



ALDINGBOURNE PARISH COUNCIL

MINUTES of the Planning Meeting of the Aldingbourne Parish Council held on Tuesday 4 August 2026 at 7.00pm at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate PO20 3YA.

Members: Cllr Sue Foott (Chair of the parish council and the planning committee)
Cllr Richard Rickard
Cllr Katherine Jarman
Cllr Anita Lawrence
Cllr Charles Brown
Cllr Ron Flitter

In attendance: Marie Singleton – Parish Clerk.

There were four members of the public in attendance and West Sussex County Councillor Sue Wallsgrove.

1366 **Agenda item 1 - Apologies for Absence**

All in attendance.

1367 **Agenda item 2 - Declarations of Interest**

Nothing to declare.

1368 **Agenda item 3 - Public Participation**

Residents were in attendance regarding clearance work being undertaken on the land at the rear of Meadow Way which is still waiting for the reserved matters application to be decided by ADC and may possibly be on the ADC planning agenda for 21.08.26 (unless it is refused). Cllr Foott advised residents that the outline application had been approved and the developers were therefore entitled to start work on preparing the land. There is concern that they are using Hook Lane as an access point as this was not approved and they should be going through the agreed point in Meadow Way.

Residents have already been in contact with ADC regarding the work which is starting as early as 7.00/7.30 am to complain and it was noted that the earliest it should be is 8.00 am. West Sussex County Councillor Sue Wallsgrove advised that there is currently no construction management plan in place and will not be until the reserved matters application has been decided. Richard Brown the Post Approval Implementation and Monitoring Officer and Simon Davis the Principal Planning Officer at ADC are both involved and are looking into the matter.

It was agreed that the parish council should write to Simon Davis at ADC outlining the concerns including the following and asking for measures to be put in place:-

- To look at the accessibility from Hook Lane and to ask that this route should not be used.
- To look at noise concerns with contractors starting before the 8.00 am (evidence has been provided by residents).
- To ask that the equipment being used is screened.
- To look at the damage that has been done to the trees and hedges on site which are full of biodiversity and were highlighted in the parish council's objection letter and should have been taken into consideration.
- A construction management plan should be in place before any further work is undertaken.
- Misting machines must be in place to keep down the dust and pollution, particularly considering the recent weather conditions.

It was agreed to copy into the e-mail, Neil Crowther and Karl Roberts at ADC.

As an aside to this, West Sussex County Councillor Sue Wallsgrove advised that an addendum to the objection letter already submitted by the parish council on the reserved matters application should be made to ADC outlining that a Grampian style condition should be requested that prevents development from starting until certain actions are taken, in this case there are concerns on the sewage capacity at the Lidsey Treatment Works and this should be resolved first. Cllr Foott will look at the wording, circulate to councillors and submit to ADC.

1369 **Agenda item 4 - Approval of the Minutes of Planning Committee held 14 July 2026**

The minutes of the Planning Committee Meeting held 14 July 2026 were unanimously approved. Proposed by Cllr Rickard, seconded by Cllr Lawrence. Cllr Foott signed the minutes as Chair of the Planning Committee.

1370 **Agenda item 5 - Matters arising from the Minutes of the meeting held 14 July 2026**

To consider any matters arising solely from the minutes relating to the meeting held on 14 July 2026.

It was noted that the Strategic Infrastructure letter was sent to ADC 28.07.28 and circulated to councillors.

1371 **Agenda item 6 – Chair's Report**

Cllr Foott advised councillors that there are still lots of complaints from residents being received on the Woodgate Close development, and that Richard Brown Post Approval Implementation and Monitoring Officer had received multiple e-mails all of which have been responded to. There are no breaches of conditions at the site, which have been visited several times by ADC along with Cllr Sue Foott and WSCC councillor Sue Wallsgrove, with the management of the site by Lovells being seen as exemplary.

1372 **Agenda item 7 – Planning Correspondence**

All the planning related correspondence was noted, and any responses agreed as appropriate.

- It was noted that the Clerk has not responded to ADC on planning decisions as per the previous minutes following information provided by our Planning Consultant.
- WSCC Highways, transport and planning newsletter – circulated 23.07.26 and put on the website and social media platforms.
- WSCC Survey results – circulated 23.07.26.
- Chichester Local Plan Scoping Consultation - circulated 23.07.26.
- To note several e-mails and Facebook comments received from residents regarding work being undertaken at Land rear of Meadow Way – West Sussex County Councillor Sue Wallsgrove involved and advised residents that WSCC Highways are investigating under reference number 3840154 the possible use of entry on Hook Lane to the site, WSCC have asked for 10 working days from 27.07.26 for them to reply.

1373 **Agenda item 8 - To receive an update regarding the Aldingbourne Neighbourhood Plan**

Nothing new to note.

1374 **Agenda item 9 - To note matters relating to the current BEW Masterplan and management of the Strategic Allocation process.**

Nothing new to note.

1375 **Agenda item 10 – ABE Community Land Trust (CLT)**

Nothing new to note, however the next meeting with ADC to discuss housing will be in September 2026.

1376 **Agenda item 11 – To discuss any recent Planning Applications as noted below**

Application Number: AL/55/26/HH– deadline 13.08.26

Address: 37 Ivy Close, Westergate

Application details: Partial demolition of existing conservatory and replacement single storey rear extension.

NO OBJECTION by all councillors.

Application Number: AL/56/26/HH– deadline 13.08.26

Address: 32 Ivy Lane, Westergate

Application details: Rear and side single storey extension to dwelling.

NO OBJECTION by all councillors.

Application Number: AL/52/26/PL– deadline 27.08.26

Address: The Grange, Westergate Street, Westergate

Application details: Removal of mobile home and replacement with 1 no self-build dwelling and associated works. This application is in CIL Zone 1 (zero rated).

NO OBJECTION by all councillors however the applicant should note the proximity to the biodiversity corridor and that consideration should be given to ANP policy EH10 Unlit Village Status and Dark Skies policy.

1377 **Agenda item 12 - To note any recent planning decisions**

Nothing to report.

1378 **Agenda Item 13 - Date of next meeting – Thursday 17 September 2026 – PLEASE NOTE THIS IS A CHANGE OF DATE AND IS YET TO BE FORMALLY AGREED.**

Meeting finished 7.45 pm.

Signed (Chair of the Planning Committee)

Date

PLEASE NOTE THESE MINUTES ARE IN DRAFT AND SUBJECT TO AMENDMENT UNTIL APPROVED AT THE NEXT PLANNING MEETING TO BE HELD ON THURSDAY 17 SEPTEMBER 2026.