

**MINUTES of the meeting of the Finance Committee of the Aldingbourne Parish Council - held at the Community Centre, Oliver's Meadow, Tuesday 28<sup>th</sup> January 2020 at 7.00pm.**

Present - Councillors Warden, Harbord, Beaton and Foott, plus Clerk, Lindy Nash

No public present.

1/20. Apologies for absence - None

2/20. Declarations under the Code of Conduct - None

3/20. The last available Minutes were located on the website and dated 21.11.17.

Due to the long time period, and change of Councillor roles since this time, it wasn't possible to verify these minutes as accurate.

Cllr Harbord recalls Finance Meetings being held since this time. However, due to the change in Clerk, it hadn't been possible to locate minutes of those meetings.

4/20. Urgent Items - None

5/20. Business Planning 2019/2024

Appendix A (noted on the website), as developed following the Informal Business Planning meeting which the Authority held on 17.12.19, was presented for consideration. Following discussion, and particular scrutiny of the column headed 20/21 PLAN, it was felt that the categories of spend noted on the left-hand column covered the known and expected financial commitments for the authority for the coming year, and that allocations were expected to be sufficient.

Cllr Harbord noted that it had been agreed at the Informal Planning session in December that the budget for Planning Fees should be £15,000 rather than £10,000 for 20/21 and each year looking ahead. This amendment was subsequently made. Other than that, no amendments were requested, and it was concluded that the total budget for 20/21 of £135,598 was appropriate in order to deliver the plans for this Authority in the coming financial year.

6/20. Recommendations to Council - Precept for 2020/21

Following discussions under item 5, as noted above, the Committee agreed that a recommendation should be put to the APC Full Committee Meeting on 4.2.20 to recommend a total APC Precept of £135,598 for 20/21. This equates to retaining the precept level at the same level as in 2019/20, but with a 1.5% uplift for inflation (an increase of £1.25 for a Band D Aldingbourne resident).

7/20. Date of next meeting - expected to be in April 2020, date to be agreed.

8/20. There being no further business for discussion, the meeting closed at 7.58pm.

Signed .....(Chairman)

Date .....

**The next meeting of the Finance Committee is expected to be in April 2020 -  
date to be agreed**

**THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED BY THE COUNCIL AT THE NEXT FINANCE MEETING, AND MAY BE AMENDED BY RESOLUTION. COPIES OF ALL UNAPPROVED MINUTES, AND AGENDA AND MORE INFORMATION ABOUT ALDINGBOURNE PARISH COUNCIL CAN BE FOUND ON THE PARISH COUNCIL'S WEB SITE; <http://aldingbourne-pc.gov.uk/>**

Mrs LJP Nash FCCA, Clerk

**ALDINGBOURNE PARISH COUNCIL - BUSINESS PLANNING as at 17th Sept 2019**

	19/20 Plan	19/20 SPEND	20/21 PLAN	21/22 PLAN	22/23 PLAN	23/24 PLAN	24/25 PLAN
Expenditure Categories:	£	TO 1.10.19 (+ Commitments)	£ PROVISIONAL	£	£	£	£
Community Land Trust	5000	0	5000	5000	5000	5000	5000
Allotments	5000	5000	5000	5000	5000	5000	5000
Village Signs/Traffic Calming - Street Scene Improvements	5000	0	5000	5000	5000	5000	5000
Communications and Capacity Building	5000	1400	3000	5000	5000	5000	5000
Planning - possible legal fees	10000	1860	10000	10000	10000	10000	10000
Neighbourhood Plan	10000	340	5000	5000	0	0	0
Staffing Costs (incl. pension & tax, & Comm Dev post 1.4.20+)	15000	19000	30000	31000	32000	33000	34000
ACSC Health and Safety & CIO	15000	18000	0	5000	4000	3000	2000
ACSC Rebuild Fund	tba	30000	30000	30000	30000	30000	30000
Office Costs (re licences, subscriptions, insurance etc)	5000	9000	9500	10000	10500	11000	11500
Play Area Refurbishment (carried out Spring'19)		2600	0	1000	1000	1000	1000
Grass Cutting/Litter Picking		3000	3000	3100	3200	3300	3400
Climate Change Initiatives			1000	2000	3000	4000	5000
General Reserve (10%)		12600	13600	13800	14000	14200	14400
Unallocated Spend to date	51100 126100	23300	15498	6732	11996	12291	12618
<b>PRECEPT</b>	<b>126100</b>	<b>126100</b>	<b>135598</b>	<b>137632</b>	<b>139696</b>	<b>141791</b>	<b>143918</b>

**Calculation of 20/21 Precept:**

**Parish Precept query, Band D +1.5% against 19/20**

	2019/20	2020/21	2020/21	
	£	£	£ change	% change
Tax base	1,513	1,603	90	0.46%
Precept	126,100	135,598	9,498	7.53%
Band D	83.34	84.59	1.25	1.50%