



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA
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NOTICE OF MEETING AND AGENDA

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Thursday 23 April 2026 at 7.00 pm.

AGENDA

1. Apologies for absence

2. Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

3. Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. To receive and approve minutes of previous meeting 24 February 2026

To receive and approve the minutes of the previous Finance Meeting on 24 February 2026 (attached).

5. Matters arising from previous minutes & action items 24 February 2024

Nothing outstanding.

6. To view and discuss Budget Financial Monitoring Report to 31.03.26 – Period 12 end of year (copy attached)

7. To agree final Budget Plan 2026/2027 – copy attached

8. To discuss draft Annual Governance and Accountability Return (AGAR) – (copy attached)

- AGAR documents and associated pro-formas attached.
- To note VAT has been submitted to HMRC for £3,468.89 on 08.04.26.
- To note Final Internal Audit report dated 14.04.26.
- To note Earmarked Reserves at 31.03.26.
- To note bank balances at 31.03.26.

9. To review the following policies and documents for approval by Full Council (all attached)

- Model Financial Regulations 2026/2027 – no changes
- Grant Application Policy 2026/2027 – no changes
- Finance & Investment Strategy Policy 2026/2027 – minor changes to reflect investments made.
- Risk Assessment Policy 2026/2027 – additional section on investments.
- To note Transparency Compliance end of financial year documentation.

10. To agree grant applications (copy attached)

- 4Sight Vision Support – Grant request £680 (previously £455 March 25).

11. To review Asset Register and Insurance for 2026/2027 - (copy attached)

12. To note CIL receipts and expenditure (copy attached)

- To note CIL receipts and expenditure at 31.03.26.
- To note CIL funding letter from ADC – circulated 02.04.26.
- To agree 2026/2027 CIL projects.

13. To note the date of the next Finance Meeting.

Tuesday 20 October 2026, 7.00 pm at Aldingbourne Community Sports Centre.