



## ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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**You are hereby summoned to the Aldingbourne Parish Council ordinary Full Council meeting to be held on Tuesday 7 July 2026 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA**

### AGENDA

1. Apologies for absence  
Cllr Denise Ramshaw (personal).
  
2. Declarations of Interest  
Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.
  
3. Public Participation  
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.
  
4. Approval of Minutes of previous Full Council Meeting 9 June 2026 (attached)
  
5. Matters arising from the previous meeting – see update on Action items listing 9 June 2026 (attached)  
  
See action item listing for full updates.
  
6. Chair's Report
  - Southern Water Cleaner Rivers and Seas Task Force – there will be an open event held at Barnham Community Hall 04.08.26 (TBC), the team have reached out to the parish council regarding a possible meeting to discuss how we can all work together on this programme.
  
  - To discuss ABE CLT Board composition – Cllr Rickard to provide information.

7. To note the Planning Committee minutes for meeting held on 9 June 2026 – copy attached
  
8. Aldingbourne Community Sports Centre
  
9. County and District Councillor Reports/PCSO Report:-
  - a) To receive a report from the County Councillor
  - b) To receive a report from District Councillor(s)
  - c) To receive a report from the PCSO
  
10. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-
  - a) Arun District Association of Local Councils (ADALC) – to note minutes of meeting 12.05.26 – circulated 16.06.26.
  - b) APC/ACSC Development Working Party - to note meeting held 11.06.26
  - c) West Sussex Association of Local Councils (WSALC) – nothing new to note.
  - d) Media & Communication Working Party
    - I. Social media report
    - II. Newsletter articles.
  
11. Correspondence/Consultations

**To note the receipt of the any correspondence.**

  - WSCC Residents’ eNewsletter - circulated 18.06.26 and put on our website and social media platforms.
  - WSCC Weather Alert – circulated 22.06.26 and put on our website and social media platforms.
  - **\*WSCC Highways to discuss any topics that could be included in the parish briefings and complete the survey – Cllr Rickard attends these meetings.**
  - ADC new release on local government reorganisation – circulated 16.06.26.
  - ADC Local Cycling and Walking Infrastructure Plan Phase 2 briefing slides – circulated 15.06.26.
  - ADC newsletter 66 June 26 – circulated 26.06.06 and put on our website and social media platforms.
  - Southern Water Customer Newsletter June 26 – circulated 23.06.26 and put on our website and social media platforms.
  - Charity Mentors Newsletter – circulated 23.06.26 and put on our website and social media platforms.
  - Tour of Lidsey Wastewater Treatment Works 09.07.26 – circulated 18.06.26, to note Cllr Rickard attending.
  - SDNPA Parish webinar 01.07.26 – circulated 08.06.26.
  - SDNPA News June 26 – circulated 11.06.26.
  
12. Finance & Personnel
  - a. Payments – please see attached payment list for June 26.
  - b. To note the management accounts for June 2026 will be signed by the Chair.

- c. To note changes to approved mileage rates for 2026/2027 have increased to 55p per mile (policy has been changed to reflect this).
- d. To approve quote from Smart Exteriors for new seating area next to Barnham Trojan shed at the ACSC – circulated 25.06.26

13. Policies & Council Documents

Nothing to report.

14. Any other business for information: – Items for inclusion on the next agenda.

15. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

16. To note the next Full Council meeting – Tuesday 1 September 2026