

ALDINGBOURNE PARISH COUNCIL
Locum Clerk – Mrs JKM Brown
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**Minutes of the meeting of the Finance Committee, Aldingbourne Parish Council, held on 13th
June 2017 at the Aldingbourne Community Sports Centre**

Present: Councillors, Turner (Chairman) Harbord, and Kahn

Apologies: Councillor Beaton

In attendance: Joanne Brown, Clerk

Also present: None

Declarations of interest- None

35. Urgent Items – None

36. Confirmation of Minutes of meeting held on 29th November 2016 – On a proposal by Cllr Turner, seconded by Cllr Khan the minutes were approved.

37. Declarations under the Code of Conduct - None

38. Internal Audit Report 2016/17 – Members discussed the Internal Audit report and its recommendations. 2017/18. It was agreed to remove the WRGF and Canon Jolly accounts from the Councils accounting system. It was further agreed that Members would be reminded to sign cheque stubs but writing a message on the front of the cheque book and reminding members at meetings of their obligation. It was also agreed that a form for claiming mileage would be submitted by the Clerk showing all journeys.

39. Date of next meeting –TBA -September 2017

There being no further business for discussion the meeting closed at 7.40pm

SignedChairman.....Date

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT ALDINGBOURNE PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE; <http://aldingbourne.arun.gov.uk/>