

ALDINGBOURNE PARISH COUNCIL

Clerk Mrs Lindy Nash FCCA

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Minutes of the meeting of Aldingbourne Parish Council, held on 2nd April 2019 at the Aldingbourne Community Sports Centre

NOTE: an informal presentation regarding proposals for expanding service provision at Nyton House Care Home was given by Mr Harvey Hillary just prior to the commencement of this formal meeting at 7pm.

Present: Councillors; Foott, Blaycock, Warden, Flitter, Harbord, Conlon and Sturgess

In attendance: Lindy Nash, Clerk.

Also present: 7 members of the public.

578. Apologies for absence: Councillors Beaton (Chairman) and Turner (Vice Chair).

579. Urgent Items - In the absence of the Chair and Vice Chair, it was agreed that Councillor Foott (Chair of Planning) would chair tonight's meeting.

580. Declarations Under the Code of Conduct: None

581. Public Session: A question was raised from the floor regarding progress on gaining access to the bank account in respect of the Westergate Recreation Ground. Mrs Nash advised that she is currently liaising with the Council's bank to revise the signatories for the Parish Council bank accounts. It is hoped that, once this new mandate is in place, progress can be made with respect to accessing the Recreation Ground funds - she will advise further as soon as there is something more to report.

582. Confirmation of Minutes:

- **Planning Committee Minutes re 9th April 2019** - the draft minutes were noted for information only - minutes to be formally confirmed at the next Planning Committee meeting on 14th May 2019
- **Full Council Meeting Minutes re 2nd April 2019** - on a proposal by Councillor Walden, and seconded by Councillor Flitter, the minutes were approved by the Council.

583. Reports from County and District Councillors:

- It was noted that County Councillor Whittington is still unwell and Aldingbourne Parish Council continues to wish him well as he recovers.
- No representation from Arun District Council was in attendance.

584. Revised Neighbourhood Plan:

Discussion took place regarding the proposed Neighbourhood Plan. Although there was some concern expressed regarding the inclusion of housing numbers in excess of the 70 that Aldingbourne are currently required to provide, it was recognised that there is sense in progressing to Regulation 14 as soon as possible in order to clarify Aldingbourne's position before any future negotiations with Arun regarding possible shortfall's in housing supply numbers.

The proposal to proceed to Regulation 14 was therefore put to a vote and agreed unanimously. Sincere thanks was also expressed to the members of the Neighbourhood Plan team for their hard work in delivering this revised Plan in such a short timescale.

585. A29 Realignment - Update:

The tabled A29 Realignment Update paper was discussed. The approach was supported. However, concern was noted amongst several Councillors (particularly Warden and Flitter) that Aldingbourne Parish Council's consultation response should be strengthened further, particularly to note it is not in agreement regarding the currently proposed start and end locations, and that it remains extremely concerned at the proposed scheduling of the works.

As a result of this debate the tabled 'update' paper was amended to produce an agreed consultation response which was subsequently submitted to West Sussex County Council - this is produced below as Appendix A.

586. Play Equipment - Update re Bench Damage:

Councillor Warden advised the Council that some damage had been incurred to the bench in the playground area. Discussions had taken place between Councillor Warden and the firm who had recently undertaken the remedial work to that area however (Tivoli). A price for carrying out the work for the bench had been tendered which was still within the original total budget for the playground works. It was therefore agreed that the work should be carried out immediately in order to restore this community resource to working order.

587. Agreement on Dates for May Meetings:

Mrs Nash noted that, due to the Elections, Arun DC had advised that newly appointed Councillors would not come in to 'Office' until May 7th and that no meetings should take place until after that date. It was therefore agreed that, for May, both the Full Council, and Planning meetings, would take place on May 14th - to commence from 6pm, both to be held in the main ACSC Hall.

Discussion also took place with respect to the timing for the forthcoming Parish Assembly meeting. It was agreed that this should take place on May 21st, to commence from 6pm, and to focus on bringing the Aldingbourne Community together.

588. Request for Representative for ADC Development Control Meeting:

It was agreed that a formal APC representation at the next Arun DC Development Control meeting may well be needed regarding the current Nyton House Stables application. Councillor Harbord is on standby to attend, with Mrs Nash as back up if required.

A final decision regarding the need to attend, and wording of any presentation, to be agreed once the ADC Officers Report is available in respect of this application. Mrs Nash will monitor and co-ordinate depending on it's content.

