

ALDINGBOURNE PARISH COUNCIL
Clerk - Mrs LJP Nash FCCA
64 Worcester Road
Chichester
West Sussex
PO19 5EB

Minutes of the meeting of Aldingbourne Parish Council, held on 5th February 2019 at the Aldingbourne Community Sports Centre

Present: Councillors; Warden, Harbord, Flitter, Conlon and Beaton (Chair)

Apologies: Cllr Turner, Blaybock, Sturgess and Foott

In attendance: Lindy Nash, Newly Appointed Clerk and Joanne Brown, Current Clerk.

Also present: 11 members of the public including County Councillor Derek Whittington.

547. Urgent Items - Derek Whittington, West Sussex County Councillor representing Aldingbourne Parish, reported that the proposed puffin crossing at Aldingbourne School is to be progressed. Cllr Flitter noted that this could impact on already congested parking around the school. After some discussion however councillors agreed that this could be countered by increased walking to school due to the improved safety of the route. When asked when the work was scheduled for installation, Mr Whittington advised that he understood the work is likely to take place either during the Easter or Summer school holidays. In conclusion, Cllr Beaton thanked Mr Whittington for his update and ongoing work with the appropriate professionals on this matter.

548. Declarations of interest - None.

549. Public Session - Mr Leonard expressed his concern regarding the school puffin crossing. He referred to the proposed 55 house Orchard Gardens development and noted that the area of grass where the crossing is to be sited will be removed under the proposals for this development. Cllr Beaton replied that this is a development which is yet to be decided and to which APC have already objected. It was felt therefore that there is nothing more that APC can do on this at present. Should the crossing subsequently have to be moved, this would need to be funded through s106 monies, at a cost to the developer.

Progress on the Westergate Recreation Fund was questioned. Mrs Brown reported that this was something she continued to pursue but had nothing further to report at this time.

An update regarding the Nyton Road development was requested. A specific concern was raised regarding the interference from a constant humming noise believed to be some form of pump or mixer located at the site. Cllr Beaton advised that this development is to be considered at Aldingbourne's planning committee next week and invited interested members of the public to attend those discussions. Mrs Brown also noted that the Arun District Council Environmental Health Officer could be contacted with respect to concerns regarding the ongoing levels of noise.

550. Confirmation of Minutes

i) **Planning Committee meeting held on 15th January 2019** - record is noted here for information only - to be formally confirmed at the next Planning Committee meeting

ii) **Council Meeting held on 4th December 2018** - on a proposal by Cllr Warden and seconded by Cllr Flitter the minutes were approved by the Council.

551. District/County Councillors Report - Noted that there continued to be no District Councillor present. County Councillor Whittington was however thanked for his attendance and earlier update regarding the school puffin crossing. He further advised that he continues to be actively involved in the Lidsey Landfill public right of way issue, and is

working hard to ensure that the best public access routes (the original footpath, plus a new one, and hopefully also a new cycleway) are delivered for the community.

552. Wings Nursery Site - Cllr Beaton noted that this was being considered as part of the need for APC to be proactive in ensuring appropriate development within its community. He noted that this links to the Parish Council needing to revise its Neighbourhood Plan so that it can build on knowledge of what developments are coming forward, to influence them towards meeting the development needs of the community. He noted that volunteers to join the Neighbourhood Plan Review Team would be welcomed - anyone interested should contact Mrs Brown (APC Clerk).

553. Play Equipment Update - Cllr Warden reported that much of the work is now complete (despite some delays resulting from poor weather). The area is currently fenced off, awaiting seeding and there remains some work to be done around the swings - but this requires temperatures of at least 9 degrees so will need to be completed later in the year. A registered playground equipment check is to be carried out next week so hopefully the area can be open again soon.

554. Community Land Trust Steering Group - an open meeting to progress this is to take place on 11th February, 2019, 8pm at Eastergate Village Hall - all are welcome and progress will be reported at subsequent APC meetings.

555. ACSC - Update on Fire Risk Assessment and Fire Alarm - Cllr Warden advised that quotes for required alarm works range £6.5-11k with fire doors at an approximate cost of £5k. The Centre doesn't have sufficient funds to progress these works. Discussion took place regarding options and responsibilities. In conclusion Councillors agreed that APC would pay for the works (thus saving the cost of VAT) and ensuring the ongoing viability of this community resource. In return, there needs to be a commitment from the Centre's Trustees to revise the Centre's governance and strategies to ensure such issues are appropriately monitored and planned for in future.

556. S106 Strategic Allocation Submission - Cllr Beaton advised that the strategic allocation input from the Parishes has now been submitted. However, the parishes of Aldingbourne, Eastergate and Barnham are keen to ensure as much s106 monies as possible come back to benefit their communities. This work is ongoing and future progress reports will be made to this committee.

557. Reports from Working Groups;

Footpaths WG - Nothing new to update

Newsletter WG - WG met earlier this week to consider proposals re future newsletters from Fandango and Studio Moo. Councillors agreed that the investment remains vital in order to ensure communication and engagement can be facilitated as successfully as possible. Councillors Beaton and Warden expressed concern that the proposals still didn't address the difficulties of providing appropriate news items. Following discussion it was agreed that the Fandango proposal would be progressed with a phased approach:

- Firstly focusing on improving the accessibility of the APC website,
- Secondly looking at promoting electronic distribution of the newsletter, and
- Finally giving attention to communication via social media.

Councillors concluded by expressing their support for the general direction of the proposals, but noting that the Working Party needs to continue to meet to ensure ongoing progress in line with the phased approach noted above.

Allotments WG - Nothing new to update

Village Signs WG - Nothing new to update

ACSC/APC WG - A further meeting is to take place on 18th February - update to come to next APC committee meeting

AVHC - Cllr Turner has been appointed as a Trustee of AVHC

A29 WSCC Consultation - the consultation is due to take place over the next 4-6 weeks - updates to come to a future APC committee meeting

558. Finance

Payment of Accounts - On a proposal by Councillor Warden and seconded by Councillor Conlon, the proposed grass cutting quote for 2019/20 was approved, as was payment of the accounts listed below:

Payee	Detail	£
MH Kennedy	Mowing and litter	174.00
Viking	Minute book and diary	18.07
Mrs J Brown	Clerks salary and expenses	827.04
Moore Stephens	External audit file	450.00
Process Matters	Web Site	120.00
WSCC	Pension Transfer Fee	900.00
ACSC	Room Hire	43.00
TOTAL		2532.11

559. Other Items for discussion - None

560. There being no further business for discussion the meeting closed at 8.05 pm

SignedChairman.....
...Date

The next meeting of the Parish Council will be held on Tuesday 5th March 2019

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT ALDINGBOURNE PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE; <http://aldingbourne.arun.gov.uk/>