

ALDINGBOURNE PARISH COUNCIL  
Clerk - Mrs JKM Brown ACIS  
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**Minutes of the meeting of Aldingbourne Parish Council, held on 6<sup>th</sup> March 2018 at the Aldingbourne Community Sports Centre**

**Present:** Councillors; Beaton (Chair) Foott, Turner, Blaylock, Warden, and Sturgess.

**Apologies:** Cllr Harbord

**In attendance:** Joanne Brown, Clerk,

**Also present:** 4 members of the public.

**Declarations of interest-** Councillor Blaylock and Turner made a declarations of personal interest in respect of Allotment matters. Cllr Foott and Blaylock made personal declarations in respect of the urgent item regarding the Planning application AL/123/17/PL Mildmay Hook Lane.

**Urgent Items** Noted that the planning application AL/123/17/PL Mildmay Hook Lane was not on the Agenda for the forthcoming Planning Committee meeting even though the Planning Officer had said it would be. Clerk asked to find out why it was not included on the Agenda.

**390. Public Session** - Mr Taylor asked about the Annual Returns for the WRGF charity. The Clerk explained that access to the bank account was still an issue but that recent information may help with this. Mrs Smallman asked about the proposed changes to the storage facilities for the BRMRC which had been agreed with the Trustees.

**391. Confirmation of Minutes of meeting held on 6<sup>th</sup> February 2018** - On a proposal by Cllr Foott and seconded by Cllr Blaylock the minutes were approved and signed by the Chairman.

**392. District/County Councillors Report** -No items.

**393. Declaration of Vacancy** - Noted that Cllr Khan had resigned from the Council and that a vacancy had been created.

**394. Community Litter Pick** - Noted that a successful event had been organised by Cllr Harbord on 4<sup>th</sup> March 2018 and the Chairman thanked Cllr Harbord and all who attended for their efforts.

**395. New web site** - The Clerk reported that 2 quotes had been received for new website facilities as follows -

Quote A - £3500 plus £150 pa for maintenance

Quote B - £ 1880 plus £ 900 pa for 1 hrs support per month (375 per month)

Members discussed the options. Subject to Quote A fixing the annual fee of £150 for 3 years on a proposal by Cllr Beaton seconded by Cllr Warden it was agreed to proceed with Quote A.

**396. Proposed Community Land Trust** - Noted that a successful open meeting had been held on 20<sup>th</sup> February with over 75 attending. Agreed to form a Steering Group to guide the process to a full Trust, the first meeting to be held on 12<sup>th</sup> March 2018.

397. **Play Area** - Noted that repairs were required and agreed Cllr Turner and Cllr Harbord would liaise with Mr Kennedy regarding what was needed including emergency repairs and new parts.
398. **GDPR Compliance 2018** - - Noted the action plan that the Clerk has circulated. Agreed that once the full regulations had been published the Council would consider using template policies provided by Process Matters. Agreed to source a mobile phone for the Clerks use.
399. **Business Plan 2018** - Members approved the first draft provided by the Chairman and noted the sums allocated to each project.
400. **Arun Local plan consultation and modifications** - Noted the Councils submission which had been sent to ADC. Cllr Warden reported that further consultation on the NPPG had just been announced by the Government. The Clerk also reported CIL payments from the SDNP would be forthcoming. And members agreed to formally approve projects for S106 funding at the Planning Committee on 13<sup>th</sup> March 2018.
401. **Land at Barnside** - AL/ 83/16 The Clerk reported that the Planning appeal was being re determined by PINS and that the application for 8 homes which was the subject of a judicial review, would be determined by ADC at its Planning Committee meeting on 14<sup>th</sup> March 2018. Cllr Foott agreed to provide the script for Cllr Warden who would attend the meeting and speak on behalf of the Council. It was also agreed to send the Parish Councils comments to all Members of the Committee as well as Cllr Dingemans and Cllr Charles.

#### 402.Reports from Working Groups;

**ACSC/APC WG** - It was agreed that Jon Leahy Chair of Trustees would act as liaison until the Parish Council could formally appoint a Trustee. Mr Leahy reported that there were a number of maintenance issues being dealt with particularly new stopcocks and drainage for the playing field. He reported that the Trustees had agreed the new storage as requested by BRMRC. He added that the Trustees agreed that re development of the ACSC was a priority and Cllr Tuner agreed to start to move the project forward with a feasibility project. Cllr Warden and Cllr Foott agreed to assist with this.

**Footpaths WG** - No items.

**Newsletter WG** - Consider quote from parish news editor to provide a Parish Council newsletter service - Cllr Turner and Cllr Harbord agreed to set up a meeting to discuss requirements and costs.

**Allotments WG** - No items. Clerk to forward GDP compliance details for waiting list forms.

**Village Signs** - Cllr Harbord and Cllr Sturgess to meet on 20<sup>th</sup> March and report back.

#### 403.Correspondence - -None

#### 404.Finance

- a. **Payment of Accounts** - On a proposal by Councillor Turner and seconded by Councillor Warden accounts listed below were approved for payment;

Payee	Detail	£
Westergate Methodist Church	Hire of Hall	35.00
Mrs J Brown	Clerks salary and expenses	831.55
ACSC	Hall hire Nov & Jan	46.00
Adams Hendry	Advice re Wings site	840.00
HMRC	Liabilities	902.64
M Kennedy and Son Ltd	Litter, storage bramble clearance	179.10
JPMG	CLT publicity and postage	2,236.39
SSALC	WS Conference	54.00
<b>TOTAL</b>		<b>5,124.68</b>

405. Other Items for discussion - None

406. There being no further business for discussion the meeting closed at 8.20pm

Signed .....Chairman.....  
 ...Date .....

**The next meeting of the Parish Council will be held on Tuesday 3<sup>rd</sup> April 2018**

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT ALDINGBOURNE PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE; <http://aldingbourne.arun.gov.uk/>