589. Reports from Working Parties:

- **Footpaths Working Group** - Councillor Harbord noted that a litter pick is to take place this coming Saturday (April 6th), to commence at 10am.
- **Newletter Working Group** - Mrs Nash is to meet with Hannah Wales and Maureen Chaffe to progress Communications matters and will update the committee on progress in due course.
- **Allotments Working Group** - It was noted that Renford Marsden (who had been approached to help with both the Allotments work, and with progressing the Village Signs) was unable to assist due to other work commitments. Alternatives for progressing this work were therefore to be explored.

- **Village Signs Working Group** - See note above re ‘Allotments’.
- **ACSC Development Working Group** - Councillor Warden noted that he had attended this working group the previous evening. Notes of his verbal update are attached to these minutes as Appendix B.
- **ADALC Working Group** - Councillor Warden provided a verbal update, notes of which are attached below as Appendix C.

590. Finance -

Payment of Accounts - On a proposal by Councillor Warden, and seconded by Councillor Sturgess, payment of the accounts listed below was approved:

PAYEE	DETAIL	AMOUNT (£)
Mrs J Brown	Broadband (£10) + Mileage (£10.80)	20.80
The Lock Centre	50% of Fire Alarm Install at ACSC	4500.00
MH Kennedy & Son	Grass Mowing	174.00
TOTAL		4694.80

In addition to the expenses noted above, the following payment requests had been received since dispatch of the agenda:

£2,407.02 payable to Tivoli in respect of the playground works, and

£79 to A Coulson as reimbursement for the mobile phone now used by Mrs Nash as Clerk to the Council (£79 being the lowest of the three quotes found in respect of a good quality second hand phone of the model supplied).

Both additional payments were also approved (proposed by Councillor Warden and seconded by Councillor Sturgess).

591. Other Items for discussion - None

592. There being no further business for discussion the meeting closed at 8.10 pm

Signed(Chairman)

Date

The next meeting of the Parish Council will be held on Tuesday 14th May 2019

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT ALDINGBOURNE PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE; <http://aldingbourne.arun.gov.uk/>

APPENDIX A - Consultation response submitted to WSCC re A29 proposals

Aldingbourne Parish Council 23rd April 2019 Proposed A29 Realignment - Consultation Response

The Parish Council recognises that the principle of an A29 bypass, together with Strategic Housing Allocation, have been approved through Arun's Local Plan. The Parish Council is therefore not seeking to oppose the road but is raising some significant concerns.

The Parish Council have argued that the road should be built in its entirety in advance of the housing in order to relieve the considerable increased traffic congestion and disruption that will arise from a decade of house building. However, the inevitable reliance on private sector finance, which will be released gradually as housing progresses, will inevitably mean that the road is constructed in a piecemeal manner leading to increased congestion, disruption, and air pollution.

The Parish Council does not believe that the road is underpinned by a strong business case. The number of houses required to finance the road has increased to 4,200, with the additional number being constructed after 2032. This means that the road will not be completed until after 2032 and, taking into account inflation over that period, it is unclear if there will ever be sufficient finance to complete the road. WSCC should agree to guarantee / underwrite the cost of completion if required so that the construction is not dependent on housing sales, the build out rate and purchases which will be decided by developers and not ADC or WSCC.

The Parish Council considers that Phase 1 of the current proposal should come after Phase 2 as the current scheme will only increase the significant delays and congestion WSCC has already accepted occur at peak times at the War Memorial junction and Woodgate level crossing, and will not benefit the whole scheme in any way until Phase 2 is completed, as it is only Phase 2 that provides the needed relief from the additional traffic to be generated by Arun's proposed BEW scheme. Further it considers the re-alignment of the A29 should commence at the existing roundabout East of Fontwell where the Northern approach of the A29 from Slindon meets the A27, not South of Eastergate Lane as proposed, which will not make drivers inclined to deviate from the existing route.

The Parish Council believes that the southern end of Phase 2 of the proposed by-pass should extend to connect with the current Bognor Regis by-pass at the Rolls Royce roundabout, and not re-connect with the existing A29 south of the Lidsey Bends as currently proposed, which will take the additional traffic from Arun's proposed BEW development through the village of Shripney. The Parish Council understand that the current proposal is based on grounds of cost but it potentially undermines the logic of an A29 by-pass. Furthermore, the Parish Council considers the WSCC funding available for Phase 1 of the scheme should not be used for that purpose, but instead be used to commence Phase 2 at its southernmost end, thereby providing earliest relief possible from the additional traffic to be generated by the BEW development than would be achieved through the current scheme.

