ALDINGBOURNE PARISH COUNCIL

Parish Office: C/o Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

Office Number 07849 806955 Email: clerk@aldingbourne-pc.gov.uk

You are hereby summoned to the Aldingbourne Parish Council ordinary Full Council meeting to be held on Tuesday 1 December 2026 at 7pm, at Aldingbourne Community Sports Centre, Olivers Meadow, Westergate, PO20 3YA

AGENDA

1. Apologies for absence
   Cllr Ron Flitter (personal).

2. Declarations of Interest
   Declarations under the Code of Conduct – Members are reminded that they are required to make a declaration in relation to any item on this agenda in which they may have an interest.

3. Public Participation
   The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum.

4. Approval of Minutes of previous Full Council Meeting 3 November 2026 (attached)

5. Matters arising from the previous meeting – see update on Action items listing 3 November 2026 (attached)

   See action item listing for full updates.

6. Chair's Report

7. To note the Planning Committee minutes for meeting held on 10 November 2026 – copy attached

8. Aldingbourne Community Sports Centre

Agenda published Tuesday 24 November 2026 – Signed Marie Singleton – Parish Clerk

- ACSC Warm Hub starts 25.11.26 – notices circulated 23.11.26 and put on our website and social media platforms.

- ACSC Christmas Market Stallholders Wanted 05.12.26 – notices circulated 23.11.26 and put on our website and social media platforms.

- ACSC Christmas Craft and Sip Poster 02.12.26 - notices circulated 23.11.26 and put on our website and social media platforms.

9. County and District Councillor Reports/PCSO Report:-
   a) To receive a report from the County Councillor
   b) To receive a report from District Councillor(s)
   c) To receive a report from the PCSO – to note that Cllr Foott met with the PCSO 18.11.26.

10. To receive reports from the following Working Groups/Societies/Clubs/Outside Bodies:-
    a) Arun District Association of Local Councils (ADALC) – nothing new to note.
    b) APC/ACSC Development Working Party - nothing new to note, next meeting 10.12.26.
    c) West Sussex Association of Local Councils (WSALC) – WSALC AGM and conference 04.11.26 – link to presentations circulated 17.11.26.
    d) Media & Communication Working Party – meeting took place 18.11.26 – notes to follow.
        I. Social media report October 26 – circulated 09.11.26.
        II. Newsletter articles.

11. Correspondence/Consultations
    To note the receipt of the any correspondence.
    - WSCC Recycles Festive ECO Fair 2026 - circulated 16.11.26 and put on our website and social media platforms.
    - WSCC Waste Prevention Special Edition – circulated 12.11.26 and put on our website and social media platforms.
    - WSCC Public Road Closure Oving Road 18.01.27 – circulated 19.11.26 and put on our website and social media platforms.
    - ADC Latest news release – Spread the Festival Cheer with free pre-Christmas parking – circulated 10.11.26 and put on our website and social media platforms.
    - ADC Monitoring Officer Clerks Meeting taking place January 2027.
    - ADC press release LGR update – circulated 03.11.26.
    - SDNPA News November 26 – circulated 10.11.26.
    - Andrew Griffith MP – Working for you in Westminster November 26 – circulated 02.11.26.
    - SALC newsletter Autumn/Winter 26 – circulated 16.11.26.
    - Arun Community Transport AGM 12.11.26 – notes of AGM circulated by Cllr Rickard 13.11.26.
    - Community Engagement Meeting at Eastergate Village Hall 18.11.26 – notes circulated by Cllr Rickard 19.11.26.
    - E-mail from Mr Downs to councillors regarding Chichester – Clerk already responded advising his e-mail has been noted.
12. Finance & Personnel
    a. Payments – please see attached payment list for November 26.

b. To note the management accounts for November 2026 will be signed by the Chair.
c. To note Tax Base for precept if received by meeting.
d. To note Members Allowance has increased to £733.80 backdated to 01.04.26 – notified by ADC 30.10.26.

13. Policies & Council Documents
Nothing to note.

14. Any other business for information: – Items for inclusion on the next agenda.

15. Exempt Business: – for council to move to any exempt business in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

16. To note the next Full Council meeting – Tuesday 2 February 2027

Agenda published Tuesday 24 November 2026 – Signed Marie Singleton – Parish Clerk