

Aldingbourne, Barnham and Eastergate Community Land Trust

Steering Group meeting notes - 14th January 2019 - DRAFT

Present:

Graham Maunders	AiRS
Emma Pinder)	Resident
Kevin Dean	Resident
Sue Livett	Aldingbourne Trust

Louise Beaton (Chair) Resident

In support: Joanne Brown Clerk APC

1. Welcome, apologies and Introductions - Apologies - Mike Link, Mike Warden
2. . The Group welcomed Nick Hughes from English Rural Housing Association. He explained the commitment of ER to local rural village housing and grass root projects that ER deliver. He advised that their preferred approach is to work in the south east, provide attractive homes for legacy rather than S106 acquisition and that they deliver 40-50 bespoke units per year. The group thanked Nick for attending.

3. Notes, actions and matters arising from previous meeting:

- The meeting noted that ADC required 2 further quotes for the OHNS
- LB reported that she had an informal discussion with Hannah Wales from Fandango Digital who are a local company advising on digital marketing.
- Noted the draft outline for the Open meeting on 11th February 2019, including flyers and posters, media advertising, presentation material, agreed this will be finalised at the meeting on 4th February.

4. Declarations - None

- a. **Notes:** The notes of the meeting held on December 10th were agreed.
- b. **Outstanding Actions:** See table.
- c. **Matters Arising:**
 - EP working on Membership leaflet - agreed to circulate for any amendments and approve the form at the next meeting. Agreed to ask SL if the AT could be used as a postal address.

1. Steering Group and set up - update

- Agreed the model constitution
- Draft Communication Plan - agreed to consider this at the next meeting.
- Bank account - Need for statements to be circulated

2. **Legal Form** - Noted that ML would be submitting the signed forms on behalf of the Steering Group
3. **Funding Update**
 - Noted the arrangements for support from AiRS (up to incorporation) Agreed to consider position at the March meeting.
4. **Housing Needs Survey**
 - ADC requires 2 further quotes GM to arrange.
5. **Development opportunities - update** - A brief update on Wings site was noted.
6. **Any other business** - Discussed the draft Agenda for the public meeting on 11th Feb at 8pm, to be finalised at Feb meeting. Agreed flyers and posters to be printed and distributed.
7. **Confirmation of Dates of Next Meetings:** Monday 18th March 2019 at 7pm at Nyton Lodge LB kindly hosting as ACSC is already booked.

1. Outstanding Actions from previous meetings

14th May 2018

Item	Action	By who	By when	Comment
4.	Chase Barnham and Eastergate PCs for a reply to the invitation to send a representative	MB	Immediate	MW has chased and will continue to chase. All minutes to continue to be sent to clerks. Continuing

11th June 2018

Item	Action	By who	By when	Comment
7	SL to provide housing need info for AT staff and clients	SL	Oct 2018	Ongoing SL to keep chasing
8	HEELA site investigation	MW, EP	Oct 2018	Hold until NP housing polices are reviewed

10th December 2018

Item	Action	By who	By when	Comment
2	Ickesham CLT details re Hastoe HA	GM	Jan 2019	
5	GM to advise ADC to go ahead with Housing Needs Survey	GM All	Dec 2018	Done

14th January 2019

Item	Action	By who	By when	Comment
4c	Final draft of Membership form	EP	Feb 2019	
	GM to advise 2 more quotes for ADC to go ahead with Housing Needs Survey	GM	Feb 2019	