The Parish Council objects to the road link between the proposed A29 by-pass and the existing A29 route through Westergate proposed in the Cala Homes development. This route

would pass through a biodiversity / green corridor which has considerable landscape and recreational value. This route would add significant congestion to the existing A29 and would increase rat runs down Hook Lane and Nyton Road which are narrow and unable to cope with increasing traffic volumes arising from current planning consents. The money for this link road would be better spent improving the road to the south, avoiding Shripney.

The Parish Council can find no evidence that the increasing traffic congestion and development of rat runs has been considered in the report, nor does there appear to be a long-term analysis of road capacity with or without the route.

Further the Parish Council considers that insufficient attention has been given to the biodiversity impact or the destruction of high quality agricultural land.

The piecemeal development of the road scheme will create a number of congestion points which will serve to impact on the overall pollution levels as well as creating a number of pollution hot spots.

Whilst, as indicated above, the Parish recognises the principle of the A29 bypass, it considers that a more sensible and co ordinated approach to the scheme is required.

This completes Aldingbourne Parish Council's comments on this matter at this time (23/4/19). This Authority reserves the right however to make further comments as further details emerge.

APPENDIX B - ACSC Update Note

Notes for Full Council Meeting 2nd April 2019.

ACSC Meeting 1st April 2019; General Maintenance is ongoing to minor works required. Social Club applied to have Alcohol License updated. Therefore, a visit by W.S.F & R was activated as this had not been done since around 2011, which was carried out today at 10.00 am, and myself and Jacqui Sopp attended. The Officer carry out the assessment was pleased with the actions that have been taken following the Fire Risk Assessment by Fire UK. The fire Alarm installation will commence next week on Monday 8th April and be completed within the week. Training will take place on the 15th April in the evening, Councillors may wish to take part as they may at some time be called on to attend an incident. All other matters on the assessment that have been either initiated or completed were agreed to be satisfactory and the Fire Service are satisfied that we are taking the necessary steps to bring everything up to a proper standard. The license has been granted.

The Finance Sub-committee have met and put together a proposal for bringing the rents of all user groups up to a sensible level to meet todays expectations as to the revenue that should be achieved from the complex. They have been distributed to all user groups and comments have been invited and a final decision will be made at the next meeting. I have a copy.

The financial situation is as follows:

Current Account; £2713. 00

Emergency fund Account; £10,00.00

Working Account; £3,000.00 largely used for maintenance works.

Petty Cash; £753.00

Creditors; £2128.00

Debtors; £755.00

Agreed to increase the Snooker table meter cost as very low compared to other organisations.

Obtaining quotations for the floor to Hall to be refurbished.

Under Parish Councils Report I conveyed our dissatisfaction at their response at the March meeting to proceeding with the CIO and pointed out that at the November meeting it was agreed unanimously by those present to recommend to all Trustees that it should go ahead, therefore the Chairman stated that this should be actioned and it was agreed to proceed, but some members voted not to or abstained, but a majority agreed.

I will assist with that together with the Chairman and two or three Trustees and when the elections have passed, with whoever takes up the Council position of Development Officer for the ACSC, which Kathy held. She may want to come forward as a Trustee of the CIO or perhaps assist with the changeover.

Jacqui Sopp and myself will be following up with all the works required by all user groups and relevant buildings, as defined in the Fire Risk Assessment and will be meeting next Wednesday to collate and update the Fire Risk & Health & Safety folder.

Originator: Cllr Michael Warden.

Date: 2nd April 2019.

APPENDIX C - ADALC Update Note

ADALC Report for Council 2nd April 2019.

The latest meeting of ADALC was held at BRTC chambers on 27th March 2019.

The usual procedures were enacted, welcome, apologies, chairman, minute taker, approval of minutes etc.

The Treasurer was not present and therefore there was no up to date finances.

The main item on the Agenda was item 6. Report from the Task and Finish Group and their recommendations, which following some discussion was voted for unanimously as to a way forward, which would then be reviewed in a year's time. It was agreed that at the AGM a Chairman, Vice-chairman and Secretary would need to be elected.

Primarily meetings will be limited to two specific dates in May/June and September, with a Conference in the July with ADC, mainly centred around Strategic matters. Parish members will be asked to put forward their concerns to include in the Conference whth ADALC having a significant input to the Agenda.

Originator: Cllr Michael Warden.

Date: 2nd April 2019.