



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

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You are hereby summoned to the Aldingbourne Parish Council ordinary Full Council meeting to be held on Tuesday 1 September 2026 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

AGENDA

1. Apologies for absence

Cllr's Sue Foott, Denise Ramshaw and Tom Blaylock (personal).

2. Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.

3. Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. Approval of Minutes of previous Full Council Meeting 7 July 2026 (attached)

5. Matters arising from the previous meeting – see update on Action items listing 7 July 2026 (attached)

See action item listing for full updates.

6. Chair's Report

- To note that Cllr Sue Foott has been in contact with Inspector Ross Wickings, Aun Neighbourhood Policing Team regarding the recording of ASB – Cllr Foott will provide a verbal update at the next meeting.
- To receive verbal feedback from Cllr Brown regarding his attendance at the Southern Water Cleaner Rivers and Seas Task Force briefing 04.08.26.

7. To note the Planning Committee minutes for meeting held on 4 August 2026 – copy attached
8. Aldingbourne Community Sports Centre
9. County and District Councillor Reports/PCSO Report:-
 - a) To receive a report from the County Councillor
 - b) To receive a report from District Councillor(s)
 - c) To receive a report from the PCSO
10. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-
 - a) Arun District Association of Local Councils (ADALC) – nothing new to note.
 - b) APC/ACSC Development Working Party - to note next meeting 10.09.26.
 - c) West Sussex Association of Local Councils (WSALC) – nothing new to note.
 - d) Media & Communication Working Party
 - I. Social media report July 26 – circulated 20.08.26.
 - II. Newsletter articles.
 - III. Google Search results July 26 from Processmatters2 – circulated 04.08.26.
11. Correspondence/Consultations

To note the receipt of the any correspondence.

 - WSCC Residents' eNewsletter - circulated 20.07.26 and put on our website and social media platforms.
 - *WSCC Highway Ranger Pilot Programme – Opportunities for Local Improvements – circulated 06.08.26 – Full Council to discuss and then move to Street Scene Committee to oversee.
 - *WSCC on behalf of Operation Watershed – flood resistance programme to help develop and deliver a local solution – parish council to provide project ideas – circulated 03.08.26. Please note it will be down to parish councils to project manage and deliver any successful project grants – to discuss if parish council has capacity to implement such projects.
 - ADC new release on local government reorganisation – circulated 16.07.26 and 27.07.26.
 - ADC newsletter 67 July 26 – circulated 03.08.26 and put on our website and social media platforms.
 - ADC News release Aileen Evans OBE appointed Chair of ADC Housing Improvement Board – circulated 27.07.26.
 - ADC News release – Armed Forces Champion to take part in national conference – circulated 30.07.26.
 - Southern Water an update on our work to protect bathing waters in West Sussex – circulated 03.08.26 and put on our website and social media platforms.
 - SDNPA Parishes Meetings updated July 26 – circulated 06.07.26.
 - SDNPA News July 26 – circulated 09.07.26.
 - SDNPA News August 26 – circulated 18.08.26.
 - SDNPA new Local Plan July 2026 updated – circulated 23.07.26.
 - NALC Chief executives Bulletin – circulated 23.07.26.
 - Andrew Griffith MP – Working for you in Westminster July 26 – circulated 06.07.26.

- AiRS Newsletter Summer 26 – circulated 14.07.26.
- Sussex 1550 – Celebrating the 1550th Anniversary of Sussex – circulated 18.08.26.
- To note that Denise James-Crook is spearheading a petition for a TRO for yellow lines in Hook Lane near the Co-op – parish council has already pledged its support and a copy of the minutes provided.

12. Finance & Personnel

- a. Payments – please see attached payment list for July and August 26.
- b. To note the management accounts for July and August 2026 will be signed by the Chair.
- c. To agree and sign April Skies Accounting Terms of Engagement 2026-2027 as Internal Auditor for the next financial year.
- d. To approve quote for additional fencing at the allotments – copy attached, Cllr Stapley-Jones to update on options quoted.
- e. To approve repairs to Jungle Climber – copy attached – note this is still in warranty and the cost is only for the required fixings and the labour – cost £1,388.64.

13. Policies & Council Documents

Nothing to report.

14. Any other business for information: – Items for inclusion on the next agenda.

15. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

16. To note the next Full Council meeting – Tuesday 6 October 2026