

Aldingbourne, Barnham and Eastergate Community Land Trust

Steering Group meeting notes - 4th February 2019 - DRAFT

Present:

Emma Pinder) Resident
Kevin Dean Resident
Sue Livett Aldingbourne
Trust

Louise Beaton (Chair) Resident

In support: Joanne Brown Clerk APC, Graham Maunders AiRS

Welcome, apologies and Introductions - Apologies - Mike Link, Mike Warden

1. . The Groups main focus for this meeting was the organisation of the public meeting on 11th February.
2. **Notes, actions and matters arising from previous meeting:**
 - The meeting approved the minutes of the January meeting
 - The meeting agreed that there was a shortlist of partners emerging and that following the March meeting a decision would be made about potential sites and potential partners.
 - Noted that the digital marketing expert Hannah Wales would be helping informally and that the Aldingbourne Trust would continue as the preferred postal address. Also agreed that Hannah Wales would look at the draft Communication Plan and advise.
3. **Declarations - None**
- a. **Outstanding Actions: See table.**
 1. **Matters Arising:** - Agreed the CLT would like to see copies of financial statements or bank statements at meetings.
 1. **Steering Group and set up - update** - Noted that the legal entity and forms etc were due to be effective from 12th February, and once this was done the model rules and constitution could be adopted. Agreed that the Membership policy including voting rights and |Board constitution would be determined at the March meeting along with the contact and letters of understanding as to the involvement that AiRS will continue to have.
 2. **Legal Form - Done**
 3. **Funding Update**
 - Noted the arrangements for support from AiRS (up to incorporation) Agreed to consider position at the March meeting.
3. **Housing Needs Survey**

- In progress.

- 4. Development opportunities - update** - Meeting arranged for 21st February at 2.30 with representatives of the PC and Wings Agent.
- 6. Any other business** - Discussed the draft Agenda for the public meeting on 11th Feb at 8pm, to be finalised at Feb meeting. Agreed flyers and posters to be printed and distributed.
- 7. Confirmation of Dates of Next Meetings:** Monday 18th March 2019 at 7pm at Nyton Lodge LB kindly hosting as ACSC is already booked.

1. Outstanding Actions from previous meetings

14th May 2018

Item	Action	By who	By when	Comment
4.	Chase Barnham and Eastergate PCs for a reply to the invitation to send a representative	MB	Immediate	MW has chased and will continue to chase. All minutes to continue to be sent to clerks. Continuing

11th June 2018

Item	Action	By who	By when	Comment
7	SL to provide housing need info for AT staff and clients	SL	Oct 2018	Ongoing SL to keep chasing
8	HEELA site investigation	MW, EP	Oct 2018	Hold until NP housing polices are reviewed

10th December 2018

Item	Action	By who	By when	Comment
2	Ickesham CLT details re Hastoe HA	GM	Jan 2019	

5	GM to advise ADC to go ahead with Housing Needs Survey	GM All	Dec 2018	Done
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14th January 2019

Item	Action	By who	By when	Comment
4c	Final draft of Membership form	EP	Feb 2019	Done
	GM to advise 2 more quotes for ADC to go ahead with Housing Needs Survey	GM	Feb 2019	Done