

ALDINGBOURNE PARISH COUNCIL

Clerk Mrs Lindy Nash FCCA
64 Worcester Road, Chichester,
West Sussex, PO19 5EB.
Tel 07523 243068

NOTICE OF MEETING AND AGENDA

Your attendance is requested at the Meeting of the Parish Council to be held in the Aldingbourne Community Sports Centre, Olivers Meadow commencing at 7.00 p.m. on Tuesday 5th March 2019

A G E N D A

1. Apologies for absence.
2. Other items for discussion (not on Agenda but considered by the Chairman to be of an urgent nature)
3. Declarations under the Code of Conduct – *Members are reminded that they are required to make a declaration in relation to any item on this Agenda in which they may have an interest.*
4. Public Session – The public may address the Council on any matter relevant to the business of the Council.
5. Confirmation of Minutes (*Copies available at www.aldingbourne.arun.gov.uk*)
 - i) Planning Committee meeting held on – 12th February 2019
 - ii) Council Meeting held on – 5th February 2019
6. Reports from County and District Councillors.
7. Wings Nursery site – Notice of Appeal and update
8. Play equipment – Update on progress
9. Community Land Trust Steering Group – Update following Open Meeting on 11th February, 2019
10. ACSC – Update on Fire Risk Assessment and Fire alarm
11. Communication Strategy – Report for consideration attached
12. A29 WSCC Consultation
13. CPRE Air Quality Units – Cllr Warden to update
14. Reports and Recommendations from Working Parties:

- i) Footpaths Working Group
- ii) Newsletter Working Group
- iii) Allotments Working Group
- iv) Village Signs Working Group
- v) ACSC Development Working Group

*Correspondence received for action or comment including items circulated for information only. *(Items of correspondence must be received by the Clerk for inclusion at least 1 week before the meeting).*

15. Finance

- i) Approval of accounts for payment as listed below

Payee	Detail	£
SSALC	CiLCA Support programme for Clerks	320.00
Foster Landscapes Ltd	Play area bark pits	3339.98
MH Kennedy and Sons	Repair Allotment fencing	204.00
MH Kennedy and Son Ltd	Mowing and Litter Feb 2019	174.00
HMRC	Liabilities	2305.46
Mrs J Brown	Clerks Salary	814.47
Mrs L Nash	Clerks Salary Jan-March 2019	3169.92
Viking	Lap top and Printer New clerk	928.02
Adams Hendry	Orchard Gdns advice	960.00
SSALC	WSALC Conference Oct 2018	54.00
TOTAL		12,269.85

Mrs. L. Nash, Clerk, 28th February 2019

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TOWARDS A COMMUNICATION STRATEGY 2019/20

1. Following the brief and meeting of the Communication WP with Fandango Digital the Council resolved at the 7th Feb meeting to adopt a phased approach as follows;
 - Firstly focusing on improving the accessibility of the APC website,
 - Secondly looking at promoting electronic distribution of the newsletter, and
 - Finally giving attention to communication via social media.
2. Accessibility to and engagement of all groups with Parish web sites is challenging. I propose working with Fandango Digital and Hannah Wales who is an active Aldingbourne resident, to develop an online directory of groups, clubs and societies activities which all operate in the Parish but do not collectively promote themselves. This information or “virtual Noticeboard” to be accessed via social media and linked to the Parish web site allowing a one stop shop of all events dates and times of the wealth of community activity that we know goes on but do not have a one stop access platform. This information can also be developed to form the basis of the online newsletter and using the services that Fandango can provide the Council and community can accurately assess who is using the service.
3. The proposal for the Council is to agree a sum of money so that the Communications WP can work with Hannah to tailor a package to provide the above.

M. Beaton March 2019