

ALDINGBOURNE PARISH COUNCIL
Clerk - Mrs JKM Brown ACIS
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Middleton on Sea
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Minutes of the meeting of Aldingbourne Parish Council, held on 3rd July 2018 at the Aldingbourne Community Sports Centre

Present: Councillors; Blaylock, Turner, Foott, Warden, Harbord and Sturgess.

Apologies: Cllr Beaton, Cllr Flitter

In attendance: Joanne Brown, Clerk, Cllr Derek Whittington from item 473 onwards

Also present: 2 members of the public.

460. Declarations of interest- Cllr Turner and Cllr Blaylock made a declarations of personal interest in respect of Allotment matters.

461. Urgent Items - None

462. Public Session - No items

463. Confirmation of Minutes of meeting held on 5th June 2018 - subject to minute 454 being amended to read "Cllr Harbord has had further contact with WSCC Officers but site meetings are not yet planned, " on a proposal by Cllr Turner and seconded by Cllr Foott the minutes were approved by the Council.

464. District/County Councillors Report - No District Councillors present. Cllr Foott asked for the minutes to note that for the third consecutive meeting there was no representation from Arun District Councillors.

465. Arrangements for new Clerk - Noted that the Staffing and Governance Committee would be meeting with Trevor Leggo from SSALC on 21st August 2018 to start the recruitment process.

466. ADALC meeting - Cllr Warden referred to his report which was circulated to Members. The group agreed to rotate Chairmanship for the rest of this year and look into constitutional changes when the current officers retire in 2019. Generally felt that ADALC was becoming less effective and Parishes finding less engagement with Arun DC making these forum meaningless.

467. ADC Planning Department Peer Review - Cllr Warden attended the meeting on behalf of the Parish Council and circulated his notes to Members. None of the comments made about the Planning service were particularly complimentary. Members noted this was a further example of ADC's unwillingness to engage with Parishes.

468. CIL Contribution - South Downs National Park - Agreed that this year's contribution would be allocated towards the provision of Village signs.

469. CLT Steering Group -Update - The Clerk and Cllr Warden reported on the June meeting of the Steering Group. Members noted that the legal form had been agreed, and bank account arrangements. It was noted that a Housing need questionnaire would be circulated with the Parish Councils newsletter in September and that the CLT's own web site was being developed.

470. Wings Nursery S106 - The Clerk reported that correspondence re the S106 agreement had started with the Applicants Agent and Arun Planning Officers as well as discussions regarding the acquisition of the affordable housing element for delivery by the CLT.

471. Southern Water Seminar - Cllr Warden reported on this seminar. It was agreed to circulate his report to adjoining Parish Councils. Concern was expressed regarding the proposals for the realignment of the A 29 for the new development in Fontwell.

472. Play Equipment Safety Report - Noted the inspection from Zurich Municipal which identified some defects. Cllr Warden suggested that local engineers who carried out repairs for ADC should be approached for regular inspection and maintenance. This was agreed.

473. County Councillors report- The Chairman opened the meeting to allow Cllr Whittington to answer questions relating to Highway matters. There were no pressing items to report.

474.Reports from Working Groups;

Footpaths WG - Cllr Blaylock reported that all footpaths were generally clear, with the Volunteer Ranger group due to clear the footpath between Hook Lane and Lamorna Gdns. Also noted that Mr L Ward was monitoring the footpath from The Pines.

Newsletter WG - Noted that Nina McMasters had agreed to produce the newsletter in September and needed 4 weeks to prepare items. Noted the Clerk, Cllr Harbord and Cllr Turner would meet with her at Eastergate Village Hall to discuss the newsletter content and community engagement.

ACSC/APC WG - Noted that Cllr Turner and Cllr Warden met informally with the Chair of Trustees to look at ways that the Parish Council can assist Trustees in running the ACSC. The Chair opened the meeting to allow Mr Leahy to address the Council. He confirmed that a number of issues had already been resolved and that further work was being done in time for the AGM.

Allotments WG - Agreed that Cllr Turner and Cllr Flitter would progress the fencing and container.

Village Signs - Cllr Harbord reported that she would get designs produced by a Highways approved company and that she had the check list for delivery from WSCC for the selected sites.

475.Correspondence - -Noted one item from Mr Ward regarding the Cala Homes development which was noted.

476.Finance

- a. **Annual Governance Statement 2017/18** - On a proposal by Cllr Turner seconded by Cllr Foott the Annual Governance Statement was approved by the Council.
- b. **Annual Return Accounting Statement** - On a proposal by Cllr Foott seconded by Cllr Warden the Annual Return and Accounting Statement was approved by the Council.

- c. **Payment of Accounts** - On a proposal by Councillor Turner and seconded by Councillor Warden, accounts listed below were approved for payment;

Payee	Detail	£
Barlow Robbins	Advice re Mildmay Hook Lane	658.20
Mr M Beaton	Members Allowances	263.45
Mrs K Turner	Members Allowances	263.45
Mr T Blaylock	Members Allowances	263.45
Mrs E Sturgess	Members Allowances	263.45
Mrs J Brown	Clerks salary etc	831.96
Castle Water	Allotments	30.30
MH Kennedy and Sons	Mowing and Litter May and June	537.60
S Southerton	Audit fee	185.00
TOTAL		3296.86

477. **Other Items for discussion** - None

478. There being no further business for discussion the meeting closed at 7.45pm

SignedChairman.....
...Date

The next meeting of the Parish Council will be held on Tuesday 4th September 2018

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT ALDINGBOURNE PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE; <http://aldingbourne.arun.gov.uk/>

