

ALDINGBOURNE PARISH COUNCIL  
Clerk - Mrs LJP Nash FCCA  
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**Minutes of the meeting of Aldingbourne Parish Council, held on 5<sup>th</sup> March 2019 at the Aldingbourne Community Sports Centre**

**Present:** Councillors; Beaton (Chair), Warden, Flitter and Sturgess

**Apologies:** Cllr Turner, Blaybock, Conlon, Harbord and Foott

**In attendance:** Lindy Nash, Newly Appointed Clerk and Joanne Brown, Current Clerk.

**Also present:** 6 members of the public including County Councillor Derek Whittington.

**561. Urgent Items** - Cllr Beaton noted with sadness the death of Gay Hodgson, a past member of the APC, and an active member of her community which she lived in all her life. He and Cllr Sturgess had attended her recent funeral and there was agreement amongst Councillors that it was appropriate that her long and proactive contribution to the community of Aldingbourne should be marked through a contribution to the hospice, as per her wishes at her funeral.

**562.** Cllr Beaton also noted that this is the final committee meeting for the current clerk, Mrs Joanne Brown. He thanked her for all her hard work and gave the Council's gratitude for the many contributions she had made.

**563. Declarations of interest** - None.

**564. Public Session** - A verbal presentation was made by a resident of Fontwell Avenue, Eastergate (paper copy of written presentation to be attached to the final hard copy minutes) noting their extreme dissatisfaction regarding planning matters relating to land bordering their home.

Cllr Beaton recognised the obvious distress that this situation is causing these residents and was sorry that they were experiencing these frustrations. He noted however that APC are limited in what actions they can take as the matter needs to be resolved via Arun DC as the relevant planning authority. It was agreed however that the APC Clerk would forward a copy of the resident's written presentation to the District Council and would request prompt clarification of the concerns they have raised.

**565. Confirmation of Minutes**

**i) Planning Committee meeting held on 12<sup>th</sup> February 2019** - record is noted here for information only - to be formally confirmed at the next Planning Committee meeting

**ii) Council Meeting held on 5<sup>th</sup> February 2019** - on a proposal by Cllr Warden, and seconded by Cllr Flitter, the minutes were approved by the Council.

**566. District/County Councillors Report** - There continues to be no representation from ADC - however, it is hoped that the coming May elections may improve that situation.

County Councillor Whittington reported that he continues to be actively involved in the ongoing consultation regarding the proposed realignment of the A29. Cllr Beaton allowed a question from the public who asked Cllr Whittington why the proposed route at the Shripney end did not go as far as the Rolls Royce roundabout. Cllr Whittington replied that the geography of the land meant that it was believed to be disproportionately expensive

to extend the realignment that far, and the current proposed route is expected to deliver the best 'value for money' service provision.

Cllr Whittington concluded by passing on his own personal thanks to Mrs Brown for all that she had done during her time working with Aldingbourne Parish.

**567. Wings Nursery Site** - Cllr Beaton noted that this site (currently proposing to deliver 55 new homes) is being considered in conjunction with the redrafting of the housing section of the Council's Neighbourhood Plan. The revised Aldingbourne Neighbourhood Plan is to be debated at the next APC meeting on April 2<sup>nd</sup>.

**568. Play Equipment Update** - Cllr Warden reported that the relevant work has now been completed by Tivoli and the equipment is open for use once again. The grass below will be monitored once the Spring growing season arrives to assess whether further seeding/turf is required.

**569. Community Land Trust Steering Group** - Cllr Warden reported that the CLT Community Meeting took place on 11<sup>th</sup> February, 2019, 8pm at Eastergate Village Hall. It wasn't as well attended as might have been hoped. However, there is now a committed body of members and, with the entity now registered with the FCA, the CLT is now a registered entity. Moving forward the Steering Group is being disbanded and regular CLT meetings will take place to ensure that plans continue to progress and benefits are realised for the local community.

**570. ACSC - Update on Fire Risk Assessment and Fire Alarm** - Cllr Warden confirmed that the chosen supplier (The Lock Centre Security, Bognor) have reduced their initial quote from £9547 to £9k exactly. The APC will be paying for this one-off installation work, with the ACSC paying for the maintenance contract on an ongoing basis. The work is to commence on April 8<sup>th</sup>, to be completed on April 12<sup>th</sup>, with training to those who need it on April 15<sup>th</sup>.

**571. Communication Strategy** - The briefing paper, setting out a future approach to Aldingbourne Communications, was discussed and received broad support from Councillors. It was agreed that the first stage would be progressed through Hannah Wales at Fandango, with the outcome expected to be a website platform for sharing all matters of interest to the community of Aldingbourne. It was also agreed that a budget of up to £5,000 is authorised, for the Communications Team to ensure that the Strategy continues to develop and support the people of Aldingbourne (budget proposed by Cllr Beaton, and seconded by Cllr Flitter).

**572. A29 WSCC Consultation** - It was noted that 4 consultation meetings have recently taken place, including one in Aldingbourne's Methodist Church. There remain several concerns all of which will be incorporated in to a briefing note, to be considered at the APC meeting on April 2<sup>nd</sup>.

**573. CPRE Air Quality Units** - Cllr Warden noted that he has accessed 20 air quality monitoring tubes. 6 are being used by another Parish so he invited APC councillors to consider whether they Aldingbourne could make good use of any of the remaining 14, at a cost to the Authority of £12 each. Discussion took place as to whether WSCC carry out air quality checks. However, it was felt that these units would provide more detailed, local analysis and, at a very low cost. It was therefore agreed to procure 8 units at a total cost of £96 (proposed by Cllr Beaton and seconded by Cllr Flitter).

**574. Reports from Working Groups;**

**Footpaths WG** - Nothing new to update

**Newsletter WG** - Nothing additional to that already discussed under Item 11 re the Communication Strategy

**Allotments WG** - Renford Marsden of Wordsmith and Paper Limited has been commissioned to push forward the last stages to complete this project.

**Village Signs WG** - Renform Marsden has also been asked to help complete this project.

**ACSC Development WG** - Cllr Warden reported that he had attended the ACSC Trustees meeting the previous night. Developments are progressing with ongoing consideration of the need to develop a Business Plan and employ a Centre Manager. Cllr Beaton extended thanks to Cllr Warden for his considerable efforts with this project. He also noted however that it is now crucial that the CIO is implemented imminently, with the related development of the Business Plan, to ensure a sustainable future for the Centre.

## 575. Finance

**Payment of Accounts** - On a proposal by Councillor Warden, and seconded by Councillor Sturgess, payment of the accounts listed below was approved:

PAYEE	DETAIL	AMOUNT (£)
SSALC	Cilca Support Programme for Clerks	320.00
Foster Landscapes Ltd	Play area bark pits	3339.98
MH Kennedy and Sons	Repair allotment fencing	204.00
MH Kennedy and Sons	Mowing and Litter - Feb'19	174.00
HMRC	Liabilities	2305.46
Mrs J Brown	Clerk's Salary	814.47
Mrs L Nash	Clerk's Salary (Jan-Mar'19)	3169.92
Viking	Laptop & Printer-new clerk	928.02
Adams Hendry	Orchard Gardens Advice	960.00
SSALC	WSALC Conference-Oct'18	54.00
<b>TOTAL</b>		<b>12,269.85</b>

576. Other Items for discussion - None

577. There being no further business for discussion the meeting closed at 8.05 pm

Signed .....Chairman.....  
...Date .....

**The next meeting of the Parish Council will be held on Tuesday 2<sup>nd</sup> April 2019**

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