



ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA
Mobile Number: 07849 806955 Email: clerk@aldingbourne-pc.gov.uk

NOTICE OF MEETING AND AGENDA

You are hereby summoned to the Aldingbourne Parish Council Finance Committee to be held in the Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA on Tuesday 20 October 2026 at 7.00 pm.

AGENDA

1. Apologies for absence

Cllr Katherine Jarman (personal).

2. Declarations of Interest

Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.

3. Public Participation

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask layout, or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. To receive and approve minutes of previous meeting 23 April 2026

To receive and approve the minutes of the previous Finance Meeting on 23 April 2026 (attached).

5. Matters arising from previous minutes & action items 23 April 2026

Nothing outstanding.

6. To review and discuss Budget Financial Monitoring Report to 30.09.26 – Period 6 (copy attached)

7. To agree draft Business Plan 2027 - 2030 – copy attached

8. **To note Management Accounts for 2026/2027 financial year and to review and countersign bank statements (see TEAMS)**
9. **To note Bank Balances at 30.09.26 (see finance report)**
10. **To consider precept for 2027/2028 (see tab on Business Plan spreadsheet)**
11. **To note income for 2026/2027 (see finance report)**
12. **To review Earmarked Reserves as per External Auditors certificate**
13. **To review the following policies and documents for approval by Full Council (all attached)**
 - To review finance committee dates for 2027.
 - Risk Assessment Policy 2026/2027 – to review six monthly (no changes).
 - To note Transparency Compliance documentation to 30.09.26.
 - To note interim internal audit taking place 26.01.27.
14. **To agree grant applications (copies attached)**
 - Cancerwise – grant request £1,000 (previously £1,000 March 25).
 - Chichester District Foodbank – grant request £1,590 (new applicant).
 - Sage Counselling CIO – grant request £980 (new applicant).
 - Ford to Hunston Canal Society – grant request £100 (new applicant).
15. **To review Asset Register and Insurance for 2026/2027 - (copy attached)**
16. **To review Service Level Agreement 2027/2028 – (copy attached)**
17. **To note CIL receipts and expenditure (copy attached)**
 - To note CIL receipts and expenditure at 30.09.26.
 - To note CIL funding letter from ADC – circulated 015.10.26.
 - To agree 2027/2028 CIL projects.
18. **To note the date of the next Finance Meeting if required**

Tuesday 17 November 2026, 7.00 pm at Aldingbourne Community Sports Centre.