence**

All the planning related correspondence was noted, and any responses agreed as appropriate.

- It was noted that the Clerk had responded to ADC on planning decisions as per the previous minutes.
- WSCC Highways, transport & planning newsletter – circulated 23.02.26 and put on website and social media platforms.
- ADC Neighbourhood Development Plan and the National Planning Policy Framework, Neighbourhood Planning and Planning Reform - information for Town and Parish Councils – circulated 16.02.26.
- Department for Transport, National Transport Casework Team, Stopping of Highway at Dell Cottage, Norton Lane, Norton – circulated 23.02.26.
- Notification of a Planning Committee Meeting 18.02.26 – AL/67/25/PL – Nyton Rest, Nyton Farm Shop, Aldingbourne – circulated 05.02.26.

1308 **Agenda item 8 - To receive an update regarding the Aldingbourne Neighbourhood Plan**

Cllr’s Foott, Rickard and Jarman had participated in a briefing on Neighbourhood Plans. It was agreed that there was no action required at this time. Cllr’s Jarman and Rickard also participated in a briefing with Steve Tilbury on the same subject and will Cllr Jarman agreed to provide notes.

1309 **Agenda item 9 - To note matters relating to the current BEW Masterplan and management of the Strategic Allocation process.**

It was noted that a notification of site work starting 23.02.26, West Sussex County Council and their appointed contractor will be on the Fleurie Nursery site adjacent to Barnham Road from 23.02.26 to undertake tree and hedgerow removal – circulated 23.02.26.

1310 **Agenda item 10 – ABE Community Land Trust (CLT)**

Nothing new to note.

1311 **Agenda item 11 – To discuss any recent Planning Applications as noted below**

Application Number: AL/9/26/S73 – deadline 19.03.26

Address: The Square House, Hook Lane, Aldingbourne

Application: Variation of condition 2 imposed under AL/55/25/HH relating to plans condition.

NO OBJECTION by all councillors in attendance.

Application Number: AL/10/26/PL – deadline 26.03.26
Address: 9 Old Canal Residential Park, Lidsey, Bognor Regis, PO22 9PN
Application: Installation of 16 solar panels on mobile home roof. This application is in CIL Zone 3 (zero rated) as other development.
NO OBJECTION by all councillors in attendance.

1312 **Agenda item 12 - To note any recent planning decisions**

Application Number: AL/131/25/HH
Address: Tara, Norton Lane, Norton
Application: Proposed cladding and rendering and alternations to fenestrations.
APPROVED 28.01.26.

Application Number: AL/123/25/HH
Address: Medowsley, Westergate Street, PO20 3QS
Application Boundary wall with vehicle access gate and pedestrian access gate.
APPROVED 05.02.26.

Application Number: AL/67/25/PL
Address: Nyton Rest, Nyton Farm Shop, Nyton Road, Aldingbourne
Application details: Permanent planning permission for change of use to agricultural worker's accommodation comprising of 14 No. chalets, low level lighting, retention of existing hardstanding, utilisation of existing individual foul treatment plants and existing permitted access with associated works. This application falls in CIL Zone 3 (Zero rated) as other development.
APPROVED WITH 6 CONDITIONS 18.02.26

1313 **Agenda Item 13 - Date of next meeting – Tuesday 14 April 2026.**

Meeting finished 8.35 pm.

Signed (Chair of the Planning Committee)

Date

PLEASE NOTE THESE MINUTES ARE IN DRAFT AND SUBJECT TO AMENDMENT UNTIL APPROVED AT THE NEXT PLANNING MEETING TO BE HELD ON TUESDAY 14 APRIL 2026.