



## ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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**You are hereby summoned to the Aldingbourne Parish Council Ordinary Full Council meeting to be held on Tuesday 7 April 2026 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA**

### AGENDA

1. Apologies for absence  
Cllr Charles Brown (personal).
2. Declarations of Interest  
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.
3. Public Participation  
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
4. Approval of Minutes of previous Full Council Meeting 3 March 2026 (attached)
5. Matters arising from the previous meeting – see update on Action items listing 3 March 2026 (attached)  
  
See action item listing for full updates.
6. Chair's Report
  - Chair to provide update on Co-op.
  - Chair to update on damage at the allotments.
  - To see if any changes are required for the Annual Parish Assembly agenda.
7. To note the Planning Committee minutes for meeting held on 3 March 2026 – copy attached

8. To note the Street Scene Committee minutes for meeting held on 5 March 2026
- To note the Aldingbourne in Bloom competition launches 01.04.26, with the ceremony taking place Saturday 11 July 2026 at 10.00am following judging on Monday 6 July 2026.
  - Cllr Harbord to provide an update on the Artswork Project.
  - Please see agenda item 13 for the recommendations made by the Street Scene committee that requires Full Council approval for new playground equipment.
9. Aldingbourne Community Sports Centre  
Notes of meeting held 23.03.26 – to follow.
10. County and District Councillor Reports/PCSO Report:-
- a) To receive a report from the County Councillor
  - b) To receive a report from District Councillor(s)
  - c) To receive a report from the PCSO – to note that the PCSO will be patrolling at the Co-Op on the “come and meet me dates” already advertised.
11. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-
- a) Arun District Association of Local Councils (ADALC) – nothing new to note.
  - b) APC/ACSC Development Working Party - to note next meeting 11.06.26.
  - c) West Sussex Association of Local Councils (WSALC) – nothing new to note.
  - d) Media & Communication Working Party
    - I. Social media – to note social media report for February 26 – circulated 19.03.26.
    - II. Newsletter articles.
    - III. Notes of meeting 09.03.26 to be circulated by Cllr Jarman.
12. Correspondence/Consultations  
**To note the receipt of the any correspondence.**
- WSALC Highways , transport, and planning newsletter – circulated 05.03.26 and put on our website and social media platforms.
  - WSCC extreme weather alert – circulated 05.03.26 and put on our website and social media platforms.
  - WSCC Residents eNewsletters – Waste prevention circulated 19.03.26 and put on our website and social media platforms.
  - WSCC notification of removal of temporary structure at Sack Lane – circulated 23.03.26 and out on our website and social media platforms.
  - WSCC Community Risk Management Plan 2026-2030 – circulated 23.03.26 and put on our website and social media platforms.
  - WSCC Residents’ eNewsletter – circulated 26.03.26 and put on our website and social media platforms.
  - Andrew Griffith MP – Working for you in Westminster – March and April 26 – circulated 03.03.26 and 30.03.26.
  - Arun Newsletters February and March 26 – circulated 02.03.26 and 30.03.26 and put on our website and social media platforms.
  - ADC New Monitoring Officer details – circulated 26.03.26.

- ADC Update on Local Government Reorganisation – circulated 26.03.26 and put on our website and social media platforms.
- ADC news release – ADC agrees 2026/2027 budget – circulated 26.02.26.
- ADC Cleansing Contract – New Services update – circulated 09.03.26 and put on our website and social media platforms.
- Transport for the South East Strategic Investment Plan – circulated 22.03.26.
- SDNPA March News – circulated 19.03.26.
- CT Sussex – Subsidised transport to the Wave Littlehampton – circulated 26.03.26 and put on our website and social media platforms.
- WSALC Clerks Networking Day Presentations – circulated 24.03.26.
- WSALC Newsletter – Spring 26 – circulated 09.03.26.
- RRT Great British Clean Newsletter – circulated 23.03.26.
- **Bradshaw Lodge Business Breakfast Meeting invite for 24.04.26 – circulated 24.03.26, councillors to advise if interested in attending.**
- Bognor Regis Foodbank – thank you e-mail received for the grant that the parish council approved, along with an invitation to visit if councillors are interested in their work – circulated 23.03.26.

13. Finance & Personnel

- a. Payments – please see attached payment lists for March 26 for approval.
- b. To note the management accounts for March 2026 will be signed by the Chair.
- c. To approve new playground equipment as per recommendations from the Street Scene Committee – details of quote attached.

14. Policies & Council Documents

Nothing to report.

15. Any other business for information: – Items for inclusion on the next agenda.

16. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

17. To note the next Full Council meeting – Tuesday 5 May 2026