

ALDINGBOURNE PARISH COUNCIL

Clerk Mrs Lindy Nash FCCA
64 Worcester Road, Chichester,
West Sussex, PO19 5EB.
Tel 07523 243068

Minutes of the meeting of Aldingbourne Parish Council, held on 14th May 2019 at the Aldingbourne Community Sports Centre

Present: Councillors; Beaton, Foott, Blaycock, Warden, Flitter, Harbord, Sturgess and Turner

In attendance: Lindy Nash, Clerk.

Also present: 4 members of the public.

593. The Clerk opened the meeting as this is the first meeting held following last week's elections. Nominations for the role of Chairman were asked for. Councillor Beaton was the only nomination (made by Councillor Foott) and was unanimously elected. Councillor Beaton then took the Chair for the remainder of the meeting.

594. The Chair then asked for nominations for the role of Vice Chair. Councillor Warden was the only nomination (made by Councillor Flitter) and was unanimously elected.

595. Representation on Committees, Working Groups and other bodies were discussed and agreed as shown in the attached table - marked APPENDIX A. NB: Subsequent to the meeting it was noted that the representation for the representative for ADALC had not been agreed. It is proposed that Councillor Warden continue this role and this has been noted on this proforma for completeness of records. The appointment will be formalised at the June meeting and, should any further amendment then be required, it will be noted in the June minutes.

596. Apologies for Absence - none.

597. Urgent Items - None.

598. Declarations Under the Code of Conduct: None. New Declarations of Interest forms were however completed at this evening's meeting for subsequent logging with Arun District Council by the Clerk.

599. Public Session: Dennis Leonard raised two questions -

Firstly, in light of Kathy Turner's decision to stand down from the Aldingbourne Parish Council at the recent election due to work commitments, he sought clarification regarding KT's ongoing involvement in ASCS which she has previously been a Trustee. Councillor Foott reported that KT had indicated to her that she hopes this is only a short term break from her work with APC and Councillor Foott believes that KT may well wish to continue as an ACSC Trustee. She will clarify with KT and advise DL of outcome as soon as she can.

Secondly, DL raised concerns regarding a Planning Application relating to Orchard Gardens - AL/129/18/OUT. It appeared that a through route would be created as a result. Councillors noted this matter and agreed to agree their formal response at the Aldingbourne Planning Meeting, to be held later this evening.

Mrs Smith also noted her ongoing concerns in relation to 'Land West of Fontwell Avenue'. She particularly sought the dates of emails sent by APC to Arun District Council with respect to

these concerns following her presentation at the APC meeting on 5th March 2019. The clerk was unable to verify the date during the meeting - however, she subsequently confirmed to Mrs Smith that the email exchange she was referring to had taken place on 13th March 2019.

600. Confirmation of Minutes:

- **Planning Committee Minutes re 9th April 2019** - the draft minutes were noted for information only - minutes to be formally confirmed at the Planning Committee meeting later that evening.
- **Full Council Meeting Minutes re 2nd April 2019** - on a proposal by Councillor Futter, and seconded by Councillor Walden, the minutes were approved by the Council.

601. Reports from County and District Councillors:

Councillor Foott noted that she had recently seen County Councillor Whittington whilst shopping. He had been delighted to receive this council's 'Get Well' card and was pleased to report that he is recovering well. He still tires very quickly however and did not expect to be able to attend Parish meetings for a while yet. He was keen to be copied in on relevant correspondence however. The Committee continues to wish Councillor Whittington well and looks forward to welcoming him back in person when he's fully recovered.

602. Reports from Working Parties:

- **Newsletter/Communications Working Group** - Mrs Nash referred to the update paper for this Working party, noted as Appendix A on the dispatch documentation and appended to these minutes (as Appendix B) for completeness. The update was generally welcomed. Councillor Beaton did however note that he believes that, if only one website is to be developed, then it would be desirable to develop it as a Aldingbourne Community site with the APC elements as a subset of the site. He feels this will make it more user friendly for a wider range of users. LN noted his comments and recognised the value of this approach. She did however note some caution as she would need to investigate whether a designated Parish Council website is a legal requirement. If it can be a subset of a community site however, she will certainly facilitate delivery in this direction.
- **ACSC Development Working Group** - Councillor Warden noted that he had attended this working group the previous evening. Notes of his verbal update are attached to these minutes as Appendix C. Councillor Warden was thanked for his report and, as noted, the committee also extended their thanks to Jacqui Sopp for her invaluable work in taking forward the ACSC marketing, business planning and facilities management work. Councillor Foott did reiterate her request from past meetings for a timescale against which progress can be assessed and Councillor Harbord asked whether the CIO is likely to be set up by July as per previous suggestions. Councillor Warden confirmed that significant progress is now being made but felt it was unlikely that the CIO was achievable by July. He did however note the ACSC Open Day which is to take place in the Autumn when it is hoped that fresh Trustees can be attracted.

603. Finance -

Payment of Accounts - On a proposal by Councillor Warden, and seconded by Councillor Flitter, payment of the accounts listed below was approved:

PAYEE	DETAIL	AMOUNT (£)
Aldingbourne Community Sports Centre	Room Hire Fees - May	36.00

Aldingbourne Community Sports Centre	Room Hire Fees - April	80.00
MH Kennedy and Son Ltd	Mowing and Litter Pick	268.80
MH Kennedy and Son Ltd	Litter Pick re Dec'18 - now overdue	79.20
Process 2 Matters	Website Maintenance Jan-Mar'19 + Purchase of domain for CLT	157.15
Adams Hendry	Review and recommendations re Aldingbourne Neighbourhood Plan	1860.00
Tivoli Group Ltd	Remedial work on Playground Picnic Benches	158.50
L Nash	Pay re May 2019	1058.68
TOTAL		3698.33

In addition to the expenses noted above, the following payment requests had been received since dispatch of the agenda:

£2,407.02 payable to Tivoli in respect of the playground works - this payment had been approved at the April Parish meeting - however, that cheque had been made payable to Tivoli (as requested on the invoice) rather than Tivoli Group Ltd - the original had been returned by the bank so a replacement was required, and

£16.90 to Castle Water in respect to water charges at the allotment site.

Both of these cheque payments were also approved (proposed by Councillor Warden and seconded by Councillor Flitter).

604. Other Items for discussion - None

605. There being no further business for discussion the meeting closed at 6.55 pm

Signed(Chairman)

Date

The next meeting of the Parish Council will be held on Tuesday 4th June 2019

THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT ALDINGBOURNE PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE; <http://aldingbourne.arun.gov.uk/>